



***THE***  
***CORPORATION OF***  
***THE MUNICIPALITY OF BRIGHTON***

***2012***  
***Budget***  
***Analysis***

***1<sup>st</sup> Draft***  
***December 7, 2011***

## Table of Contents

<b>Executive Summary.....</b>	<b>2</b>
<b>Municipal Assessment Information.....</b>	<b>3</b>
<b>Municipal Comparisons.....</b>	<b>3</b>
<b>Risks and Challenges.....</b>	<b>4</b>
<b>Budget Pressures.....</b>	<b>5</b>
<b>2012 Budget Summary.....</b>	<b>6</b>
<b>2012 Operating Budget.....</b>	<b>9</b>
<b>General Government Operating Budget Highlights.....</b>	<b>12</b>
<b>Protective Services Operating Highlights .....</b>	<b>14</b>
<b>Public Works Operating Highlights.....</b>	<b>15</b>
<b>Recreation, Parks and Culture Operating Highlights.....</b>	<b>16</b>
<b>Planning and Building Services Operating Highlights.....</b>	<b>17</b>
<b>Community Development Services Operating Highlights.....</b>	<b>19</b>
<b>Environmental Services Operating Highlights.....</b>	<b>21</b>
<b>2012 Capital Budget.....</b>	<b>22</b>
<b>Corporate Services and Finance Capital Highlights.....</b>	<b>24</b>
<b>Protective Services Capital Highlights.....</b>	<b>25</b>
<b>Public Works Capital Highlights.....</b>	<b>27</b>
<b>Recreation, Parks and Culture Capital Highlights.....</b>	<b>29</b>
<b>Planning and Building Services Capital Highlights.....</b>	<b>32</b>
<b>Community Development Capital Highlights.....</b>	<b>33</b>
<b>Environmental Services Capital Highlights.....</b>	<b>34</b>
<b>Financial Indicators.....</b>	<b>35</b>
<b>Reserves.....</b>	<b>37</b>
<b>Internal Debt.....</b>	<b>40</b>
<b>External Debt.....</b>	<b>41</b>
<b>Municipal Debt Calculation.....</b>	<b>42</b>

# 2012 Municipal Budget

## Executive Summary

Council's direction has been considered and provided in this draft. The Management Team has considered The Fees and Charges Bylaw, The Waterfront Masterplan, The Parks, Trails and Greenspace Plan, The Strategic Plan, The Development Charges Study, The Storm Water Management Plan, The Growth Study and direction coming from Council Meetings in the compilation of this draft budget.

The overall operating and capital preliminary budget presented today as a first draft represents a 8.77% proposed increase to the taxpayer for 2012. All direction from Council given at today's meeting will form the basis for the next draft budget. Every \$53,268 is equivalent to a 1% tax increase.

**External Budgets:** Estimates have not been received from Quinte Access, Quinte Economic Development Commission or Pine Ridge Municipal Planning Agency. For the purpose of this budget we have assumed a 3% increase to these agencies.

The Northumberland OPP have not provided us with an interim estimate of policing for 2012 but implemented a three year wage and benefit increase "up front" in 2011. Assuming a 0% increase in wages and benefits and a 2% increase for all other expenses, the estimated contract price for 2012 would be \$1,785,017. In addition, the Civilian Data Entry is estimated to be \$40,000 for a full year. The total policing contract costs, for the purpose of this budget, have increased by 0.26%.

**Reserves:** A full summary of the reserves of the municipality can be found on Pages 36-38. The reserve balance at the end of 2011 is estimated to be \$7,273,973. With the proposed budgeted reserve transactions for 2012, the reserve balance at the end of the year will be \$6,752,937. The largest transfers from reserves are for the Sportsfield Trackquest project and the Splashpark.

A municipality's reserves and discretionary reserve fund balances should be greater than 20% of operating expenditures during any given year. The Municipality of Brighton has met and exceeded this benchmark each year, as illustrated in the Financial Indicators on page 34. If the budget remains as presented, the Indicator for 2012 would be 54.5%.

In 2009, we undertook a Development Charges study. This study recommended changes to the current rate structure for all new developments. The new phased-in fees are represented in the Development Charges summary, found on page 38.

**External Tax Rates:** The province has not yet announced any change to the residential education tax rate. Over the last few years the province has maintained the education tax rate on properties and has funded education through other subsidies. The Upper Tier tax rates are not set.

**Tangible Capital Assets:** The budget is on a cash basis, not an accrual basis. It is not necessary to raise funds for amortization through taxation. For that reason, we will continue to budget on a cash basis, but our financial statements are reported on an accrual basis.

**Financial Stability:** The Municipality of Brighton continues to enjoy excellent ratings on the Financial Indicators provided to us by the Ministry of Municipal Affairs and Housing. These statistics are the result of building reserves in the past. It is vital to the financial stability of the Municipality to continue contributing to reserves. Reserve balances will help to stabilize future tax rates when the Municipality is faced with financial constraints. The Financial Indicators for Brighton, based on 2009 can be found on Page34. Financial indicators that are based on the 2010 Financial Information Return should be available in January 2012.

**Increased Assessment:** The estimated increase in assessment for the 2012 taxation year due to growth is \$ 35,787,454, an increase of 3.518%. This estimate translates to additional taxation revenue in 2012 of approximately \$185,000 with no impact on the taxpayer.

PROPERTY CLASS	ASSESSMENT JAN 1, 2011	ASSESSMENT DEC 31, 2011	ASSESSMENT VARIANCE	CHANGE %
<b>TAXES</b>				
RESIDENTIAL/FARM	902,455,288	938,456,163	36,000,875	3.989%
RESIDENTIAL EDUCATION ONLY	591,750	591,750	0	0.000%
MULTI-RESIDENTIAL	10,425,013	10,425,013	0	0.000%
COMMERCIAL - FULL	44,946,098	45,025,642	79,544	0.177%
COMMERCIAL - EXCESS LAND	1,129,307	1,123,639	-5,668	-0.502%
COMMERCIAL - VACANT LAND	881,591	881,591	0	0.000%
NEW COMMERCIAL	332,084	503,872	171,788	51.730%
NEW COMMERCIAL - FULL	4,411,379	4,471,915	60,536	1.372%
NEW COMMERCIAL EXCESS LAND	0	46,356	46,356	100.000%
INDUSTRIAL - FULL	28,407	28,407	0	0.000%
INDUSTRIAL - EXCESS LAND	241,293	191,043	-50,250	-20.825%
INDUSTRIAL - VACANT LAND	399,574	399,574	0	0.000%
PIPELINES	9,746,646	9,778,542	31,896	0.327%
FARMLAND	41,057,691	40,510,068	-547,623	-1.334%
MANAGED FORESTS	596,878	596,878	0	0.000%
<b>TOTAL TAXES</b>	<b>1,017,242,999</b>	<b>1,053,030,453</b>	<b>35,787,454</b>	<b>3.518%</b>

In addition to growth, 2012 is the final year of a four year phase-in plan for reassessments. The increase due to reassessment is not immediately available but will be provided with the next draft budget and will be used to calculate the final tax rates.

**Municipal Comparisons:** In 2011, The Municipality of Brighton had the third lowest tax rates in Northumberland County. While it is important to ensure that our tax rates are affordable for our ratepayers as well as being competitive to attract new development, we must be careful not to neglect our capital infrastructure, our contributions to reserves and our quality of life. Protecting and enhancing our capital assets will offer a quality of life that will attract new development, therefore new assessment, which will help to maintain a lower tax rate.

Municipality	County Rate	Municipal Rate	Education Rate	Total Tax Rate
Port Hope Rural	0.00471047	0.00418000	0.00231000	0.01120047
Alnwick/Haldimand	0.00471047	0.00453036	0.00231000	0.01155083
Brighton	0.00471047	0.00498453	0.00231000	0.01200500
Hamilton	0.00471047	0.00551615	0.00231000	0.01253662
Cramahe	0.00471047	0.00746469	0.00231000	0.01448516
Trent Hills	0.00471047	0.00752103	0.00231000	0.01454150
Cobourg	0.00471047	0.00853690	0.00231000	0.01555737
Port Hope Urban	0.00471047	0.00938200	0.00231000	0.01640247

**Grants-In-Aid:** Council passed a Grants-In-Aid Policy in October 2009 to assist in provision of grants-in-aid (donations) to organizations and non-profit associations in a consistent manner. Granting of financial assistance in any one year by Council is not to be regarded as a commitment of the Municipality of Brighton to continue such financial assistance in future years. Grants-In-Aid are eligible for consideration, as long as they fit into one of four categories; Community Support, Tourism, Health and Safety, and Healthcare. All supporting documents are attached as Schedule 'A' at the end of this document.

**Long Term Capital Plan:** A compiled list of capital projects from 2011 – 2020 is provided under the Capital tab of the budget binder. This list is for information only and will be discussed at a future Council meeting.

**Harmonized Sales Tax:** Since the HST became effective on July 1, 2010, items purchased by the municipality have been subject to a provincial rebate at 78% of the 8%, and a federal rebate of 100% of the 5%, leaving a net tax payable of 1.76%. All expenditures within this budget include the 1.76% "expensed" portion of the taxes.

**Risks and Challenges:** During the preliminary budget process, Directors and Managers discussed several expenditures that are important to the operations of the municipality. These items, as listed below, were not included in this draft budget. In addition, we don't have all of the external budget numbers in place and increase assumptions may be under or over stated.

- Possible OMB Hearing regarding Codrington Gravel Pit, \$250,000 (4.69% tax increase);
- Upgrades to the front of the municipal building, \$20,000 (0.38% tax increase)
- Archive Centre at Hilton Hall, \$130,000 (2.44% tax increase);
- South Fire Hall Accessibility Entrance and Washrooms, \$55,000 (1.03% tax increase);
- Public Works Half Ton, \$35,000 (0.66% tax increase);
- Richmond Street, \$289,000 (5.43% tax increase);
- Stoney Point Road South, \$173,000 (3.25% tax increase);
- Florence/Martin Streets, \$5,000 (0.09% tax increase);
- Addison Street, \$349,600 (6.56% tax increase);
- Allison Street, \$42,500 (0.80% tax increase);
- Towerline Road, \$51,000 (0.96% tax increase);
- Work Order Tracking System, \$25,000 (0.47% tax increase)
- Lakehurst Circle Playground Equipment, \$20,000 (0.38% tax increase);
- Codrington Community Centre Parking Lot Paving, \$90,000 (1.69% tax increase);
- Risks include the Policing Contract, Lower Trent Conservation, Quinte Access, Quinte Economic Development, PRMPA, and The Chamber of Commerce contract.

The 2<sup>nd</sup> draft of the 2012 budget will be presented to Council for consideration on January 12, 2012 at 3:30 pm. It is hoped that this will give external agencies time to present their budgets for Council's consideration and for Council to provide direction as a result of this presentation.

Respectfully submitted,

---

Linda Widdifield  
Treasurer

---

Gayle J. Frost  
CAO

## Budget Pressures

The following table illustrates the budget pressures that the municipality is facing in this first draft budget.

	Budget Increase	Tax Increase	% Tax Increase
Reduction in Payment In Lieu of Taxes – Federal and Provincial properties	13,990	10,018	0.19%
Support to External Agencies	42,410	30,370	0.57%
Library Board	25,991	18,612	0.35%
Mount Hope Cemetery Board	4,838	3,464	0.06%
Interest Income	31,400	22,486	0.42%
Legal Costs	58,500	41,892	0.79%
Cenotaph Project Transfer to Reserves	50,000	35,805	0.67%
Increased Payments for Internal Loans	41,590	29,783	0.56%
Storm Sewer Capital Improvements	200,000	143,220	2.69%
Other Capital Improvement Increases	13,121	9,396	0.18%
Other Operating Increases	170,841	122,340	2.29%
<b>Total Increase</b>	<b>652,681</b>	<b>467,387</b>	<b>8.77%</b>



## 2012 Municipal Budget

TAX SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Payments in Lieu of Taxes	-\$649,645		-\$649,645	-\$635,655		-\$635,655	\$13,990	2.15%
OMPF Provincial Grant	-\$1,135,900		-\$1,135,900	-\$1,155,900		-\$1,155,900	-\$20,000	-1.76%
	<b>-\$1,785,545</b>		<b>-\$1,785,545</b>	<b>-\$1,791,555</b>		<b>-\$1,791,555</b>	<b>-\$6,010</b>	<b>0.34%</b>
Supplementary Taxes	-\$105,100		-\$105,100	-\$80,100		-\$80,100	\$25,000	23.79%
General Government Revenue	-\$198,295		-\$198,295	-\$198,665		-\$198,665	-\$370	-0.19%
Interest Income	-\$226,400		-\$226,400	-\$195,000		-\$195,000	\$31,400	13.87%
Council	-\$2,000	\$191,593	\$189,593	-\$2,100	\$182,121	\$180,021	-\$9,573	-5.05%
Admin Office and Building	-\$495,997	\$1,407,497	\$911,500	-\$523,894	\$1,479,619	\$955,725	\$44,225	4.85%
	<b>-\$1,027,792</b>	<b>\$1,599,091</b>	<b>\$571,298</b>	<b>-\$999,759</b>	<b>\$1,661,740</b>	<b>\$661,980</b>	<b>\$90,682</b>	<b>15.87%</b>
Animal Control	-\$16,000	\$16,000	\$0	-\$16,000	\$16,000	\$0	\$0	0.00%
Livestock Claims		\$1,000	\$1,000		\$500	\$500	-\$500	-50.00%
Rural Advisory Committee		\$125	\$125		\$625	\$625	\$500	400.00%
Emergency Planning		\$7,450	\$7,450		\$9,698	\$9,698	\$2,249	30.19%
Health & Safety		\$2,000	\$2,000		\$2,000	\$2,000	\$0	0.00%
	<b>-\$16,000</b>	<b>\$26,574</b>	<b>\$10,574</b>	<b>-\$16,000</b>	<b>\$28,823</b>	<b>\$12,823</b>	<b>\$2,249</b>	<b>21.26%</b>
Fire Dept. Administration	-\$30,220	\$185,443	\$155,223	-\$24,700	\$195,985	\$171,285	\$16,062	10.35%
Fire Fighting Equipment	-\$2,000	\$132,947	\$130,947	\$0	\$81,800	\$81,800	-\$49,147	-37.53%
Fire Prevention		\$2,445	\$2,445		\$2,550	\$2,550	\$105	4.29%
South Fire Division		\$137,445	\$137,445		\$140,935	\$140,935	\$3,490	2.54%
North Fire Division		\$68,469	\$68,469		\$70,603	\$70,603	\$2,134	3.12%
Fire Equipment		\$33,581	\$33,581		\$32,318	\$32,318	-\$1,263	-3.76%
	<b>-\$32,220</b>	<b>\$560,331</b>	<b>\$528,111</b>	<b>-\$24,700</b>	<b>\$524,191</b>	<b>\$499,491</b>	<b>-\$28,620</b>	<b>-5.42%</b>
Planning & Zoning	-\$38,500	\$198,034	\$159,534	-\$34,500	\$233,045	\$198,545	\$39,011	24.45%
Accessibility Committee		\$7,023	\$7,023		\$8,523	\$8,523	\$1,500	21.36%
Heritage Committee		\$10,072	\$10,072		\$11,572	\$11,572	\$1,500	14.89%
Committee of Adjustment	-\$2,400	\$250	-\$2,150	-\$2,400	\$250	-\$2,150	\$0	0.00%
Industrial Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Building Department	-\$202,800	\$202,800	\$0	-\$180,800	\$180,800	\$0	\$0	0.00%
Bylaw Enforcement	-\$3,300	\$88,188	\$84,888	-\$3,700	\$95,406	\$91,706	\$6,818	8.03%
	<b>-\$247,000</b>	<b>\$506,367</b>	<b>\$259,367</b>	<b>-\$221,400</b>	<b>\$529,596</b>	<b>\$308,196</b>	<b>\$48,829</b>	<b>18.83%</b>
Public Wks Administration	-\$45,000	\$516,265	\$471,265	-\$39,000	\$612,676	\$573,676	\$102,411	21.73%
Public Wks Buildings	-\$91,389	\$131,703	\$40,314	-\$52,050	\$94,588	\$42,538	\$2,224	5.52%
Public Wks Eqpmt	\$0	\$315,562	\$315,562	\$0	\$369,342	\$369,342	\$53,779	17.04%
Roadways Maintenance	\$0	\$241,766	\$241,766	\$0	\$213,544	\$213,544	-\$28,223	-11.67%
Bridges and Culverts		\$38,915	\$38,915		\$32,518	\$32,518	-\$6,397	-16.44%
Loose Top Maintenance		\$97,176	\$97,176		\$95,328	\$95,328	-\$1,847	-1.90%
Hard Top Maintenance		\$45,277	\$45,277		\$56,804	\$56,804	\$11,527	25.46%
Winter Control		\$253,630	\$253,630		\$273,591	\$273,591	\$19,961	7.87%
Connecting Link		\$0	\$0		\$0	\$0	\$0	0.00%
Streetlighting		\$135,279	\$135,279		\$135,379	\$135,379	\$100	0.07%
Traffic Lights		\$8,000	\$8,000		\$8,000	\$8,000	\$0	0.00%
Parking Lots		\$1,974	\$1,974		\$1,757	\$1,757	-\$217	-11.00%
Sidewalks		\$10,465	\$10,465		\$11,498	\$11,498	\$1,033	9.87%
Storm Sewers		\$64,013	\$64,013		\$94,224	\$94,224	\$30,212	47.20%
Crossing Guards		\$42,818	\$42,818		\$45,281	\$45,281	\$2,463	5.75%
Waste Tipping		\$10,000	\$10,000		\$10,000	\$10,000	\$0	0.00%
	<b>-\$136,389</b>	<b>\$1,912,843</b>	<b>\$1,776,455</b>	<b>-\$91,050</b>	<b>\$2,054,529</b>	<b>\$1,963,479</b>	<b>\$187,025</b>	<b>10.53%</b>
Harbours	-\$10,000	\$11,450	\$1,450	-\$10,250	\$13,029	\$2,779	\$1,330	91.72%
Parks & Recreation Admin		\$210,389	\$210,389		\$233,568	\$233,568	\$23,179	11.02%
Arena	-\$271,303	\$419,588	\$148,285	-\$194,900	\$283,475	\$88,575	-\$59,711	-40.27%
King Edward Park	-\$9,050	\$10,750	\$1,700	-\$9,050	\$10,250	\$1,200	-\$500	-29.41%
Canteen	\$0	\$2,900	\$2,900	\$0	\$2,830	\$2,830	-\$70	-2.41%
Other Parks	\$0	\$161,741	\$161,741	\$0	\$224,157	\$224,157	\$62,416	38.59%
Codrington Community Centre	-\$4,500	\$5,600	\$1,100	\$0	\$400	\$400	-\$400	-63.64%
Community Centre	-\$79,500	\$126,440	\$46,940	-\$59,000	\$125,826	\$66,826	\$19,886	42.36%
Parks Garage and Equipment		\$35,030	\$35,030		\$33,280	\$33,280	-\$1,750	-5.00%
Waterfront		\$0	\$0		\$3,000	\$3,000	\$3,000	100.00%
	<b>-\$374,353</b>	<b>\$983,888</b>	<b>\$609,535</b>	<b>-\$273,200</b>	<b>\$929,815</b>	<b>\$656,615</b>	<b>\$47,080</b>	<b>7.72%</b>

TAX SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
	Economic Development	-\$5,000	\$91,608	\$86,608	\$0	\$81,551		
Tourism and Promotion	-\$18,500	\$27,500	\$9,000	\$0	\$25,000	\$25,000	\$16,000	177.78%
Seniors Committee					\$3,748	\$3,748	\$3,748	100.00%
Recreation - Community Events	-\$7,233	\$32,632	\$25,399	-\$4,500	\$32,797	\$28,297	\$2,898	11.41%
Other Cultural Services	-\$2,800	\$4,999	\$2,199	-\$2,800	\$7,623	\$4,823	\$2,624	119.33%
	-\$33,533	\$156,739	\$123,206	-\$7,300	\$150,718	\$143,418	\$20,212	16.41%
Health Services Donations	-\$16,420	\$77,366	\$60,946	\$0	\$60,696	\$60,696	-\$250	-0.41%
	-\$16,420	\$77,366	\$60,946	\$0	\$60,696	\$60,696	-\$250	-0.41%
<b>Total Internal Budgets</b>	<b>-\$3,669,251</b>	<b>\$5,823,199</b>	<b>\$2,153,948</b>	<b>-\$3,424,964</b>	<b>\$5,940,109</b>	<b>\$2,515,144</b>	<b>\$361,197</b>	<b>16.77%</b>
Police Service Board		\$13,222	\$13,222		\$13,262	\$13,262	\$40	0.30%
Policing Contract		\$1,820,238	\$1,820,238		\$1,825,017	\$1,825,017	\$4,779	0.26%
Police Services	-\$61,500	\$16,600	-\$44,900	-\$61,500	\$19,420	-\$42,080	\$2,820	6.28%
<b>Total Policing Budget</b>	<b>-\$61,500</b>	<b>\$1,850,060</b>	<b>\$1,788,560</b>	<b>-\$61,500</b>	<b>\$1,857,699</b>	<b>\$1,796,199</b>	<b>\$7,639</b>	<b>0.43%</b>
DBIA	-\$27,500	\$27,500	\$0	-\$30,000	\$30,000	\$0	\$0	0.00%
Tile Drainage Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
QEDC		\$20,344	\$20,344		\$20,832	\$20,832	\$488	2.40%
PRMPA		\$21,545	\$21,545		\$22,596	\$22,596	\$1,051	4.88%
Tourism and Promotion		\$30,960	\$30,960		\$38,500	\$38,500	\$7,540	24.35%
Other Cultural Services		\$54,350	\$54,350		\$73,700	\$73,700	\$19,350	35.60%
Conservation Authority		\$113,856	\$113,856		\$119,734	\$119,734	\$5,878	5.16%
Transportation Services (Quinte Access)		\$16,127	\$16,127		\$16,592	\$16,592	\$465	2.88%
Library Services	-\$12,000	\$261,650	\$249,650	-\$12,000	\$287,561	\$275,561	\$25,911	10.38%
Mount Hope Cemetery	\$0	\$32,748	\$32,748	\$0	\$37,586	\$37,586	\$4,838	14.77%
<b>Other External Budgets</b>	<b>-\$39,500</b>	<b>\$579,080</b>	<b>\$539,580</b>	<b>-\$42,000</b>	<b>\$647,101</b>	<b>\$605,101</b>	<b>\$65,520</b>	<b>12.14%</b>
<b>Total External Budgets</b>	<b>-\$101,000</b>	<b>\$2,429,140</b>	<b>\$2,328,140</b>	<b>-\$103,500</b>	<b>\$2,504,799</b>	<b>\$2,401,299</b>	<b>\$73,159</b>	<b>3.14%</b>
<b>TTL TAX RATE SUPPORTED OPERATING</b>	<b>-\$3,770,251</b>	<b>\$8,252,339</b>	<b>\$4,482,088</b>	<b>-\$3,528,464</b>	<b>\$8,444,908</b>	<b>\$4,916,444</b>	<b>\$434,356</b>	<b>9.69%</b>

RATE SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
	Sanitary Sewers Rev	-\$491,975	\$491,975	\$0	-\$498,011	\$498,011		
<b>Total Sewer Operating</b>	<b>-\$491,975</b>	<b>\$491,975</b>	<b>\$0</b>	<b>-\$498,011</b>	<b>\$498,011</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
Waterworks - Plant	\$0	\$499,268	\$499,268	\$0	\$444,195	\$444,195	-\$55,074	-11.03%
Waterworks - Distribution	-\$1,014,296	\$507,250	-\$507,047	-\$911,900	\$463,217	-\$448,683	\$58,363	11.51%
Water Meters & Bulk Water	-\$12,000	\$19,778	\$7,778	-\$21,000	\$25,488	\$4,488	-\$3,290	-42.30%
<b>Total Water Operating</b>	<b>-\$1,026,296</b>	<b>\$1,026,296</b>	<b>\$0</b>	<b>-\$932,900</b>	<b>\$932,900</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TTL USER RATE SUPPORTED OPERATING</b>	<b>-\$1,518,271</b>	<b>\$1,518,271</b>	<b>\$0</b>	<b>-\$1,430,912</b>	<b>\$1,430,912</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Operating Budget</b>	<b>-\$5,288,522</b>	<b>\$9,770,610</b>	<b>\$4,482,088</b>	<b>-\$4,959,376</b>	<b>\$9,875,820</b>	<b>\$4,916,444</b>	<b>\$434,356</b>	<b>9.69%</b>

TAX SUPPORTED	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
<b>CAPITAL BUDGET</b>								
General Government Capital	-\$258,695	\$261,695	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
Fire Dept Capital	-\$325,000	\$375,600	\$50,600	-\$449,500	\$500,500	\$51,000	\$400	0.79%
Planning and Zoning Capital	\$0	\$13,000	\$13,000	-\$10,000	\$11,500	\$1,500	-\$11,500	-88.46%
By-Law Department Capital					\$1,000	\$1,000	\$1,000	100.00%
Building Department Capital	-\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	0.00%
	-\$3,000	\$16,000	\$13,000	-\$10,000	\$12,500	\$2,500	-\$10,500	-80.77%
Public Wks Grants	-\$369,097		-\$369,097	-\$315,382		-\$315,382	\$53,715	-14.55%
Public Works Capital Admin		\$0	\$0		\$8,600	\$8,600	\$8,600	100.00%
Public Wks Buildings Capital	-\$718,020	\$758,531	\$40,511	\$0	\$0	\$0	-\$40,511	-100.00%
Public Wks Equip Capital	-\$260,000	\$279,000	\$19,000	-\$250,000	\$340,000	\$90,000	\$71,000	373.68%
Public Wks Roads Projects	-\$545,136	\$1,244,331	\$699,196	-\$68,500	\$635,632	\$567,132	-\$132,063	-18.89%
Public Works Urban Centre	-\$100,700	\$150,700	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
Public Works Safety				\$0	\$30,000	\$30,000	\$30,000	100.00%
Storm Sewers Capital	\$0	\$50,000	\$50,000	\$0	\$250,000	\$250,000	\$200,000	400.00%
	-\$1,992,953	\$2,482,562	\$489,609	-\$633,882	\$1,314,232	\$680,350	\$190,741	38.96%
Harbours Capital	\$0	\$14,000	\$14,000		\$0	\$0	-\$14,000	-100.00%
Parks and Recreation Capital	-\$1,372,505	\$1,460,255	\$87,750	-\$394,380	\$508,310	\$113,930	\$26,180	29.83%
Waterfront Masterplan Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Trails and Boardwalks Capital	-\$53,000	\$53,000	\$0	-\$53,000	\$60,000	\$7,000	\$7,000	100.00%
Codrington Community Centre Capital	-\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0	0.00%
	-\$1,515,505	\$1,617,255	\$101,750	-\$447,380	\$568,310	\$120,930	\$19,180	18.85%
Community Events Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Economic Development Capital		\$1,500	\$1,500	-\$20,000	\$40,000	\$20,000	\$18,500	1233.33%
	\$0	\$1,500	\$1,500	-\$20,000	\$40,000	\$20,000	\$18,500	1233.33%
<b>TOTAL TAX SUPPORTED CAPITAL BUDGET</b>	<b>-\$4,095,153</b>	<b>\$4,754,612</b>	<b>\$659,459</b>	<b>-\$1,560,762</b>	<b>\$2,438,542</b>	<b>\$877,780</b>	<b>\$218,321</b>	<b>33.11%</b>

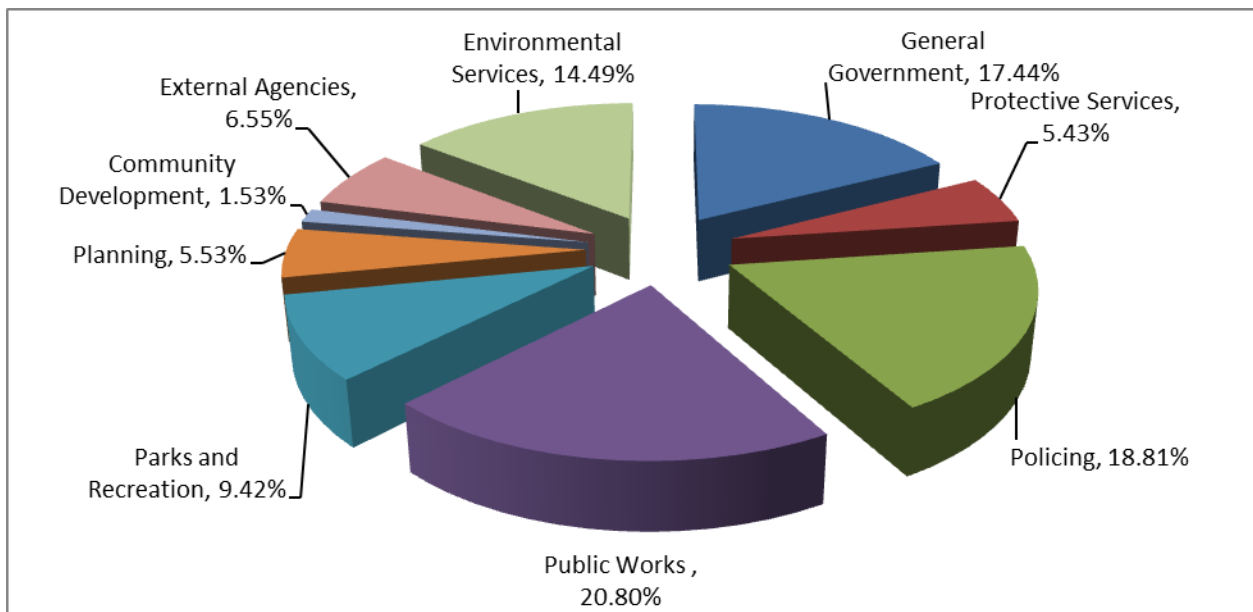
RATE SUPPORTED CAPITAL	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
<b>CAPITAL BUDGET</b>								
Sewer Capital	-\$1,509,189	\$1,509,189	\$0	-\$390,000	\$390,000	\$0	\$0	0.00%
Total Sewer Capital	-\$1,509,189	\$1,509,189	\$0	-\$390,000	\$390,000	\$0	\$0	0.00%
Waterworks Capital	-\$192,189	\$192,189	\$0	-\$345,500	\$345,500	\$0	\$0	0.00%
Total Water Capital	-\$192,189	\$192,189	\$0	-\$345,500	\$345,500	\$0	\$0	0.00%
<b>TTL USER RATE SUPPORTED CAPITAL</b>	<b>-\$1,701,378</b>	<b>\$1,701,378</b>	<b>\$0</b>	<b>-\$735,500</b>	<b>\$735,500</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Capital Budget</b>	<b>-\$5,796,531</b>	<b>\$6,455,990</b>	<b>\$659,459</b>	<b>-\$2,296,262</b>	<b>\$3,174,042</b>	<b>\$877,780</b>	<b>\$218,321</b>	<b>33.11%</b>

<b>TOTAL 2011 MUNICIPAL BUDGET</b>	<b>-\$11,115,053</b>	<b>\$16,256,600</b>	<b>\$5,141,547</b>	<b>-\$7,255,638</b>	<b>\$13,049,862</b>	<b>\$5,794,224</b>	<b>\$652,676</b>	<b>12.69%</b>
Additional Tax Room			\$185,295					
			\$5,326,842			\$5,794,224	\$467,382	8.77%

<b>Tax Increase</b>	<b>8.77%</b>
<b>Budget Increase</b>	<b>12.69%</b>



## 2012 Operating Budget



**\$9,875,820**

# 2012 Operating Budget

TAX SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Payments in Lieu of Taxes	-\$649,645		-\$649,645	-\$635,655		-\$635,655	\$13,990	2.15%
OMPF Provincial Grant	-\$1,135,900		-\$1,135,900	-\$1,155,900		-\$1,155,900	-\$20,000	-1.76%
	<b>-\$1,785,545</b>		<b>-\$1,785,545</b>	<b>-\$1,791,555</b>		<b>-\$1,791,555</b>	<b>-\$6,010</b>	<b>0.34%</b>
Supplementary Taxes	-\$105,100		-\$105,100	-\$80,100		-\$80,100	\$25,000	23.79%
General Government Revenue	-\$198,295		-\$198,295	-\$198,665		-\$198,665	-\$370	-0.19%
Interest Income	-\$226,400		-\$226,400	-\$195,000		-\$195,000	\$31,400	13.87%
Council	-\$2,000	\$191,593	\$189,593	-\$2,100	\$182,121	\$180,021	-\$9,573	-5.05%
Admin Office and Building	-\$495,997	\$1,407,497	\$911,500	-\$523,894	\$1,479,619	\$955,725	\$44,225	4.85%
	<b>-\$1,027,792</b>	<b>\$1,599,091</b>	<b>\$571,298</b>	<b>-\$999,759</b>	<b>\$1,661,740</b>	<b>\$661,980</b>	<b>\$90,682</b>	<b>15.87%</b>
Animal Control	-\$16,000	\$16,000	\$0	-\$16,000	\$16,000	\$0	\$0	0.00%
Livestock Claims		\$1,000	\$1,000		\$500	\$500	-\$500	-50.00%
Rural Advisory Committee		\$125	\$125		\$625	\$625	\$500	400.00%
Emergency Planning		\$7,450	\$7,450		\$9,698	\$9,698	\$2,249	30.19%
Health & Safety		\$2,000	\$2,000		\$2,000	\$2,000	\$0	0.00%
	<b>-\$16,000</b>	<b>\$26,574</b>	<b>\$10,574</b>	<b>-\$16,000</b>	<b>\$28,823</b>	<b>\$12,823</b>	<b>\$2,249</b>	<b>21.26%</b>
Fire Dept. Administration	-\$30,220	\$185,443	\$155,223	-\$24,700	\$195,985	\$171,285	\$16,062	10.35%
Fire Fighting Equipment	-\$2,000	\$132,947	\$130,947	\$0	\$81,800	\$81,800	-\$49,147	-37.53%
Fire Prevention		\$2,445	\$2,445		\$2,550	\$2,550	\$105	4.29%
South Fire Division		\$137,445	\$137,445		\$140,935	\$140,935	\$3,490	2.54%
North Fire Division		\$68,469	\$68,469		\$70,603	\$70,603	\$2,134	3.12%
Fire Equipment		\$33,581	\$33,581		\$32,318	\$32,318	-\$1,263	-3.76%
	<b>-\$32,220</b>	<b>\$560,331</b>	<b>\$528,111</b>	<b>-\$24,700</b>	<b>\$524,191</b>	<b>\$499,491</b>	<b>-\$28,620</b>	<b>-5.42%</b>
Planning & Zoning	-\$38,500	\$198,034	\$159,534	-\$34,500	\$233,045	\$198,545	\$39,011	24.45%
Accessibility Committee		\$7,023	\$7,023		\$8,523	\$8,523	\$1,500	21.36%
Heritage Committee		\$10,072	\$10,072		\$11,572	\$11,572	\$1,500	14.89%
Committee of Adjustment	-\$2,400	\$250	-\$2,150	-\$2,400	\$250	-\$2,150	\$0	0.00%
Industrial Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Building Department	-\$202,800	\$202,800	\$0	-\$180,800	\$180,800	\$0	\$0	0.00%
Bylaw Enforcement	-\$3,300	\$88,188	\$84,888	-\$3,700	\$95,406	\$91,706	\$6,818	8.03%
	<b>-\$247,000</b>	<b>\$506,367</b>	<b>\$259,367</b>	<b>-\$221,400</b>	<b>\$529,596</b>	<b>\$308,196</b>	<b>\$48,829</b>	<b>18.83%</b>
Public Wks Administration	-\$45,000	\$516,265	\$471,265	-\$39,000	\$612,676	\$573,676	\$102,411	21.73%
Public Wks Buildings	-\$91,389	\$131,703	\$40,314	-\$52,050	\$94,588	\$42,538	\$2,224	5.52%
Public Wks Eqpmt	\$0	\$315,562	\$315,562	\$0	\$369,342	\$369,342	\$53,779	17.04%
Roadways Maintenance	\$0	\$241,766	\$241,766	\$0	\$213,544	\$213,544	-\$28,223	-11.67%
Bridges and Culverts		\$38,915	\$38,915		\$32,518	\$32,518	-\$6,397	-16.44%
Loose Top Maintenance		\$97,176	\$97,176		\$95,328	\$95,328	-\$1,847	-1.90%
Hard Top Maintenance		\$45,277	\$45,277		\$56,804	\$56,804	\$11,527	25.46%
Winter Control		\$253,630	\$253,630		\$273,591	\$273,591	\$19,961	7.87%
Connecting Link		\$0	\$0		\$0	\$0	\$0	0.00%
Streetlighting		\$135,279	\$135,279		\$135,379	\$135,379	\$100	0.07%
Traffic Lights		\$8,000	\$8,000		\$8,000	\$8,000	\$0	0.00%
Parking Lots		\$1,974	\$1,974		\$1,757	\$1,757	-\$217	-11.00%
Sidewalks		\$10,465	\$10,465		\$11,498	\$11,498	\$1,033	9.87%
Storm Sewers		\$64,013	\$64,013		\$94,224	\$94,224	\$30,212	47.20%
Crossing Guards		\$42,818	\$42,818		\$45,281	\$45,281	\$2,463	5.75%
Waste Tipping		\$10,000	\$10,000		\$10,000	\$10,000	\$0	0.00%
	<b>-\$136,389</b>	<b>\$1,912,843</b>	<b>\$1,776,455</b>	<b>-\$91,050</b>	<b>\$2,054,529</b>	<b>\$1,963,479</b>	<b>\$187,025</b>	<b>10.53%</b>
Harbours	-\$10,000	\$11,450	\$1,450	-\$10,250	\$13,029	\$2,779	\$1,330	91.72%
Parks & Recreation Admin		\$210,389	\$210,389		\$233,568	\$233,568	\$23,179	11.02%
Arena	-\$271,303	\$419,588	\$148,285	-\$194,900	\$283,475	\$88,575	-\$59,711	-40.27%
King Edward Park	-\$9,050	\$10,750	\$1,700	-\$9,050	\$10,250	\$1,200	-\$500	-29.41%
Canteen	\$0	\$2,900	\$2,900	\$0	\$2,830	\$2,830	-\$70	-2.41%
Other Parks	\$0	\$161,741	\$161,741	\$0	\$224,157	\$224,157	\$62,416	38.59%
Codrington Community Centre	-\$4,500	\$5,600	\$1,100	\$0	\$400	\$400	-\$700	-63.64%
Community Centre	-\$79,500	\$126,440	\$46,940	-\$59,000	\$125,826	\$66,826	\$19,886	42.36%
Parks Garage and Equipment		\$35,030	\$35,030		\$33,280	\$33,280	-\$1,750	-5.00%
Waterfront		\$0	\$0		\$3,000	\$3,000	\$3,000	100.00%
	<b>-\$374,353</b>	<b>\$983,888</b>	<b>\$609,535</b>	<b>-\$273,200</b>	<b>\$929,815</b>	<b>\$656,615</b>	<b>\$47,080</b>	<b>7.72%</b>

TAX SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
	Economic Development	-\$5,000	\$91,608	\$86,608	\$0	\$81,551		
Tourism and Promotion	-\$18,500	\$27,500	\$9,000	\$0	\$25,000	\$25,000	\$16,000	177.78%
Seniors Committee					\$3,748	\$3,748	\$3,748	100.00%
Recreation - Community Events	-\$7,233	\$32,632	\$25,399	-\$4,500	\$32,797	\$28,297	\$2,898	11.41%
Other Cultural Services	-\$2,800	\$4,999	\$2,199	-\$2,800	\$7,623	\$4,823	\$2,624	119.33%
	-\$33,533	\$156,739	\$123,206	-\$7,300	\$150,718	\$143,418	\$20,212	16.41%
Health Services Donations	-\$16,420	\$77,366	\$60,946	\$0	\$60,696	\$60,696	-\$250	-0.41%
	-\$16,420	\$77,366	\$60,946	\$0	\$60,696	\$60,696	-\$250	-0.41%
<b>Total Internal Budgets</b>	<b>-\$3,669,251</b>	<b>\$5,823,199</b>	<b>\$2,153,948</b>	<b>-\$3,424,964</b>	<b>\$5,940,109</b>	<b>\$2,515,144</b>	<b>\$361,197</b>	<b>16.77%</b>
Police Service Board		\$13,222	\$13,222		\$13,262	\$13,262	\$40	0.30%
Policing Contract		\$1,820,238	\$1,820,238		\$1,825,017	\$1,825,017	\$4,779	0.26%
Police Services	-\$61,500	\$16,600	-\$44,900	-\$61,500	\$19,420	-\$42,080	\$2,820	6.28%
<b>Total Policing Budget</b>	<b>-\$61,500</b>	<b>\$1,850,060</b>	<b>\$1,788,560</b>	<b>-\$61,500</b>	<b>\$1,857,699</b>	<b>\$1,796,199</b>	<b>\$7,639</b>	<b>0.43%</b>
DBIA	-\$27,500	\$27,500	\$0	-\$30,000	\$30,000	\$0	\$0	0.00%
Tile Drainage Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
QEDC		\$20,344	\$20,344		\$20,832	\$20,832	\$488	2.40%
PRMPA		\$21,545	\$21,545		\$22,596	\$22,596	\$1,051	4.88%
Tourism and Promotion		\$30,960	\$30,960		\$38,500	\$38,500	\$7,540	24.35%
Other Cultural Services		\$54,350	\$54,350		\$73,700	\$73,700	\$19,350	35.60%
Conservation Authority		\$113,856	\$113,856		\$119,734	\$119,734	\$5,878	5.16%
Transportation Services (Quinte Access)		\$16,127	\$16,127		\$16,592	\$16,592	\$465	2.88%
Library Services	-\$12,000	\$261,650	\$249,650	-\$12,000	\$287,561	\$275,561	\$25,911	10.38%
Mount Hope Cemetery	\$0	\$32,748	\$32,748	\$0	\$37,586	\$37,586	\$4,838	14.77%
<b>Other External Budgets</b>	<b>-\$39,500</b>	<b>\$579,080</b>	<b>\$539,580</b>	<b>-\$42,000</b>	<b>\$647,101</b>	<b>\$605,101</b>	<b>\$65,520</b>	<b>12.14%</b>
<b>Total External Budgets</b>	<b>-\$101,000</b>	<b>\$2,429,140</b>	<b>\$2,328,140</b>	<b>-\$103,500</b>	<b>\$2,504,799</b>	<b>\$2,401,299</b>	<b>\$73,159</b>	<b>3.14%</b>
<b>TTL TAX RATE SUPPORTED OPERATING</b>	<b>-\$3,770,251</b>	<b>\$8,252,339</b>	<b>\$4,482,088</b>	<b>-\$3,528,464</b>	<b>\$8,444,908</b>	<b>\$4,916,444</b>	<b>\$434,356</b>	<b>9.69%</b>

RATE SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
	Sanitary Sewers Rev	-\$491,975	\$491,975	\$0	-\$498,011	\$498,011		
<b>Total Sewer Operating</b>	<b>-\$491,975</b>	<b>\$491,975</b>	<b>\$0</b>	<b>-\$498,011</b>	<b>\$498,011</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
Waterworks - Plant	\$0	\$499,268	\$499,268	\$0	\$444,195	\$444,195	-\$55,074	-11.03%
Waterworks - Distribution	-\$1,014,296	\$507,250	-\$507,047	-\$911,900	\$463,217	-\$448,683	\$58,363	11.51%
Water Meters & Bulk Water	-\$12,000	\$19,778	\$7,778	-\$21,000	\$25,488	\$4,488	-\$3,290	-42.30%
<b>Total Water Operating</b>	<b>-\$1,026,296</b>	<b>\$1,026,296</b>	<b>\$0</b>	<b>-\$932,900</b>	<b>\$932,900</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TTL USER RATE SUPPORTED OPERATING</b>	<b>-\$1,518,271</b>	<b>\$1,518,271</b>	<b>\$0</b>	<b>-\$1,430,912</b>	<b>\$1,430,912</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Operating Budget</b>	<b>-\$5,288,522</b>	<b>\$9,770,610</b>	<b>\$4,482,088</b>	<b>-\$4,959,376</b>	<b>\$9,875,820</b>	<b>\$4,916,444</b>	<b>\$434,356</b>	<b>9.69%</b>

## 2012 General Government Operating Budget Highlights

General Government Summary								
OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Payments in Lieu of Taxes	-\$649,645		-\$649,645	-\$635,655		-\$635,655	\$13,990	2.15%
OMPF Provincial Grant	-\$1,135,900		-\$1,135,900	-\$1,155,900		-\$1,155,900	-\$20,000	-1.76%
	<b>-\$1,785,545</b>		<b>-\$1,785,545</b>	<b>-\$1,791,555</b>		<b>-\$1,791,555</b>	<b>-\$6,010</b>	<b>0.34%</b>
Supplementary Taxes	-\$105,100		-\$105,100	-\$80,100		-\$80,100	\$25,000	23.79%
General Government Revenue	-\$198,295		-\$198,295	-\$198,665		-\$198,665	-\$370	-0.19%
Interest Income	-\$226,400		-\$226,400	-\$195,000		-\$195,000	\$31,400	13.87%
Council	-\$2,000	\$191,593	\$189,593	-\$2,100	\$182,121	\$180,021	-\$9,573	-5.05%
Admin Office and Building	-\$495,997	\$1,407,497	\$911,500	-\$523,894	\$1,479,619	\$955,725	\$44,225	4.85%
	<b>-\$1,027,792</b>	<b>\$1,599,091</b>	<b>\$571,298</b>	<b>-\$999,759</b>	<b>\$1,661,740</b>	<b>\$661,980</b>	<b>\$90,682</b>	<b>15.87%</b>
Health Services Donations	-\$16,420	\$77,366	\$60,946	\$0	\$60,696	\$60,696	-\$250	-0.41%
	<b>-\$16,420</b>	<b>\$77,366</b>	<b>\$60,946</b>	<b>\$0</b>	<b>\$60,696</b>	<b>\$60,696</b>	<b>-\$250</b>	<b>-0.41%</b>
<b>Total Internal Budget</b>	<b>-\$2,829,757</b>	<b>\$1,676,457</b>	<b>-\$1,153,301</b>	<b>-\$2,791,314</b>	<b>\$1,722,436</b>	<b>-\$1,068,879</b>	<b>\$84,422</b>	<b>7.32%</b>
Mount Hope Cemetery	\$0	\$32,748	\$32,748		\$37,586	\$37,586	\$4,838	14.77%
<b>Total External Budget</b>	<b>\$0</b>	<b>\$32,748</b>	<b>\$32,748</b>	<b>\$0</b>	<b>\$37,586</b>	<b>\$37,586</b>	<b>\$4,838</b>	<b>14.77%</b>
<b>TTL GENERAL GOVERNMENT OPERATING</b>	<b>-\$2,829,757</b>	<b>\$1,709,205</b>	<b>-\$1,120,552</b>	<b>-\$2,791,314</b>	<b>\$1,760,022</b>	<b>-\$1,031,292</b>	<b>\$89,260</b>	<b>7.97%</b>

### General Government Revenue

- Province of Ontario – The 2012 Ontario Municipal Partnership Fund allocation is estimated at \$1,155,900. This represents an increase of \$20,000 over 2011;
- We are expecting less supplementary taxes from new construction. MPAC has made some advances toward the backlog of properties to assess and there have been fewer new homes constructed in the last year, so it is estimated that supplementary assessments will decline in 2012;
- Payments in Lieu of Taxes continue to decline due to clawbacks;
- Tax Certificates, Marriage Licences, Commissioning Documents and Photocopies provide revenue;
- General Gov't Rent – Rent from Health Unit, Probation and Parole and Courts and Landfill Host Fees;
- Interest Income – Interest earned on bank balances and tax arrears. The water plant debt was carried by the general bank account and interest was paid to general government. That loan is now an external loan, creating a decrease in interest revenue;
- Admin Office and Building – Wages and payroll taxes are billed to Cemetery Board;
- Transfer from Reserves for Sportsfield/Trackquest matching funds, anticipated at \$459,000;
- Building Expenses are allocated to the Library, based on square footage.

### General Government Expenditures

#### Council

- Stipends have decreased due to the elimination of Committee of the Whole meetings. CPI adjustments have been included;
- Professional Development – Annual Conferences;
- Travel expenses for conferences, seminars and travel for any Council related business;
- Meeting expenses.

## ***2012 General Government Operating Budget Highlights***

### **Administration**

- Includes expenses related to the general administration services of the CAO/Clerk's office and the Finance Department;
- Liability insurance, building insurance;
- Professional Development, Legal and Audit Fees;
- Contingency for bargaining;
- Building Maintenance;
- Transfer to Reserves for future election expenses;
- Debt repayment of \$20,000 for the municipal building renovations in 2005 and 2010.

### **Health Service**

- \$25,000 committed to Imagine Campaign, 2<sup>nd</sup> payment of 6;
- \$16,846 repayment to reserve for 2010 donation to Imagine Campaign, 2<sup>nd</sup> repayment of 5;
- \$18,250 final matching contribution to reserves for FUTURE, the Physician Scholarship Fund;

### **Mount Hope Cemetery:**

- Mount Hope Cemetery Board has submitted a draft 2011 budget for consideration. This document can be found in Schedule 'B', External Budgets, at the end of this document.
- Cemetery Board honorariums are included;
- There is a \$8,000 repayment scheduled from the Cemetery Board for the columbarium loan, leaving a balance of \$32,017.66;

## 2012 Protective Services Operating Budget Highlights

Protective Services								
OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Fire Dept. Administration Revenue	-\$30,220		-\$30,220	-\$24,700		-\$24,700	\$5,520	-18.27%
Fire Dept. Administration Exp		\$185,443	\$185,443		\$195,985	\$195,985	\$10,542	5.68%
Fire Fighting Revenue	-\$2,000		-\$2,000	\$0		\$0	\$2,000	100.00%
Fire Fighting Expenses		\$132,947	\$132,947		\$81,800	\$81,800	-\$51,147	-38.47%
Fire Prevention		\$2,445	\$2,445		\$2,550	\$2,550	\$105	4.29%
South Fire Division		\$137,445	\$137,445		\$140,935	\$140,935	\$3,490	2.54%
North Fire Division		\$68,469	\$68,469		\$70,603	\$70,603	\$2,134	3.12%
Fire Equipment		\$33,581	\$33,581		\$32,318	\$32,318	-\$1,263	-3.76%
	-\$32,220	\$560,331	\$528,111	-\$24,700	\$524,191	\$499,491	-\$28,620	-5.42%
Police Service Board		\$13,222	\$13,222		\$13,262	\$13,262	\$40	0.30%
Police Services Revenue	-\$61,500		-\$61,500	-\$61,500		-\$61,500	\$0	0.00%
Police Services Expenditures		\$1,836,838	\$1,836,838		\$1,844,437	\$1,844,437	\$7,599	0.41%
	-\$61,500	\$1,850,060	\$1,788,560	-\$61,500	\$1,857,699	\$1,796,199	\$7,639	0.43%
Livestock Claims		\$1,000	\$1,000		\$500	\$500	-\$500	-50.00%
Emergency Planning		\$7,450	\$7,450		\$9,698	\$9,698	\$2,249	30.19%
Health & Safety		\$2,000	\$2,000		\$2,000	\$2,000	\$0	0.00%
		\$10,450	\$10,450		\$12,198	\$12,198	\$1,749	16.74%
<b>TTL PROTECTIVE SERVICES OPERATING</b>	<b>-\$93,720</b>	<b>\$2,420,841</b>	<b>\$2,327,121</b>	<b>-\$86,200</b>	<b>\$2,394,088</b>	<b>\$2,307,888</b>	<b>-\$19,232</b>	<b>-0.83%</b>

### Revenue

- Revenue is derived from rent to the County for ambulance, inspections, MTO assistance calls for accidents and vehicle fires on the 401 and non-resident accident assistance and vehicle fires;

### Expenditures

- Wages – Fire Chief, Administrative Assistant and 36 volunteer staff including the Deputy Fire Chief and other officers;
- Professional development budget is used to ensure proper training of our personnel in current and new procedures, thus preparing the department to meet all anticipated emergency responses;
- Fire prevention materials including videos and handout material to provide a Fire Safety Program for teenagers.

### Policing

- Revenue includes 1000 Officers Program, Ride Grant, Fines, and Court Security Rebate
- Policing Services for The Municipality of Brighton are provided under contract by the Northumberland OPP.
- Data Entry has been estimated at \$40,000 for the year;
- Brighton Community Policing has requested an increase to their Grant-In-Aid, as provided in Schedule 'A'.

### Other Protective Services

- Livestock claims are unpredictable. The Ministry of Agriculture and Food pays for the individual farmer's claim but The Municipality is responsible for the Livestock Evaluator fees;
- Health and Safety Initiatives including training and supplies are included;
- Emergency Planning includes municipal and county-wide meetings, honorariums and an annual mock disaster or tabletop exercise.

## 2012 Public Works Operating Budget Highlights

Public Works Summary								
OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Public Wks Revenue & Grants	-\$45,000		-\$45,000	-\$39,000		-\$39,000	\$6,000	13.33%
Public Wks Administration		\$516,265	\$516,265		\$612,676	\$612,676	\$96,411	18.67%
Public Wks Buildings	-\$91,389	\$131,703	\$40,314	-\$52,050	\$94,588	\$42,538	\$2,224	5.52%
Public Wks Eqpmt	\$0	\$315,562	\$315,562	\$0	\$369,342	\$369,342	\$53,779	17.04%
Roadways Maintenance	\$0	\$241,766	\$241,766	\$0	\$213,544	\$213,544	-\$28,223	-11.67%
Bridges and Culverts		\$38,915	\$38,915		\$32,518	\$32,518	-\$6,397	-16.44%
Loose Top Maintenance		\$97,176	\$97,176		\$95,328	\$95,328	-\$1,847	-1.90%
Hard Top Maintenance		\$45,277	\$45,277		\$56,804	\$56,804	\$11,527	25.46%
Winter Control		\$253,630	\$253,630		\$273,591	\$273,591	\$19,961	7.87%
Connecting Link		\$0	\$0		\$0	\$0	\$0	0.00%
Streetlighting		\$135,279	\$135,279		\$135,379	\$135,379	\$100	0.07%
Traffic Lights		\$8,000	\$8,000		\$8,000	\$8,000	\$0	0.00%
Parking Lots		\$1,974	\$1,974		\$1,757	\$1,757	-\$217	-11.00%
Sidewalks		\$10,465	\$10,465		\$11,498	\$11,498	\$1,033	9.87%
Storm Sewers		\$64,013	\$64,013		\$94,224	\$94,224	\$30,212	47.20%
Crossing Guards		\$42,818	\$42,818		\$45,281	\$45,281	\$2,463	5.75%
Waste Tipping		\$10,000	\$10,000		\$10,000	\$10,000	\$0	0.00%
<b>Total Internal Budgets</b>	<b>-\$136,389</b>	<b>\$1,912,843</b>	<b>\$1,776,455</b>	<b>-\$91,050</b>	<b>\$2,054,529</b>	<b>\$1,963,479</b>	<b>\$187,025</b>	<b>10.53%</b>
Transportation Services (Quinte Access)		\$16,127	\$16,127		\$16,592	\$16,592	\$465	2.88%
<b>Total External Budgets</b>	<b>\$0</b>	<b>\$16,127</b>	<b>\$16,127</b>	<b>\$0</b>	<b>\$16,592</b>	<b>\$16,592</b>	<b>\$465</b>	<b>2.88%</b>
<b>TTL PUBLIC WORKS OPERATING</b>	<b>-\$136,389</b>	<b>\$1,928,970</b>	<b>\$1,792,581</b>	<b>-\$91,050</b>	<b>\$2,071,121</b>	<b>\$1,980,071</b>	<b>\$187,490</b>	<b>10.46%</b>

### Revenue

- Pit Rehabilitation Grant, entrance permits and miscellaneous revenue, such as road allowance closure fees or labour and equipment for services provided to others;
- Building Overhead expenses charged to other departments that use PW building;

### Expenditures

- Debt repayment of \$20,000 for the garage expansion in 2004 and the addition in 2010;
- Debt repayment of \$50,000 for 2011 tandem truck;
- Debt repayment of \$25,000 for the chipper and ¾ ton truck from 2010;
- Expenses to the department include Crossing Guards, tipping fees to the landfill and Quinte Access expenditures;
- Snow removal accounts for a majority of the annual overtime worked in this department;
- Fuel prices are not predictable and have increased over the last year;
- Storm sewer maintenance on linear system and on oil and grit separators included;

## ***2012 Parks and Recreation Operating Budget Highlights***

OPERATING BUDGET	Parks and Recreation Summary							
	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Harbours	-\$10,000	\$11,450	\$1,450	-\$10,250	\$13,029	\$2,779	\$1,330	91.72%
Parks & Recreation Admin		\$210,389	\$210,389		\$233,568	\$233,568	\$23,179	11.02%
Arena	-\$271,303	\$419,588	\$148,285	-\$194,900	\$283,475	\$88,575	-\$59,711	-40.27%
King Edward Park	-\$9,050	\$10,750	\$1,700	-\$9,050	\$10,250	\$1,200	-\$500	-29.41%
Canteen	\$0	\$2,900	\$2,900	\$0	\$2,830	\$2,830	-\$70	-2.41%
Other Parks	\$0	\$161,741	\$161,741	\$0	\$224,157	\$224,157	\$62,416	38.59%
Codrington Community Centre	-\$4,500	\$5,600	\$1,100	\$0	\$400	\$400	-\$700	-63.64%
Community Centre	-\$79,500	\$126,440	\$46,940	-\$59,000	\$125,826	\$66,826	\$19,886	42.36%
Parks Garage and Equipment		\$35,030	\$35,030		\$33,280	\$33,280	-\$1,750	-5.00%
<b>Total Parks and Recreation</b>	<b>-\$374,353</b>	<b>\$983,888</b>	<b>\$609,535</b>	<b>-\$273,200</b>	<b>\$926,815</b>	<b>\$653,615</b>	<b>\$44,080</b>	<b>7.23%</b>
Trails and Waterfront		\$0	\$0		\$3,000	\$3,000	\$3,000	100.00%
<b>Total Trails and Waterfront</b>		<b>\$0</b>	<b>\$0</b>		<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>100.00%</b>
<b>Total Internal Budgets</b>	<b>-\$374,353</b>	<b>\$983,888</b>	<b>\$609,535</b>	<b>-\$273,200</b>	<b>\$929,815</b>	<b>\$656,615</b>	<b>\$47,080</b>	<b>7.72%</b>
Library Board	-\$12,000	\$261,650	\$249,650	-\$12,000	\$287,561	\$275,561	\$25,911	10.38%
<b>Total External Budgets</b>	<b>-\$12,000</b>	<b>\$261,650</b>	<b>\$249,650</b>	<b>-\$12,000</b>	<b>\$287,561</b>	<b>\$275,561</b>	<b>\$25,911</b>	<b>10.38%</b>
<b>TTL PARKS AND RECREATION OPERATING</b>	<b>-\$386,353</b>	<b>\$1,245,538</b>	<b>\$859,185</b>	<b>-\$285,200</b>	<b>\$1,217,376</b>	<b>\$932,176</b>	<b>\$72,991</b>	<b>8.50%</b>

### **Parks and Recreation Revenue**

- Includes user fees from ice, ball field, soccer field and community centre rentals;
- Transfer from the Urban Infrastructure Reserve Fund of \$20,000 to offset part of Community Centre debt repayment. This revenue from the UIRF is equal to the annual estimated interest earned on the fund. The debt repayment is also offset by a \$20,000 transfer from Development Charges, as provided for in the Development Charges Study;

### **Expenditures**

- Staffing – One Director, four full time staff members, part-time custodian for Community Centre, part-time harbourmaster, part-time students and seasonal employees for parks in the summer and part-time students at the arena in the fall and winter;
- Debt repayment of \$20,000 for the garage expansion in 2004;
- Debt repayment of \$1,591 for the final internal loan payment for the 3/4 ton purchased in 2010;
- Contribute \$50,000 to reserves for the cenotaph project;
- The debt for the Community Centre was borrowed externally in 2010 at a rate of 3.89% for a 10 year term, 20 year amortization. The annual loan payment of \$91,895 is included in this budget.
- Expenditures relating to the Cenotaph Committee, including honorariums, payroll taxes and a committee request for \$50,000 toward the project.

### **Trails and Waterfront**

- Partnership with the Community Stream Steward Program to develop a plan for the remediation of Butler Creek between Cedar Street and Harbour Street;

### **Library Board**

- The Brighton Library Board has submitted a draft 2012 budget for Council's consideration. An increase of 10.38% has been added to this draft budget.

## ***2012 Planning, Building and By-Law Services Operating Budget Highlights***

Planning Summary								
OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Planning & Zoning	-\$38,500	\$198,034	\$159,534	-\$34,500	\$233,045	\$198,545	\$39,011	24.45%
Accessibility Committee		\$7,023	\$7,023		\$8,523	\$8,523	\$1,500	21.36%
Heritage Committee		\$10,072	\$10,072		\$11,572	\$11,572	\$1,500	14.89%
Committee of Adjustment	-\$2,400	\$250	-\$2,150	-\$2,400	\$250	-\$2,150	\$0	0.00%
Industrial Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Building Department	-\$202,800	\$202,800	\$0	-\$180,800	\$180,800	\$0	\$0	0.00%
Bylaw Enforcement	-\$3,300	\$88,188	\$84,888	-\$3,700	\$95,406	\$91,706	\$6,818	8.03%
Animal Control	-\$16,000	\$16,000	\$0	-\$16,000	\$16,000	\$0	\$0	0.00%
Rural Advisory Committee		\$125	\$125		\$625	\$625	\$500	400.00%
Total Planning	-\$263,000	\$522,492	\$259,492	-\$237,400	\$546,221	\$308,821	\$49,329	19.01%
<b>Total Internal Budgets</b>	<b>-\$263,000</b>	<b>\$522,492</b>	<b>\$259,492</b>	<b>-\$237,400</b>	<b>\$546,221</b>	<b>\$308,821</b>	<b>\$49,329</b>	<b>19.01%</b>
Tile Drainage Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
PRMPA		\$21,545	\$21,545		\$22,596	\$22,596	\$1,051	4.88%
Conservation Authority		\$113,856	\$113,856		\$119,734	\$119,734	\$5,878	5.16%
<b>Total External Budgets</b>	<b>\$0</b>	<b>\$135,401</b>	<b>\$135,401</b>	<b>\$0</b>	<b>\$142,330</b>	<b>\$142,330</b>	<b>\$6,929</b>	<b>5.12%</b>
<b>TTL PLANNING OPERATING</b>	<b>-\$263,000</b>	<b>\$657,893</b>	<b>\$394,893</b>	<b>-\$237,400</b>	<b>\$688,551</b>	<b>\$451,151</b>	<b>\$56,258</b>	<b>14.25%</b>

### **Planning Services**

- Employs two full time staff and deals with consent (severance) applications, rezonings, remove holding requests, Official Plan amendments, minor variance applications, review of building permit applications for zoning compliance and general planning and development inquiries from the public and developers;
- Significant budgetary changes are proposed in this department with respect to advertising, legal costs and consultant costs. We have learnt over the past year that providing increased public notice is a positive thing to do. With respect to legal and consultant costs, with a pending OMB hearing and generally more complex applications and inquiries it has become necessary to look for outside assistance from time to time;
- Planning department staff work with three committees:

#### **Accessibility Advisory Committee**

- Honorariums, training and mileage for committee members are included;
- In order to assist the local business community in meeting the Provincially mandated accessibility training and customer service objectives the Committee is planning to offer training session;
- The Committee may have up to five citizen members and two council members;
- The Accessibility Advisory Committee provides advice to Council regarding the preparation, implementation and effectiveness of the municipal accessibility plan with the intent to enhance the ability of people with disabilities to have equal access to opportunities within the municipality. The Committee also works to raise the awareness of accessibility issues and to provide education within the community, pursuant to the Ontarians with Disabilities Act.

# ***2012 Planning, Building and By-Law Services Operating Budget Highlights***

## **Heritage Advisory Committee**

- Mileage for site inspection of heritage properties within the municipality;
- Attend conferences and seminars to improve the basic level of knowledge of heritage matters;
- Committee can have between 4 and 7 citizen members and one Council member;
- The Committee provides input to Council on matters related to the built heritage within the municipality. In particular the Committee makes recommendations and advises Council regarding its statutory responsibilities under the Ontario Heritage Act. The Committee also works to raise awareness of the importance of heritage properties to the social and economic well-being of the community;
- During 2012 the Committee has volunteered to host a meeting of the various municipal Heritage Committees (Northumberland Heritage Alliance). In addition, the Annual Heritage Conference will be held in Kingston and some of the Committee members have expressed an interest in attending.
- Offer training and education to members of the public on the process or heritage designation;
- Raise awareness of heritage issues within the Municipality.

## **Committee of Adjustment** (comprised of all members of Council)

- Honorariums and payroll taxes have been eliminated due to the change in composition;
- This Committee considers minor variance applications. The number of applications dealt with varies significantly from year to year.

## **Building Department**

- Employs one Chief Building Official and one Part Time Plumbing/Building Inspector;
- Issues building and plumbing permits and conducts inspections;
- Estimated 80 building permits for the year for new dwelling units;
- Mileage reduced and fuel, vehicle maintenance and insurance added;
- Lease a compact car for Building Department , \$4,800;

## **By-Law Department**

- Employs a full time By-law Enforcement Officer;
- Researches proposed or revised by-laws;
- Enforces the Property Standards Bylaw;
- Investigates dog related issues including off-leash complaints and dog biting incidents;
- Administers and enforces property standards by-law, dog control by-law, sign by-law, noise by-law and false alarms;
- Mileage reduced and fuel, vehicle maintenance and insurance added;
- Lease a compact car for By-Law Department, \$4,800;

## 2012 Community Development Operating Budget Highlights

Community Development Services Summary								
OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Tourism and Promotion	-\$18,500	\$27,500	\$9,000	\$0	\$25,000	\$25,000	\$16,000	177.78%
Recreation - Community Events	-\$7,233	\$32,632	\$25,399	-\$4,500	\$32,797	\$28,297	\$2,898	11.41%
Seniors Committee					\$3,748	\$3,748	\$3,748	100.00%
Other Cultural Services	-\$2,800	\$4,999	\$2,199	-\$2,800	\$7,623	\$4,823	\$2,624	119.33%
<b>Total Tourism, Community and Cultural Services</b>	<b>-\$28,533</b>	<b>\$65,131</b>	<b>\$36,598</b>	<b>-\$7,300</b>	<b>\$69,167</b>	<b>\$61,867</b>	<b>\$25,269</b>	<b>69.05%</b>
Economic Development	-\$5,000	\$91,608	\$86,608	\$0	\$81,551	\$81,551	-\$5,057	-5.84%
<b>Total Economic Development</b>	<b>-\$5,000</b>	<b>\$91,608</b>	<b>\$86,608</b>	<b>\$0</b>	<b>\$81,551</b>	<b>\$81,551</b>	<b>-\$5,057</b>	<b>-5.84%</b>
<b>Total Internal Budgets</b>	<b>-\$33,533</b>	<b>\$156,739</b>	<b>\$123,206</b>	<b>-\$7,300</b>	<b>\$150,718</b>	<b>\$143,418</b>	<b>\$20,212</b>	<b>16.41%</b>
DBIA	-\$27,500	\$27,500	\$0	-\$30,000	\$30,000	\$0	\$0	0.00%
QEDC		\$20,344	\$20,344		\$20,832	\$20,832	\$488	2.40%
Tourism and Promotion		\$30,960	\$30,960		\$38,500	\$38,500	\$7,540	24.35%
Other Cultural Services		\$54,350	\$54,350		\$73,700	\$73,700	\$19,350	35.60%
<b>Total External Budgets</b>	<b>-\$27,500</b>	<b>\$133,154</b>	<b>\$105,654</b>	<b>-\$30,000</b>	<b>\$163,032</b>	<b>\$133,032</b>	<b>\$27,378</b>	<b>25.91%</b>
<b>TTL COMMUNITY DEVELOPMENT OPERATING</b>	<b>-\$61,033</b>	<b>\$289,893</b>	<b>\$228,860</b>	<b>-\$37,300</b>	<b>\$313,750</b>	<b>\$276,450</b>	<b>\$47,590</b>	<b>20.79%</b>

**Tourism Promotion** – It is recommended that the Municipality continues to advertise in various publications such as The Northumberland County Visitors Guide and Watershed Magazine (\$5,000). It is also recommended that we enhance our municipal website with new features such as automatic translation into other languages, and that the Municipality creates an official Facebook page to better communicate with the public, community groups, and businesses (\$4,000).

It is recommended that The Brighton Bus, a free shuttle service linking Brighton with Presqu'île Provincial Park, continues to be supported as an effective way to promote tourism by marketing our shops and attractions to visitors and residents (\$5,000).

The Community Development Plan will be completed in early 2012. Funds will be used to complete the planning process as well as to leverage funding for initiatives prioritized in the plan(\$11,000).

**Community Events Committee** – The members of this Committee work diligently to provide quality events for the enjoyment of residents and tourists. Canada Day Celebrations, The Santa Claus Parade, Concerts in the Park, and WinterFest will all continue to build community pride and provide entertainment activities to our residents. A comparison of 2007-2011 and the budget request for 2012 are as follows:

Community Events Committee	2007	2008	2009	2010	2011	2012
	Budget	Budget	Budget	Budget	Budget	Budget
Canada Day Revenue	- 2,000.00	- 1,000.00	- 2,200.00	- 500.00	- 500.00	-500.00
Heritage Canada Grant	-	-	- 700.00	- 7,500.00	- 1,000.00	-1,000.00
Canada Day Expenditures	6,500.00	6,500.00	8,375.00	13,345.00	10,000.00	10,000.00
Sound System - One Time Capital				2,500.00	-	0.00
Concerts in the Park Revenue	- 3,000.00	- 3,000.00	- 1,000.00	- 2,000.00	- 1,000.00	-1,000.00
Concerts in the Park Expenditures	4,000.00	3,000.00	5,250.00	5,400.00	5,400.00	5,400.00
Waterfront Festival Revenue	- 1,400.00	- 500.00	-	-	-	0.00
Waterfront Festival Expenditures	6,000.00	6,000.00	-	-	-	0.00
Santa Claus Parade Revenue	- 1,600.00	- 800.00	- 500.00	- 500.00	- 500.00	-500.00
Santa Claus Parade Expenditures	2,200.00	3,800.00	5,500.00	5,720.00	5,400.00	5,400.00
Honorariums and Payroll Expenses	7,000.00	6,625.00	4,483.00	4,485.00	4,497.00	4,497.00
Winterfest reserves				- 662.00	-	0.00
Winterfest Revenue				- 3,300.00	- 1,733.00	-1,500.00
Winterfest Expenditure	1,000.00	1,000.00	1,000.00	4,962.00	3,100.00	3,500.00
Transfer from Reserves (160th Anniversary)					- 2,500.00	
160th Anniversary					2,500.00	
Miscellaneous Expenses	-	-	3,700.00	3,000.00	3,733.00	3,500.00
<b>Total Events Committee</b>	<b>18,700.00</b>	<b>21,625.00</b>	<b>23,908.00</b>	<b>24,950.00</b>	<b>27,397.00</b>	<b>27,797.00</b>

## ***2012 Community Development Operating Budget Highlights***

**Seniors Centre Adhoc Committee** – An adhoc committee was established in 2011 to research the possibility of a senior’s centre being established in the Municipality of Brighton. Honorariums are paid to committee members.

**Civic Awards** – The annual Civic Awards banquet will be held in April 2012. The Civic Awards are a great way to acknowledge the achievements of our citizens and also to build community pride. In addition to the revenue and expenditures below, honorariums are paid to committee members. It is recommended that this initiative be continued, as follows:

Civic Awards	2007	2008	2009	2010	2011	2012
	Budget	Budget	Budget	Budget	Budget	Budget
Civic Awards Revenue			-2,730.00	0.00	-2,800.00	-2,800.00
Civic Awards Expenditures			4,000.00	4,000.00	4,500.00	4,500.00
Total Civic Awards			1,270.00	4,000.00	1,700.00	1,700.00

### **Economic Development**

This department employs the Community Development Officer, supports the Economic Development Committee and provides funding to the Quinte Economic Development Commission. It is recommended that we continue our membership with the Ontario East Economic Development/Creative Economy (\$3,500).

**The Brighton and District Chamber of Commerce** supports tourism within the municipality. The three-year agreement signed with The Brighton and District Chamber of Commerce in early 2009 will expire at the end of 2011. It is recommended that the municipality extend its current agreement with the Chamber into 2012, in quarterly installments, until receiving and reviewing the outcomes of the Community Development Plan which may alter the specifics of the next long-term agreement.

**Community Groups** – It is recommended that the Municipality continue to support our community groups and organizations, as they greatly improve the quality of life for our residents. Grants-In-Aid applications are provided in Schedule ‘A’ at the back of the binder.

**Tourism** – Brighton is a tourist destination. Events such as Applefest and Apple Route bring thousands of tourists to the Municipality each year. Requests for Grants-in-Aid can be found in Schedule ‘A’ of this document.

## **2012 Environmental Services Operating Budget Highlights**

Environmental Services									
RATE SUPPORTED OPERATING BUDGET	2011 Budget			2012 Budget			Change	% Change	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net			
Sanitary Sewers	-\$491,975	\$491,975	\$0	-\$498,011	\$498,011	\$0	\$0	0.00%	
<b>Total Sewer Operating</b>	<b>-\$491,975</b>	<b>\$491,975</b>	<b>\$0</b>	<b>-\$498,011</b>	<b>\$498,011</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
Waterworks - Plant	\$0	\$499,268	\$499,268	\$0	\$444,195	\$444,195	-\$55,074	-11.03%	
Waterworks - Distribution	-\$1,014,296	\$507,250	-\$507,047	-\$911,900	\$463,217	-\$448,683	\$58,363	11.51%	
Water Meters & Bulk Water	-\$12,000	\$19,778	\$7,778	-\$21,000	\$25,488	\$4,488	-\$3,290	-42.30%	
<b>Total Water Operating</b>	<b>-\$1,026,296</b>	<b>\$1,026,296</b>	<b>\$0</b>	<b>-\$932,900</b>	<b>\$932,900</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
<b>TTL USER RATE SUPPORTED OPERATING</b>	<b>-\$1,518,271</b>	<b>\$1,518,271</b>	<b>\$0</b>	<b>-\$1,430,912</b>	<b>\$1,430,912</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	

Environmental Services include both water and wastewater services.

Bill 175, the Sustainable Water & Sewage Systems Act was passed into legislation to ensure clean, safe drinking water for Ontario residents by making it mandatory for municipalities to assess the full costs of providing water and sewage services and to recover the amount of money needed to operate, maintain, and replace the infrastructure through the user fees.

In early 2011, a water and wastewater rate study was completed. Recommended fees and charges for sustainability were approved by Council at the conclusion of the study.

### **Wastewater**

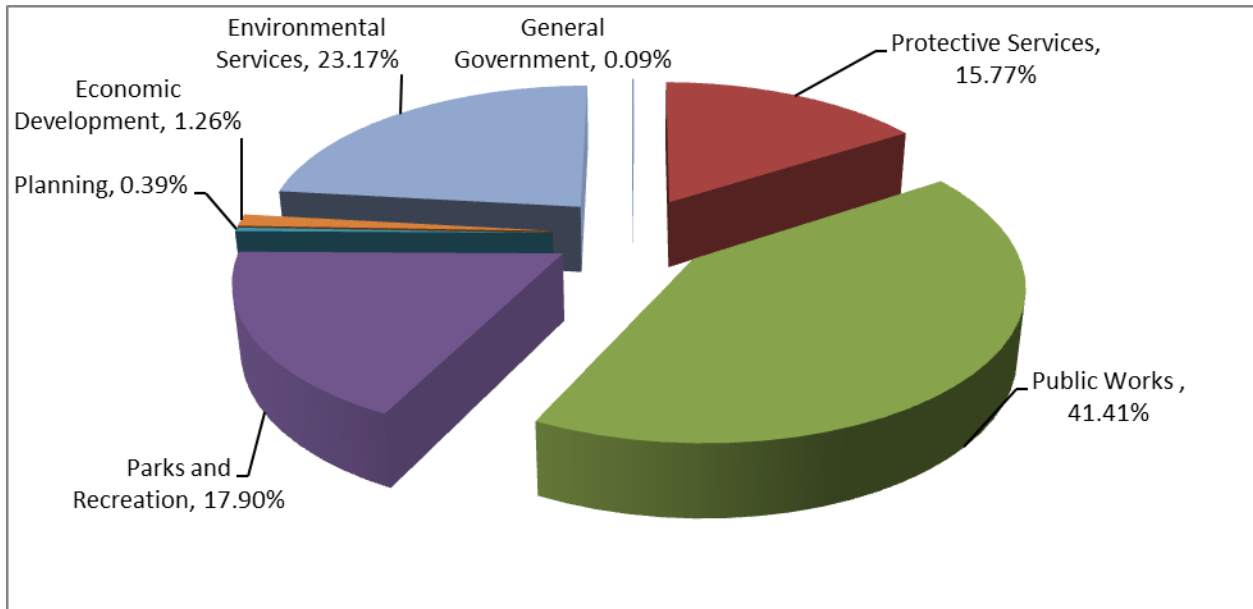
- Operates the wastewater treatment system consisting of over 45 km of sanitary sewer mains, the Harbour St. Pumping Station, and the lagoon and wetland treatment cells.
- Over 1,100 Megalitres of Wastewater are treated annually.
- There are approximately 2,500 households connected to the system;
- Revenue is derived from wastewater billings, adjusted by the total operating surplus.

### **Water**

- Water Treatment Plant on County Road 26 was constructed in 2005. The debt for this construction was borrowed externally in 2010 at a rate of 3.89% with a 10 year term, 20 year amortization. Since 2005, the debt had been financed internally from the reserve balances. The annual debt repayment of \$159,000 is included in this budget.
- Approximately 1,000 Megalitres of Water are treated annually.
- There are approximately 2,500 households connected to the system
- Revenue is derived from water billings, adjusted by the total operating surplus.



## 2012 Capital Budget



**\$3,174,042**

# 2012 Capital Budget

TAX SUPPORTED	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
<b>CAPITAL BUDGET</b>								
General Government Capital	-\$258,695	\$261,695	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
Fire Dept Capital	-\$325,000	\$375,600	\$50,600	-\$449,500	\$500,500	\$51,000	\$400	0.79%
Planning and Zoning Capital	\$0	\$13,000	\$13,000	-\$10,000	\$11,500	\$1,500	-\$11,500	-88.46%
By-Law Department Capital					\$1,000	\$1,000	\$1,000	100.00%
Building Department Capital	-\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	0.00%
	-\$3,000	\$16,000	\$13,000	-\$10,000	\$12,500	\$2,500	-\$10,500	-80.77%
Public Wks Grants	-\$369,097		-\$369,097	-\$315,382		-\$315,382	\$53,715	-14.55%
Public Works Capital Admin		\$0	\$0		\$8,600	\$8,600	\$8,600	100.00%
Public Wks Buildings Capital	-\$718,020	\$758,531	\$40,511	\$0	\$0	\$0	-\$40,511	-100.00%
Public Wks Equip Capital	-\$260,000	\$279,000	\$19,000	-\$250,000	\$340,000	\$90,000	\$71,000	373.68%
Public Wks Roads Projects	-\$545,136	\$1,244,331	\$699,196	-\$68,500	\$635,632	\$567,132	-\$132,063	-18.89%
Public Works Urban Centre	-\$100,700	\$150,700	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
Public Works Road Needs				\$0	\$30,000	\$30,000	\$30,000	100.00%
Storm Sewers Capital	\$0	\$50,000	\$50,000	\$0	\$250,000	\$250,000	\$200,000	400.00%
	-\$1,992,953	\$2,482,562	\$489,609	-\$633,882	\$1,314,232	\$680,350	\$190,741	38.96%
Harbours Capital	\$0	\$14,000	\$14,000		\$0	\$0	-\$14,000	-100.00%
Parks and Recreation Capital	-\$1,372,505	\$1,460,255	\$87,750	-\$394,380	\$508,310	\$113,930	\$26,180	29.83%
Waterfront Masterplan Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Trails and Boardwalks Capital	-\$53,000	\$53,000	\$0	-\$53,000	\$60,000	\$7,000	\$7,000	100.00%
Codrington Community Centre Capital	-\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0	0.00%
	-\$1,515,505	\$1,617,255	\$101,750	-\$447,380	\$568,310	\$120,930	\$19,180	18.85%
Community Events Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Economic Development Capital		\$1,500	\$1,500	-\$20,000	\$40,000	\$20,000	\$18,500	1233.33%
	\$0	\$1,500	\$1,500	-\$20,000	\$40,000	\$20,000	\$18,500	1233.33%
<b>TOTAL TAX SUPPORTED CAPITAL BUDGET</b>	<b>-\$4,095,153</b>	<b>\$4,754,612</b>	<b>\$659,459</b>	<b>-\$1,560,762</b>	<b>\$2,438,542</b>	<b>\$877,780</b>	<b>\$218,321</b>	<b>33.11%</b>

RATE SUPPORTED CAPITAL	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
<b>CAPITAL BUDGET</b>								
Sewer Capital	-\$1,509,189	\$1,509,189	\$0	-\$390,000	\$390,000	\$0	\$0	0.00%
Total Sewer Capital	-\$1,509,189	\$1,509,189	\$0	-\$390,000	\$390,000	\$0	\$0	0.00%
Waterworks Capital	-\$192,189	\$192,189	\$0	-\$345,500	\$345,500	\$0	\$0	0.00%
Total Water Capital	-\$192,189	\$192,189	\$0	-\$345,500	\$345,500	\$0	\$0	0.00%
<b>TTL USER RATE SUPPORTED CAPITAL</b>	<b>-\$1,701,378</b>	<b>\$1,701,378</b>	<b>\$0</b>	<b>-\$735,500</b>	<b>\$735,500</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Capital Budget</b>	<b>-\$5,796,531</b>	<b>\$6,455,990</b>	<b>\$659,459</b>	<b>-\$2,296,262</b>	<b>\$3,174,042</b>	<b>\$877,780</b>	<b>\$218,321</b>	<b>33.11%</b>

# 2012 General Government Capital Budget Highlights

General Government								
CAPITAL BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
General Government Capital	-\$258,695	\$261,695	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
<b>TTL GENERAL GOVERNMENT CAPITAL</b>	<b>-\$258,695</b>	<b>\$261,695</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.00%</b>

Capital Expenditures:

Computers	\$3,000
<b>Total Administration</b>	<b>\$3,000</b>

- Computers – \$3,000 to replace older computers;

## *2012 Protective Services Capital Budget Highlights*

Protective Services								
CAPITAL BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Fire Dept Capital	-\$325,000	\$375,600	\$50,600	-\$449,500	\$500,500	\$51,000	\$400	0.79%
<b>TTL PROTECTIVE SERVICES CAPITAL</b>	<b>-\$325,000</b>	<b>\$375,600</b>	<b>\$50,600</b>	<b>-\$449,500</b>	<b>\$500,500</b>	<b>\$51,000</b>	<b>\$400</b>	<b>0.79%</b>

### Capital Funding:

- \$45,000 from Development Charges to fund Fire Master Plan;
- \$30,000 from Reserves for Fire Master Plan;
- \$115,000 from Development Charges to fund North Hall Addition;
- \$259,500 borrowed from Urban Infrastructure to fund North Hall Addition;

### Capital Expenditures:

North Hall Addition	\$374,500
Fire Masterplan	75,000
SCBA`s	\$10,000
Monitor for Tanker	\$4,300
Other Equipment	\$6,350
Thermal Cameras for Pumpers	\$16,000
South Hall Generator	\$10,750
uniforms	\$3,600
<b>Total Fire Department</b>	<b>\$500,500</b>

- North Hall Addition - \$374,500, will have 2 bays, new accessibility compliant doors and a meeting room. The addition was identified in the 2009 Development Charge Study. At present, our meeting room cannot hold all the firefighters when we have a meeting. Our rescue truck is due to be replaced in 2013 and there is no room for the new truck. It has been identified that our current truck is at full capacity and a bigger truck would solve that problem;
- Fire Master Plan - \$75,000 was identified in the Development Charges Study and assist to develop a strategic direction for the department;
- Self-Contained Breathing Apparatus and bottles to be upgraded to lighter weight bottles over the next few years;
- Monitor for Tanker - The new tanker does not come equipped with a monitor and we need to purchase one. This would give us the capability to spray water 200' to 250' from the truck;
- Other Equipment - There are several pieces of equipment that have been identified to be purchased that would not meet the threshold for fixed assets;
- Thermal Imaging Cameras - Purchase two imaging cameras, one for the each first response vehicle at the halls. These cameras can be used on the initial fire attack and have other uses as well.

## ***2012 Protective Services Capital Budget Highlights***

- South Hall Generator - At present when there is a power outage in Brighton, we have to manually open the overhead doors to get the fire trucks out. Rescue 290, which is equipped with a generator, is used to run the radios and provide lighting at the hall. Rescue 290 is then committed to powering the fire hall until power is restored. A permanent generator outside could run the fire department and Ambulance service as well. Rescue 290 would not be committed with a person manning it. We need a generator that will kick in automatically whenever there is a power outage.
- Uniforms - Our firefighters have full station uniforms and proper firefighter hats. We would also like the firefighters to have the same fire coat to wear when out on courses, meetings etc, in order to represent Brighton professionally.

## 2012 Public Works Capital Budget Highlights

CAPITAL BUDGET	Public Works							
	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Public Wks Grants	-\$369,097		-\$369,097	-\$315,382		-\$315,382	\$53,715	14.55%
Public Works Capital Admin		\$0	\$0		\$8,600	\$8,600	\$8,600	100.00%
Public Wks Buildings Capital	-\$718,020	\$758,531	\$40,511	\$0	\$0	\$0	-\$40,511	-100.00%
Public Wks Equip Capital	-\$260,000	\$279,000	\$19,000	-\$250,000	\$340,000	\$90,000	\$71,000	373.68%
Public Wks Roads Projects	-\$545,136	\$1,244,331	\$699,196	-\$68,500	\$635,632	\$567,132	-\$132,063	-18.89%
Public Works Urban Centre	-\$100,700	\$150,700	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00%
Public Works Road Needs Capital				\$0	\$30,000	\$30,000	\$30,000	100.00%
Storm Sewers Capital	\$0	\$50,000	\$50,000	\$0	\$250,000	\$250,000	\$200,000	400.00%
<b>TTL PUBLIC WORKS CAPITAL</b>	<b>-\$1,992,953</b>	<b>\$2,482,562</b>	<b>\$489,609</b>	<b>-\$633,882</b>	<b>\$1,314,232</b>	<b>\$680,350</b>	<b>\$190,741</b>	<b>38.96%</b>

### Capital Funding:

- Federal Gas Tax - \$315,382 to be received in 2012 and applied to our Capital Roads Projects;
- \$250,000 borrowed from Urban Infrastructure Reserve Fund for the Tandem Truck;
- \$30,000 from Development Charges to fund the Hutchinson Road culvert;
- \$30,000 from Reserves for Hutchinson Road culvert;
- \$8,500 from Development Charges to partially fund Young Street;

### Capital Expenditures:

Upper Boardroom Chairs	\$5,000
Employee ID Card Printer	\$3,600
<b>Total PW Administration</b>	<b>\$8,600</b>
Tandem Truck	\$250,000
GPS for vehicles	\$60,000
Hot Asphalt Box (Tag Along Trailer)	\$30,000
<b>Total PW Equipment</b>	<b>\$340,000</b>
Storm Oil and Grit Separators	\$250,000
<b>Total Storm Sewer</b>	<b>\$250,000</b>
Hutchinson Road Culvert	\$200,000
<b>Total Bridges and Culverts</b>	<b>\$200,000</b>
Road Needs Study	\$30,000
<b>Total Safety Capital</b>	<b>\$30,000</b>
Sidewalks	\$50,000
<b>Total Sidewalks</b>	<b>\$50,000</b>
<b>Road Construction Projects</b>	
Wages	46,132
Greenway Circle - Resurface	\$12,000
Young St - Gravel to Hard Surface	\$17,000
Francis Street (roads, sidewalk, storm)	\$166,000
Victoria Street (roads, sidewalk, storm)	\$166,000
Bullis resurface	\$28,500
<b>Total Road Construction</b>	<b>\$435,632</b>
<b>Total Public Works Capital</b>	<b>\$1,314,232</b>

## ***2012 Public Works Capital Budget Highlights***

- Replace outdated chairs in the upstairs boardroom at 67 Sharp, \$5,000;
- Purchase a new Employee ID printer that will tie into a future restricted access system, \$3,600;
- Our long term equipment replacement program includes a new tandem dump/plow truck which replaces a 2001 truck. We plan to keep the 2001 truck as a spare truck and sell our present spare truck which is a 2000 International \$250,000;
- The department has included \$60,000 to upgrade the municipal fleet with GPS. This will provide protection and proof of maintenance, and records for equipment movements. The system will be able to record where the equipment has been and what the equipment was doing during a set period of time. This information is very valuable in protecting the municipality against liability;
- Included is \$30,000 for a Hot Asphalt Box which will allow the department the ability to heat up the patching material and extend the patching season and also allows us to patch during winter conditions if needed. The County of Northumberland has been using one for many years and say that it is and invaluable tool that that provides better road patch and is a great time saver;
- \$250,000.00 has been included for storm sewer capital initiatives, including the oil grit separators for Harbour St. east of Marina Drive, at Cedar St. and Mill Pond Court;
- Hutchinson Road culvert replacement, \$200,000;
- Roads Needs Study, \$30,000;
- Included is \$50,000.00 for sidewalk replacement work for improved accessibility;
- Road construction wages of \$46,132 will be distributed among the roads projects;
- Re-surfacing a number of existing surface treated rural roads, including; Greenway Circle, Young St. and Bullis Road. This work is estimated at \$57,500.00;
- Francis Street and Victoria Street are the urban roads and this would include resurfacing, curb/gutter, sidewalk and storm sewers. It is estimated to cost \$332,000.00;

## 2012 Parks and Recreation Capital Budget Highlights

Parks and Recreation								
CAPITAL BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Parks and Recreation Capital	-\$1,372,505	\$1,460,255	\$87,750	-\$394,380	\$508,310	\$113,930	\$26,180	29.83%
Codrington Community Centre Capital	-\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0	0.00%
Trails and Boardwalks Capital	-\$53,000	\$53,000	\$0	-\$53,000	\$60,000	\$7,000	\$7,000	100.00%
Harbours Capital	\$0	\$14,000	\$14,000		\$0	\$0	-\$14,000	-100.00%
<b>Total Parks, Recreation and Harbours Capital</b>	<b>-\$1,515,505</b>	<b>\$1,617,255</b>	<b>\$101,750</b>	<b>-\$447,380</b>	<b>\$568,310</b>	<b>\$120,930</b>	<b>\$19,180</b>	<b>18.85%</b>
<b>TTL PARKS AND RECREATION CAPITAL</b>	<b>-\$1,515,505</b>	<b>\$1,617,255</b>	<b>\$101,750</b>	<b>-\$447,380</b>	<b>\$568,310</b>	<b>\$120,930</b>	<b>\$19,180</b>	<b>18.85%</b>

### Capital Funding

- \$344,380 from Recreation Reserves for the design build a splash pad at King Edward Park;
- \$50,000 from Recreation Reserves for the arena roof renovation;
- \$53,000 from Recreation Reserves for the shelter at the Ontario Street Boat Launch and the 2 Ontario Street Parkette development.

### Capital Expenditures

<b>Arena</b>	
Roof	\$60,000
Gas Heater	\$5,000
<b>Total Arena</b>	<b>\$65,000</b>
<b>Parks</b>	
Splashpark	\$400,000
3/4 Ton Truck with Plow	\$27,810
Peace Park Benches	\$1,500
Ball Diamond Groomer	\$6,500
Rototiller/Weed Trimmers	\$1,500
<b>Total Parks</b>	<b>\$437,310</b>
<b>Community Centre</b>	
Floor Scrubber	\$6,000
<b>Total Community Centre</b>	<b>\$6,000</b>
<b>Trails and Boardwalks</b>	
Shelter with pad and 2 Ontario St revitalization	\$60,000
<b>Total Trails and Boardwalks</b>	<b>\$60,000</b>
<b>Total Parks and Recreation</b>	<b>\$568,310</b>

## ***2012 Parks and Recreation Capital Budget Highlights***

- Repair and replace screw heads and check roof, power wash the surface. Prime the metal roof with a rust inhibiting primer and then apply a quick dry acrylic aliphatic urethane coating system, \$60,000;
- Replace the current gas heater with a newer, more efficient gas heater, \$5,000;
- Design-build a splash pad at King Edward Park as per direction from the master plan process, \$400,000;
- Purchase a 2009 or newer ¾ ton truck and plow package and retire 1995 Chev ¾ ton truck, 27,810;
- Replace 2 park benches with new steel benches on concrete pads, \$1,500;
- Replace the current ball diamond groomer with a new machine. Current machine, purchased in 1998, is showing a lot of wear, \$6,500;
- Roto Tiller and trimmers for Parks maintenance, \$1,500;
- Floor Scrubber for Community Centre and Arena floors to replace 2001 Clark scrubber, \$6,000;
- Construct a 24' x 12' shelter on property near Ontario Street Boat Launch, which was deferred from 2011 and provide a contingency for work at 2 Ontario Street, \$60,000.

## ***2012 Planning, Building and By-Law Services Capital Budget Highlights***

Planning								
CAPITAL BUDGET	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Planning and Zoning Capital	\$0	\$13,000	\$13,000	-\$10,000	\$11,500	\$1,500	-\$11,500	-88.46%
By-Law Department Capital				\$0	\$1,000	\$1,000	\$1,000	100.00%
Building Department Capital	-\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	0.00%
<b>TTL PLANNING CAPITAL</b>	<b>-\$3,000</b>	<b>\$16,000</b>	<b>\$13,000</b>	<b>-\$10,000</b>	<b>\$12,500</b>	<b>\$2,500</b>	<b>-\$10,500</b>	<b>-80.77%</b>

### Capital Revenue:

- From Reserves - \$10,000, transferred to Reserves at the end of 2011 to complete Official Plan process;

### Capital Expenditures:

<b>ByLaw Department</b>	
Desk	\$1,000
<b>Total ByLaw Department</b>	<b>\$1,000</b>
<b>Planning and Development</b>	
Computer	\$1,500
Official Plan	\$10,000
<b>Total Planning Services</b>	<b>\$11,500</b>

- Purchase desk and chair for By-Law Officer, \$1,000;
- Computer and mapping software for Planning Administrative Assistant, \$1,500;
- The new Official Plan has not yet received provincial approval. During 2012 there will be discussions with the Ministry of Municipal Affairs and it is anticipated that the OP will be approved with some modifications, \$10,000;

## *2012 Community Development Capital Budget Highlights*

Community Development Services									
CAPITAL BUDGET	2011 Budget			2012 Budget			Change	% Change	
	Revenue	Expenditures	Net	Revenue	Expenditures	Net			
Community Events Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
Waterfront Masterplan Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
<b>Total Community, Tourism and Cultural Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	
Economic Development Capital		\$1,500	\$1,500	-\$20,000	\$40,000	\$20,000	\$18,500	1233.33%	
<b>Total Economic Development Capital</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>-\$20,000</b>	<b>\$40,000</b>	<b>\$20,000</b>	<b>\$18,500</b>	<b>1233.33%</b>	
<b>TTLCOMMUNITY DEVELOPMENT CAPITAL</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>-\$20,000</b>	<b>\$40,000</b>	<b>\$20,000</b>	<b>\$18,500</b>	<b>1233.33%</b>	

### Capital Revenue:

- Funding of \$20,000 from Community Funding Development Corporation for Visitor and Welcome Signs.

### Capital Expenditures:

Visitor and Welcome Signage	\$40,000
<b>Total Community Development</b>	<b>\$40,000</b>

- Welcome and Visitor Information signage enhancements.

## 2012 Environmental Services Capital Budget Highlights

RATE SUPPORTED CAPITAL BUDGET	Environmental Services							
	2011 Budget			2012 Budget			Change	% Change
	Revenue	Expenditures	Net	Revenue	Expenditures	Net		
Sewer Capital	-\$1,509,189	\$1,509,189	\$0	-\$390,000	\$390,000	\$0	\$0	0.00%
<b>Total Sewer Capital</b>	<b>-\$1,509,189</b>	<b>\$1,509,189</b>	<b>\$0</b>	<b>-\$390,000</b>	<b>\$390,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
Waterworks Capital	-\$192,189	\$192,189	\$0	-\$345,500	\$345,500	\$0	\$0	0.00%
<b>Total Water Capital</b>	<b>-\$192,189</b>	<b>\$192,189</b>	<b>\$0</b>	<b>-\$345,500</b>	<b>\$345,500</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TTL USER RATE SUPPORTED CAPITAL</b>	<b>-\$1,701,378</b>	<b>\$1,701,378</b>	<b>\$0</b>	<b>-\$735,500</b>	<b>\$735,500</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

### Capital Funding:

- \$62,111 from Sewer Reserve Funds for the Wastewater Treatment Plant Upgrades;
- \$327,889 from sewer rates for the Wastewater Treatment Plant Upgrades, half-ton truck, lagoon upgrades and aerators;
- \$110,000 from Development Charges for Applewood watermains;
- \$104,100 from water rates for Francis and Victoria watermains, consulting and other capital equipment;
- \$131,400 from water reserves to fund Francis Street and Victoria Street watermains.

### Capital Expenditures:

<b>Sewer</b>	
WWTP Upgrades	\$120,000
<b>Wastewater Consulting</b>	<b>\$120,000</b>
Half Ton Truck	\$35,000
Lagoon Upgrades	\$180,000
Aerators	\$55,000
<b>Wastewater Equipment</b>	<b>\$270,000</b>
<b>Water</b>	
Consulting	\$7,500
<b>Total Water Consulting</b>	<b>\$7,500</b>
Applewood Pressure Reducing Valve	\$150,000
Leak Detector	\$20,000
Francis Street	\$84,000
Victoria Street	\$84,000
<b>Water Distribution Capital</b>	<b>\$338,000</b>
<b>Total Rate Supported Capital</b>	<b>\$735,500</b>

## ***2012 Environmental Services Capital Budget Highlights***

- \$120,000 Wastewater Treatment Plant upgrade consulting;
- Half-ton truck, \$35,000;
- Lagoon upgrades, \$180,000;
- Aerators, \$55,000;
- \$150,000 initial pressure reducing valve proposed on Applewood Drive, as identified in the Development Charges Study;
- A leak detector is planned for the water department \$20,000;
- \$7,500 for water consulting;
- \$84,000 for Victoria Street watermain and \$84,000 for Francis Street watermain.



## Financial Indicators

### FINANCIAL INDICATOR REVIEW

(Based on 2009 Financial Information Return)

#### Brighton M (Northumberland Co)

Date Prepared:	11-Mar-11	Tier:	Lower Tier
MSO Office:	Eastern Ontario	MAH Code:	61407
Prepared By:	Penny Sharman	MUNID:	14005
		REV Code:	1408

### FINANCIAL INDICATORS

Indicator	Thresholds	Actuals	South - LT - Counties - Rural		Risk Level	
			Median	Average		
Debt Servicing Cost as a % of Total Operating Revenue	Low: <5% Mod: 5% - 10% High: >10%	2007	1.2%	2.7%	3.7%	Low
		2008	0.6%	2.8%	3.7%	
		2009	0.1%	3.5%	4.5%	
Total Reserves and Discretionary Reserve Funds as a % of Operating Expenditures / Expenses	Low: >20% Mod: 10% - 20% High: <10%	2007	58.0%	48.7%	50.2%	Low
		2008	74.2%	52.3%	55.9%	
		2009	80.2%	63.4%	66.8%	
Net Financial Assets or Net Debt as a % of Total Operating Revenue	Low: >(-20%) Mod: (-20%) - (-40%) High: <(-40%)	2007	30.8%	25.0%	21.7%	Low
		2008	43.5%	28.4%	24.8%	
		2009	23.3%	18.5%	14.5%	
Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees	Low: >(-50%) Mod: (-50%) - (-100%) High: <(-100%)	2007	42.2%	38.8%	45.4%	Low
		2008	61.3%	40.0%	39.6%	
		2009	38.7%	35.9%	28.3%	
Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied	Low: <10% Mod: 10% - 15% High: >15%	2007	7.7%	9.7%	10.6%	Low
		2008	7.1%	10.0%	10.8%	
		2009	7.1%	11.2%	11.4%	
Total Cash and Temporary Investments as a % of Operating Expenditures / Expenses	Low: > 10% Mod: 5% to 10% High: Below 5%	2007	39.1%	40.1%	44.0%	Low
		2008	71.5%	49.2%	54.8%	
		2009	42.6%	46.2%	51.9%	
Net Working Capital as a % of Total Municipal Operating Expenditures / Expenses	Low: > 10% Mod: 10% to (-10%) High: Below (-10%)	2007	45.4%	49.4%	50.8%	Low
		2008	56.6%	57.2%	60.5%	
		2009	50.6%	59.9%	69.2%	
Net Book Value of Capital Assets as a % of Cost of Capital Assets	Negative trends to be analyzed. No risk level assigned.	2009	39.3%	60.73%	59.97%	



## *Debt*

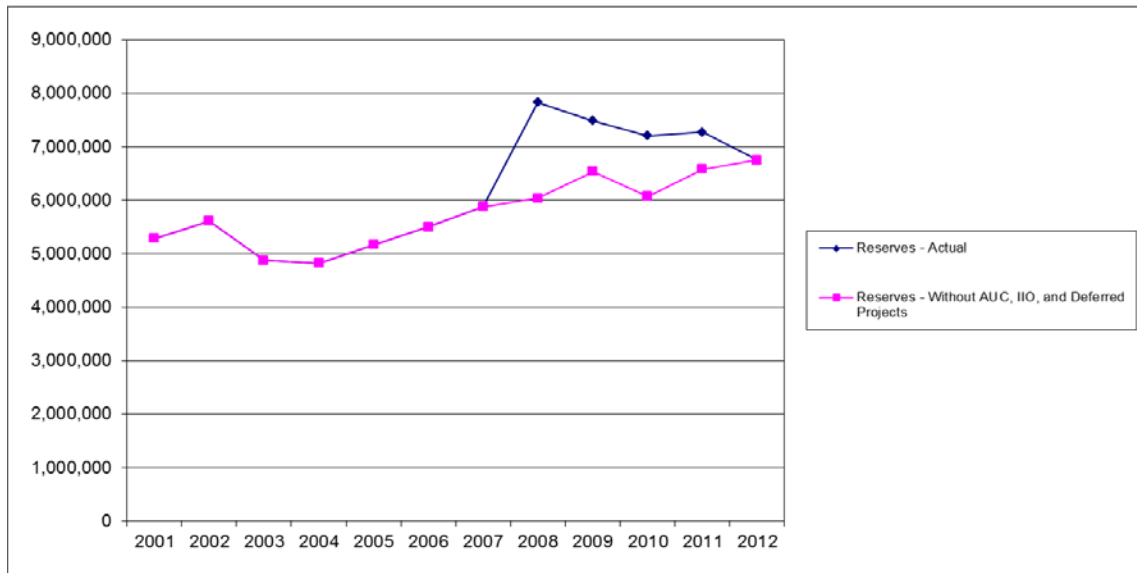
## *Management*

## *Reserves and Reserve Funds*

Reserves and Reserve Funds are established to fund future operating and capital expenditures, long term liabilities, special projects, working capital requirements and to stabilize taxation and other rates.

### Reserve Analysis 2001 – 2012

YEAR	RESERVES	RESERVES, LESS DEFERRED PROJECTS
2001	5,283,784	5,283,784
2002	5,610,064	5,610,064
2003	4,879,509	4,879,509
2004	4,825,128	4,825,128
2005	5,163,193	5,163,193
2006	5,504,281	5,504,281
2007	5,883,927	5,883,927
2008	7,834,402	6,037,427
2009	7,485,845	6,533,188
2010	7,204,335	6,076,611
2011	7,273,973	6,581,101
2012	6,751,437	6,751,437



Municipality of Brighton 2012 Estimated Activity Reserves						
Reserve	Account Number	Estimate December 31, 2011	Transfers In	Interest Earned	Transfers Out	Estimate December 31, 2012
General	1-02-020-000-9805	(180,436.38)	(19,446.00)		40,000.00	(180,098.36)
Water	1-02-020-000-9808	(250,396.15)			151,400.00	(98,996.15)
Election	1-02-020-000-9809	(10,000.00)	(10,000.00)			(20,000.00)
Winterfest Reserve	1-02-020-000-9810	(1,189.72)				(1,189.72)
Community Events	1-02-020-000-9811	(5,004.75)				(5,004.75)
Capital Funds	1-02-020-000-9815	(30,149.89)				(30,149.89)
Employee Bonus	1-02-020-000-9821	-				-
Policing Reserve	1-02-020-000-9822	(259,342.00)				(259,342.00)
Doubtful Accounts	1-02-020-000-9831	(66,630.19)				(66,630.19)
Insurance Deductibles	1-02-020-000-9832	(7,499.96)				(7,499.96)
Administration	1-02-020-000-9833	(88,027.12)				(88,027.12)
P.W. Equipment	1-02-020-000-9834	(145,306.13)			30,000.00	(115,306.13)
Capital Initiative	1-02-020-000-9835	(12,842.12)				(12,842.12)
Industrial	1-02-020-000-9838	(104,756.22)				(104,756.22)
Sidewalks	1-02-020-000-9839	-				-
Fire Reserve	1-02-020-000-9816	-				-
Building Department	1-02-020-000-9841	-	(1,161.00)			(1,161.00)
Youth Initiative	1-02-020-000-9842	(3,100.00)				(3,100.00)
SAG Community Care	1-02-020-000-9843	-				-
160th Anniversary	1-02-020-000-9844	(1,675.87)				(1,675.87)
Heritage Building	1-02-020-000-9845	-				-
Cenotaph Reserve	1-02-020-000-9846	-	(50,000.00)			(50,000.00)
Contingency Reserve	1-02-020-000-9837	(507,051.63)				(507,051.63)
Recreation	1-02-020-000-9848	(574,440.53)			549,397.00	(25,043.53)
<b>Total</b>		<b>(2,247,848.66)</b>	<b>(80,607.00)</b>		<b>770,797.00</b>	<b>(1,577,874.64)</b>
Municipality of Brighton 2012 Estimated Activity Parkland Reserve Funds						
Parkland Reserves	Account Number	Estimate December 31, 2011	Transfers In	Interest Earned	Transfers Out	Estimate December 31, 2012
Parkland Reserve	2-02-022-000-9860	(50,964.94)	(8,000.00)		13,400.00	(45,564.94)
<b>Total</b>		<b>(50,964.94)</b>	<b>(8,000.00)</b>	<b>-</b>	<b>13,400.00</b>	<b>(45,564.94)</b>

Municipality of Brighton

2012 Estimated Activity

Development Charges

Development Charges	Account Number	Estimate December 31, 2011	Transfers In	Interest Earned	Transfers Out	Estimate December 31, 2012
Grade Separation	2-02-021-000-9849	(117,703.73)		(1,471.30)	20,000.00	(99,175.03)
General Govt	2-02-021-000-9850	(18,205.35)	(10,740.00)	(227.57)	25,000.00	(4,172.92)
Prot Persons/Prop	2-02-021-000-9851	-		-		-
Fire Protection	2-02-021-000-9852	(54,309.66)	(60,540.00)	(678.87)	115,000.00	(528.53)
Public Works	2-02-021-000-9853	(52,307.99)	(41,065.00)	(653.85)	(17,500.00)	(111,526.84)
Sanitary Sewers	2-02-021-000-9854	(391,436.63)	(53,300.00)	(4,892.96)		(449,629.59)
PUC Water	2-02-021-000-9855	(188,175.62)	(77,115.00)	(2,352.20)	110,000.00	(157,642.82)
Parks	2-02-021-000-9856	(9,074.10)	(67,620.00)	(113.43)	20,000.00	(56,807.53)
Library	2-02-021-000-9857	(44,736.09)	(28,675.00)	(559.20)	12,000.00	(61,970.29)
Roads	2-02-021-000-9872	(11,247.03)	(207,580.00)	(140.59)	183,500.00	(35,467.62)
Sewage Treat Plant	2-02-021-000-9858	(85,508.03)		(1,068.85)	(145,000.00)	(231,576.88)
Rec - New Arena	2-02-021-000-9859	(136,050.19)		(1,700.63)	17,500.00	(120,250.82)
<b>Total</b>		<b>(1,108,754.42)</b>	<b>(546,635.00)</b>	<b>(13,859.43)</b>	<b>340,500.00</b>	<b>(1,328,748.85)</b>

Municipality of Brighton

2012 Estimated Activity

Reserve Funds

Reserve Funds	Account Number	Estimate December 31, 2011	Transfers In	Interest Earned	Transfers Out	Estimate December 31, 2012
Splashpark	2-02-023-000-9828	(342,595.62)		(1,784.35)	344,379.97	(0.00)
PW Equipment	2-02-023-000-9834	-				-
Gas Tax	2-02-023-000-9829	(1,534.81)		(19.19)		(1,554.00)
Medical Student Fund	2-02-023-000-9861	(321.64)	(17,250.00)	(4.02)		(17,575.66)
Urban Infrastructure	2-02-023-000-9862	(1,729,416.98)		(21,617.71)	20,000.00	(1,731,034.69)
Firefighters' Own	2-02-023-000-9863	(10,348.59)		(129.36)		(10,477.95)
Heart Start	2-02-023-000-9864	(6,958.26)		(86.98)		(7,045.24)
Fire Equipment	2-02-023-000-9865	(18,620.04)		(232.75)		(18,852.79)
Connecting Link	2-02-023-000-9866	(36,761.27)		(459.52)		(37,220.79)
Parking	2-02-023-000-9867	(25,586.63)		(319.83)		(25,906.46)
Recreation	2-02-023-000-9868	(44,612.34)		(557.65)		(45,169.99)
Health and Wellness	2-02-023-000-9869	-		-		-
Sanitary Sewer	2-02-023-000-9870	(1,867,792.52)		(23,347.41)	62,111.00	(1,829,028.93)
Water	2-02-023-000-9871	(74,451.68)		(930.65)		(75,382.33)
<b>Total</b>		<b>(4,159,000.38)</b>	<b>(17,250.00)</b>	<b>(49,489.41)</b>	<b>426,490.97</b>	<b>(3,799,248.82)</b>
<b>Total Reserves</b>		<b>(7,566,568.40)</b>	<b>(652,492.00)</b>	<b>(63,348.84)</b>	<b>1,551,187.97</b>	<b>(6,751,437.25)</b>

# Internal Debt

The Municipality of Brighton has been very fortunate to have sufficient bank balances to internally finance Capital Expenditures from our Urban Infrastructure Reserve Fund. It is recommended that we borrow from the Urban Infrastructure again this year in order to avoid depleting reserves in a year when financial restraint is essential. Each year, the debt repayment for these expenditures will be included in the Departmental Operating Budget. The schedule below details the past internal debt, the new amounts borrowed and repayments. Interest is added annually to the balances, extending the life of the internal loans.

	Public Works Garage	Parks Garage	Municipal Bldg Renovations	Firetruck 2005/2011	Parks Truck 2010	PW Tandem Truck 2011 and 2012	Public Works Trucks/chipper 2010	Fire North Hall 2012	Drewery Street 2010	Community Centre	Total
2003: Borrowed											0.00
Repayment											0.00
Balance											0.00
2004: Borrowed	200,000.00										200,000.00
Repayment	-20,000.00										-20,000.00
Balance	180,000.00										180,000.00
2005: Borrowed		220,000.00	140,000.00	70,000.00							430,000.00
Repayment	-20,000.00	-20,000.00	0.00	0.00							-40,000.00
Balance	160,000.00	200,000.00	140,000.00	70,000.00							570,000.00
2006: Borrowed											0.00
Repayment	-20,000.00	-20,000.00	-15,000.00	-15,000.00							-70,000.00
Balance	140,000.00	180,000.00	125,000.00	55,000.00							500,000.00
2007: Repayment	-20,000.00	-20,000.00	-15,000.00	-15,000.00							-70,000.00
Balance	120,000.00	160,000.00	110,000.00	40,000.00							430,000.00
2008: Repayment	-20,000.00	-20,000.00	-15,000.00	-15,000.00							-70,000.00
Borrowed										611,330.02	611,330.02
Balance	100,000.00	140,000.00	95,000.00	25,000.00						611,330.02	971,330.02
2009: Repayment	-20,000.00	-20,000.00	-15,000.00	-15,000.00						-100,000.00	-170,000.00
Borrowed									147,299.21	701,138.44	848,437.65
Balance	80,000.00	120,000.00	80,000.00	10,000.00					147,299.21	1,212,468.46	1,649,767.67
2010: Repayment	-20,000.00	-20,000.00	-15,000.00	-10,000.00	-10,000.00		-25,000.00		-147,299.21	-66,666.67	-313,965.88
2008 Interest	0.00	0.00	0.00	0.00	0.00		0.00		0.00	3,130.85	3,130.85
2009 Interest	0.00	0.00	0.00	0.00	0.00		0.00		0.00	44,977.17	44,977.17
2010 Interest	992.00	800.00	651.69	0.00	91.83		411.64		0.00	33,379.41	36,326.58
Borrowed	26,489.25		16,461.75		21,478.85		76,455.32		0.00	48,500.00	189,385.17
Balance	87,481.25	100,800.00	82,113.44	0.00	11,570.68		51,866.96		0.00	1,275,789.23	1,609,621.56
Obtained Loan										-1,275,789.23	-1,275,789.23
Balance	87,481.25	100,800.00	82,113.44	0.00	11,570.68	0.00	51,866.96		0.00	0.00	333,832.33
2011: Repayment	-20,000.00	-20,000.00	-20,000.00	-25,000.00	-10,000.00	0.00	-25,000.00		0.00		-120,000.00
2011 Interest	843.52	1,010.00	776.42	1,958.75	19.63	3,250.00	335.84				8,194.15
Borrowed			0.00	181,700.00		260,000.00					441,700.00
Balance	68,324.77	81,810.00	62,889.86	158,658.75	1,590.31	263,250.00	27,202.80		0.00		663,726.49
2012: Repayment	-20,000.00	-20,000.00	-20,000.00	-25,000.00	-1,590.31	-50,000.00	-25,000.00				-161,590.31
2012 Interest	966.50	1,236.20	857.80	2,673.18	0.00	4,265.00	44.06				10,042.72
Borrowed						250,000.00		259,500.00			509,500.00
Balance	49,291.26	63,046.20	43,747.66	136,331.93	0.00	467,515.00	2,246.86	259,500.00	0.00	0.00	1,021,678.90
2013: Repayment	-20,000.00	-20,000.00	-20,000.00	-25,000.00	0.00	-72,753.14	-2,246.86	-25,000.00			-185,000.00
2013 Interest	878.74	1,291.39	712.43	3,339.96	0.00	11,842.86	0.00	7,035.00			25,100.37
Balance	30,170.00	44,337.59	24,460.09	111,331.93	0.00	406,604.72	0.00	234,500.00	0.00		851,404.31
2014: Repayment	-20,000.00	-20,000.00	-20,000.00	-25,000.00		-75,000.00		-25,000.00			-185,000.00
2014 Interest	305.10	730.13	133.80	2,589.96		9,948.14		6,285.00			19,992.13
Balance	10,475.10	25,067.71	4,593.89	86,331.93	0.00	341,552.86		209,500.00	0.00		677,521.49
2015: Repayment	-10,475.10	-20,000.00	-4,593.89	-25,000.00		-75,000.00		-25,000.00			-160,068.99
2015 Interest	0.00	152.03	0.00	1,839.96		7,996.59		5,535.00			15,523.57
Balance	0.00	5,219.74	0.00	61,331.93	0.00	274,549.44		184,500.00	0.00		525,601.11
2016: Repayment		-5,219.74		-25,000.00		-75,000.00		-25,000.00			-130,219.74
2016 Interest	0.00	0.00	0.00	1,089.96		5,986.48		4,785.00			11,861.44
Balance	0.00	0.00	0.00	36,331.93		205,535.93		159,500.00			401,367.85
2017: Repayment				-25,000.00		-75,000.00		-25,000.00			-125,000.00
2017 Interest	0.00			339.96		3,916.08		4,035.00			8,291.04
Balance	0.00			11,331.93		134,452.00		134,500.00			280,283.93
2018: Repayment				-11,331.93		-75,000.00		-25,000.00			-111,331.93
2018 Interest				0.00		1,783.56		3,285.00			5,068.56
Balance						61,235.56		109,500.00			170,735.56
2019: Repayment						-61,235.56		-25,000.00			-86,235.56
2019 Interest						0.00		2,535.00			2,535.00
Balance								84,500.00			84,500.00
2020: Repayment								-25,000.00			-25,000.00
2020 Interest								1,785.00			1,785.00
Balance								59,500.00			59,500.00
2021: Repayment								-25,000.00			-25,000.00
2021 Interest								1,035.00			1,035.00
Balance								34,500.00			34,500.00
2022: Repayment								-25,000.00			-25,000.00
2022 Interest								285.00			285.00
Balance								9,500.00			9,500.00
2023: Repayment								-9,500.00			-9,500.00
2022 Interest											0.00
Balance											0.00

The Municipality has three additional loans to our external agencies. The first two loans were borrowed from the Urban Infrastructure Reserve Fund. The Curling Club has a loan balance of \$26,916.69 and will continue to make semi-annual payments until May 2018. Interest from these payments is deposited into the Urban Infrastructure Reserve Fund. The Mount Hope Cemetery Board has a columbarium loan balance of \$35,417.66 with a repayment of \$8,000 planned for 2010. The final loan was borrowed from the General Reserve and was loaned to the Brighton DBIA in 2008. The DBIA will make the final payment against this loan in 2012.

### ***External Debt***

In 2010, Council determined that it was prudent to externalize our two largest unfinanced capital projects at a rate of 3.89% with a ten year term, 20 year amortization, as follows:

<b>Loan Description</b>	<b>Principal Amount Borrowed</b>	<b>Annual Payments</b>
Water Plant	\$2,207,558.66	\$159,000.00
Community Centre	\$1,275,789.23	\$91,887.48
<b>Total Loans</b>	<b>\$3,483,347.89</b>	<b>\$250,887.48</b>

## ***Municipal Debt Limit Calculation***

Each year, the MMAH determines the Municipality's Annual Debt Repayment Limit under Ontario Regulation 799/94, based on the previous year's Financial Information Return (FIR).

### **Municipal Debt Limit Calculation:**

The determination of the Annual Repayment Limit for the Municipality of Brighton as of January 1, 2011 and is based on the 2009 Financial Information Return as prepared by the Auditor. The stated rate of interest and term is utilized for illustration purposes only by the province. The actual rate of interest will fluctuate depending on the markets.

2009 Net Revenue Fund Revenues	\$7,880,643.
25% of Net Revenue Fund Revenues	\$1,970,161.
Less 2009 Net Debt Charges	\$10,000.
<b>Annual Additional Debt Repayment Limit</b>	<b>\$1,960,161.</b>

If the municipality were to borrow at 5.0% or 7.0% annually, the additional annual repayment limit shown above would allow it to undertake the long term borrowing, over and above our current borrowing, as follows:

<b>5.0% Interest Rate:</b>	
20 years	\$24,427,936.
15 years	\$20,345,798.
10 years	\$15,135,842.
5 years	\$ 8,486,470.
<b>7.0% Interest Rate:</b>	
20 years	\$20,765,971.
15 years	\$17,852,976.
10 years	\$13,767,349.
5 years	\$ 8,037,046.