

**CORPORATION OF THE MUNICIPALITY OF BRIGHTON**  
**COMMITTEE OF THE WHOLE**  
**APRIL 14, 2009 @ 6:30 p.m.**

Members Present: Chairperson Craig Kerr, Chuck Ward, Mike Vandertoorn, Brian Ostrander, Dave Cutler and Mayor Chris Herrington

Staff Present: Gayle Frost, CAO; Jim Phillips, Director of Public Works; Ken Hurford, Director of Planning; Jim Millar, Director of Parks and Recreation; Harry Tackaberry, Fire Chief; Vaughn Finch, CDO and Helen Bryant, Administrative Assistant

Absent: Emily Rowley

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**2. APPROVAL OF AGENDA**

**RESOLUTION #CW-09-048**

Moved by Mayor Herrington, seconded by Brian Ostrander - THAT the Agenda of April 14, 2009 be approved as printed.

*Carried*

**3. DECLARATIONS OF PECUNIARY INTERESTS & GENERAL NATURE THEREOF**

None noted

**4. DELEGATIONS**

1. David Green & Wally Humfries – Brighton Community Policing

Mr. Green gave the committee an overview on Community Policing and what they do for the community. They participate in all community events, Applefest, Santa Claus parade, D.A.R.E. program and Children's Safety Village. They participate in gathering information and statistics for the O.P.P. etc. The current equipment is old and ineffective and are requesting some financial assistance of 50% of the cost of a new radar gun, up to a maximum of \$750.00 towards the purchase expected to be \$1500.

**RESOLUTION #CW-09-049**

Moved by Brian Ostrander, seconded by Chuck Ward- That the information from Community Policing delegates be received and further direct staff to bring back a report to the next Council meeting regarding funding for this request.

*Carried*

**5. DEPARTMENT REPORTS –**

**1. Parks & Recreation - Jim Millar**

- a. Workplace Health & Safety Heat Stress Policy

**RESOLUTION #CW-09-050**

Moved by Dave Cutler, seconded by Mike Vandertoorn - That the report from the Director of Parks and Recreation be received and recommends to Council to accept the Workplace Health and Safety Heat Stress Policy as presented.

*Carried*

- b. Tender #2009-07 –Highway Pylon Double-sided Sign at KEP

**RESOLUTION #CW-09-051**

Moved by Mayor Herrington, seconded by Brian Ostrander - That the report from the Director of Parks and Recreation be received and recommends to Council to award Tender #2009-07 for the supply and installation of one highway pylon double-sided sign at King Edward Park to Sign One Limited of Bolton, Ontario for the total price of \$21,546.00 including GST.

*Carried*

- c. Ministry of Energy & Infrastructure – Municipal Eco Challenge Discontinued

**RESOLUTION #CW-09-052**

Moved by Brian Ostrander, seconded by Mike Vandertoorn - That the correspondence from the Ministry of Energy & Infrastructure re: Municipal Eco Challenge Discontinued be received.

*Carried*

**2. Public Safety – Fire Chief Harry Tackaberry**

- a. Incident Type Report – Mar /09 & Mar /08
- b. Fire Dept. Training & Activities - Mar /09
- c. Officer's Meeting – April 7/09
- d. Update on Utilizing the Efficiencies of the Ontario Fire Service

**RESOLUTION #CW-09-053**

Moved by Dave Cutler, seconded by Chuck Ward - That the Fire Chief reports on Incidents for Mar/09&/08, the Fire Department Training & Activities – Mar/09, the Officers Meeting - Apr 7/09 and the Update on Utilizing the Efficiencies of the Ontario Fire Service be received.

*Carried*

**3. Community Development Officer – Vaughn Finch**

- a. Report to Update on Various Issues

**RESOLUTION #CW-09-054**

Moved by Mayor Herrington, seconded by Dave Cutler - That the Community Development Officer's Update report be received.

*Carried*

**4. Planning & Development Services – Ken Hurford**

- a. Building Permit Record - Mar /09
- b. By-law Enforcement Record- Mar /09

**RESOLUTION #CW-09-055**

Moved by Dave Cutler, seconded by Brian Ostrander - That the Planning and Development Services Director reports on Building Permits for Mar/09 & By-Law Enforcement for Mar/09 be received.

*Carried*

- c. Fire Control By-law 450-2007

**RESOLUTION #CW-09-056**

Moved by Brian Ostrander, seconded by Mayor Herrington - That the Planning and Development Services Director report be received and recommends to Council to instruct Staff to prepare a new draft Fire Control By-law to replace By-law 450-2007; the new draft by-law to incorporate the suggested revisions with respect to:

1. The prohibition of incinerators (burn barrels) in the urban area
2. A requirement for non-flammable surfaces under Outdoor Fireplaces
3. The addition of a clear definition of items that are “prohibited debris” with respect to outdoor burning.

*Carried*

**5. Public Works & Environmental Services – Jim Phillips - NONE**

**6. Director of Finance- Linda Widdifield - NONE**

**7. CAO/Clerk – Gayle Frost**

- a. Christmas Hours - 2009

**RESOLUTION #CW-09-057**

Moved by Brian Ostrander, seconded by Mike Vandertoorn - That the committee recommend to Council that the municipal offices and public works operations be closed for the week of December 28<sup>th</sup> through to and including January 1<sup>st</sup>, with the exception of required winter maintenance, water and wastewater activities and arena; and

That staff be required to use vacation time or time off in lieu of overtime for the work hours that are not covered under authorized holidays; and

That staff be directed to advertise the office hours for that week for public notification.

*Carried*

- b. Fire Department Operations

**RESOLUTION #CW-09-058**

Moved by Mayor Herrington, seconded by Brian Ostrander - That the committee recommend to Council approval of the position of Full Time Fire Chief and authorize the CAO to recruit for the position; and further that upon filling the Fire Chief position, that Harry Tackaberry be appointed to the position of Volunteer Deputy Fire Chief.

*Carried*

**6. CORRESPONDENCE - NONE**

**7. MEMBER REPORTS - NONE**

**8. QUESTION PERIOD – Residents & Press**

**9. CLOSED SESSION - NONE**

**10. ADJOURNMENT – Brian Ostrander @ 7:36p.m.**

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Christine Herrington, Mayor

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Gayle J. Frost, CAO/Clerk