

**CORPORATION OF THE MUNICIPALITY OF BRIGHTON
COMMITTEE OF THE WHOLE
December 14th, 2009 @ 6:30 p.m.**

Members Present: Chairperson: Councillor Mike Vandertoorn
Mayor Chris Herrington, Councillors Dave Cutler, Craig Kerr, Brian Ostrander, Emily Rowley, and Councillor Chuck Ward

Staff Members: Gayle Frost, CAO; Vaughn Finch, Community Development Officer; Ken Hurford, Director of Planning; Jim Phillips, Director of Public Works; Dale Wales, Fire Chief; Linda Widdifield, Director of Finance & Administrative Services; Vicki Kimmett, Deputy Clerk

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Resolution CW-09-166

Moved by: Councillor Brian Ostrander

Seconded by: Mayor Chris Herrington

That the Committee of the Whole agenda for the meeting of December 14, 2009 be approved as amended to reflect the cancellation of the first delegation (Kim Lauder, Habitat for Humanity Northumberland).

Carried

3. (a) DECLARATIONS OF PECUNIARY INTERESTS & THE GENERAL NATURE THEREOF

Councillor Emily Rowley declared a conflict with point 5.3(a), 401 Signage Illumination since she is related to someone who submitted a tender.

Mayor Chris Herrington declared a conflict with 5.4(d), November Accounts payable since her spouse is the livestock evaluator.

Councillor Craig Kerr declared a conflict with 5.4(e) since his spouse is chair of the Community Events Committee. He also declared a conflict with 6.1 since he is Chair of the Lower Trent Conservation Authority and will excuse himself when 6.1 is discussed.

(b) PRESENTATION:

Certificate of Recognition to the Brighton Applefest Committee to acknowledge 35 years in Brighton.

4. DELEGATIONS

a) Maureen Campeau & Keith Lee, Brighton Constructed Wetland

Resolution CW-09-167

Moved by: Councillor Dave Cutler

Seconded by: Councillor Chuck Ward

That the Committee receives the delegation report from Maureen Campeau & Keith Lee, Brighton Constructed Wetland.

Carried

b) Jen Pritchard & Lauren Johnston, MYFM radio

Resolution CW-09-168

Moved by: Councillor Dave Cutler

Seconded by: Councillor Brian Ostrander

That the Committee receives the delegation report from Jen Pritchard & Lauren Johnston, MY-FM radio.

Carried

c) Applefest Committee Representatives

Resolution CW-09-169

Moved by: Councillor Brian Ostrander

Seconded by: Mayor Chris Herrington

That the Committee receives the delegation report from Applefest Committee representatives.

Carried

5. DEPARTMENT REPORTS

1. Community Development Officer – Vaughn Finch

a) Community Development Officer's Report

Resolution CW-09-170

Moved by: Councillor Chuck Ward

Seconded by: Councillor Dave Cutler

That the Committee recommends the staff report from the Community Development Officer dated December 14, 2009 be received.

Carried

2. Public Safety – Dale Wales, Fire Chief

a) Fire Department Activity and Progress Report & Incident Reports

Resolution CW-09-171

Moved by: Councillor Brian Ostrander

Seconded by: Councillor Craig Kerr

That the Committee recommends the Fire Department Activity and Progress Reports & Incident Reports from the Fire Chief be received.

Carried

Councillor Emily Rowley declared a conflict with the following resolution and did not participate in the discussion nor vote on the resolution.

3. Public Works & Environmental Services – Jim Phillips

a) 401 Signage Illumination

Resolution CW-09-172

Moved by: Councillor Dave Cutler

Seconded by: Mayor Chris Herrington

That the Committee recommends to Council that the quotation from Rowley Electric Ltd., in the amount of \$22,774.00, plus GST be accepted to supply and install solar powered illumination of the municipal display signage on Hwy 401 at County Rd 30.

Carried

b) Birdwatching Opportunities – Brighton Constructed Wetland

Resolution CW-09-173

Moved by: Councillor Craig Kerr

Seconded by: Councillor Brian Ostrander

That the Committee of the Whole recommends to Council that the Municipality accepts the recommendation from the Director of Public Works & Environmental Services to implement a permit system for birdwatching opportunities at the constructed wetland.

Carried

Resolution CW-09-174

Moved by: Councillor Craig Kerr

Seconded by: Councillor Brian Ostrander

That the Committee recommends to Council that the Municipality establish a permit fee that will go into an education and environmental reserve fund

Carried

The following motion, Resolution CW-09-175, was separated from these minutes of December 14, 2009 at the December 21, 2009 Council meeting when the Minutes, numbered 12.3 were to be approved. The final dispensation of the motion is included in the December 21st, 2009 Council minutes.

c) Kilbank Lodge Road

Resolution CW-09-175

Moved by: Councillor Dave Cutler

Seconded by: Councillor Brian Ostrander

That the Committee recommends to Council that the name Kilbank Lodge Road be changed to Wade Road and direct staff to ensure the necessary steps are taken to see it through to completion

Carried

4. Finance & Administrative Services – Linda Widdifield

a) 2010 Insurance Coverage

Resolution CW-09-176

Moved by: Councillor Craig Kerr

Seconded by: Councillor Brian Ostrander

That the Committee recommend to Council to accept the proposal from Jardine Lloyd Thompson to provide the insurance coverage for the Municipality for the period of 12:01 am on December 31, 2009 to December 31, 2010 subject to a report from the Director of Finance to be presented at the December 21, 2009 Council meeting.

Carried

b) Tax Write Off

Resolution CW-09-177

Moved by: Councillor Dave Cutler

Seconded by: Councillor Chuck Ward

That the Committee recommends that Council accepts the Tax Write-Off report and directs staff to adjust the tax accounts.

Carried

c) Year End Reserve

Resolution CW-09-178

Moved by: Councillor Dave Cutler

Seconded by: Councillor Brian Ostrander

That the Committee recommends to Council that the following contributions be made to reserves in 2009 to be utilized in 2010:

- 1) \$200,000.00 – Financial Information System;
- 2) \$289,147.00 – Ontario Street Pedestrian Walkway;
- 3) \$40,000 – Chatten Road Heritage Building;
- 4) Unspent Balance – Dufferin Street Project;
- 5) \$100,000 – Trail;
- 6) Unspent Balance – Oliphant Street Project;
- 7) \$160,000 from the Community Centre;
- 8) Unspent Balance – Smith Street
- 9) Unspent Balance – Official Plan
- 10) Unspent Balance – Storm Water Project
- 11) Unspent Balance – Connecting Link Project
- 12) Unspent Balance – 401 Signage Illumination

as amended.

Carried

Mayor Chris Herrington declared a conflict with the following resolution and did not participate in the discussion nor vote on the resolution.

d) November Accounts Payable

Resolution CW-09-179

Moved by: Councillor Brian Ostrander

Seconded by: Councillor Emily Rowley

That the Committee recommends that Council accepts the November Accounts Payable as presented.

Carried

Councillor Craig Kerr declared a conflict with the following resolution and did not participate in the discussion nor vote on the resolution.

e) Community Events Committee Funds

Resolution CW-09-180

Moved by: Councillor Brian Ostrander

Seconded by: Councillor Emily Rowley

- a) That the Committee recommend to Council to approve a transfer to reserves of \$2098 collected by the Community Events Committee in 2009.

Carried

ee)

Resolution CW-09-181

Moved by: Councillor Chuck Ward

Seconded by: Councillor Dave Cutler

- b) That the Committee recommend to Council to approve a transfer to reserves of the surplus amount transferred from the Winterfest Committee.

Carried

5. Planning & Development Services – Ken Hurford

a) Building Permit Record & By-Law Enforcement Record

Resolution CW-09-182

Moved by: Councillor Dave Cutler

Seconded by: Councillor Brian Ostrander

That the Committee of the Whole receives and information the following reports:

1. Building Permit Record, November, 2009
2. By-Law Enforcement Record, November, 2009

Carried

b) Committee of Adjustment Appointment

Resolution CW-09-183

Moved by: Mayor Chris Herrington

Seconded by: Councillor Craig Kerr

That the Committee of the Whole recommends to Council that Councillor Chuck Ward be appointed to the Brighton Committee of Adjustment for 2010.

Carried

6. UNFINISHED BUSINESS

1. ***Referred from December 7, 2009 Council:***

Councillor Craig Kerr declared a conflict with the following points a) and b) and left the room at 7:55 p.m.

Milligan Zoning Issues

- a) Material from Mike Milligan

Resolution CW-09-184

Moved by: Councillor Dave Cutler

Seconded by: Mayor Chris Herrington

- a) That the Committee of the Whole receives the information package from Mike Milligan regarding zoning issues in Part of Lot 36, Concession 5, along the North Side of County Road No. 41.

Carried

- b) Report from Ken Hurford, Director of Planning & Development

Resolution CW-09-185

Moved by: Councillor Chuck Ward

Seconded by: Mayor Chris Herrington.

- b) That the Committee of the Whole receives the report *Vacant Lot in Part of Lot 36, Concession 5, along the North Side of County Road No. 41, Erica Arsenault, Municipal Roll No. 14 08 206 050-31* from the Director of Planning & Development Services.

Carried

Councillor Craig Kerr returned to Council Chambers at 8:15 p.m.

2. Referred from December 7, 2009 Council:

Kawartha Pine Ridge District School Board – Pupil Accommodation Policy Update

Resolution CW-09-186

Moved by: Councillor Dave Cutler

Seconded by: Councillor Brian Ostrander

That the Committee receives the information regarding the Pupil Accommodation Policy Update from Kawartha Pine Ridge District School Board.

Carried

7. MEMBER REPORTS

1. Councillor Dave Cutler

- a) Railway Committee Meeting

Resolution CW-09-187

Moved by: Councillor Brian Ostrander

Seconded by: Councillor Craig Kerr

That the Committee recommend that Council receive the report and that the Railway Committee Chair take it under advisement.

Carried

8. QUESTION PERIOD – Residents & Press

- John Martinello asked about approvals for a culvert at the Harbour Street boat launch.

Councillor Craig Kerr left the room at 8:30 p.m. for the following question.

- Mike Milligan asked what is needed to move things forward on his property and what he should do next.

Councillor Kerr returned to the room at 8:35 p.m.

- Peter Alker asked for connecting link definitions.

9. IN CAMERA SESSION

- a) 2010 Staff & Council Compensation pursuant to Section 239(2)(d) of the Municipal Act, 2001, as amended
- b) CAO Performance Evaluation pursuant to Section 239(2)(d) of the Municipal Act, 2001, as amended

Resolution CW-09-188

Moved by: Councillor Chuck Ward

Seconded by: Councillor Dave Cutler

That the Committee now move into Closed Session to consider:

1. 2010 Staff & Council compensation pursuant to Section 239(2)(d) of the Municipal Act, 2001, as amended.
2. CAO Performance Evaluation pursuant to Section 239(2)(d) of the Municipal Act, 2001, as amended.

Carried

The following resolutions were passed in the closed session:

Resolution CW-09-189 being a motion to extend the meeting to its natural conclusion.

Resolution CW-09-190 being a motion regarding the Performance Evaluation of the CAO.

Resolution CW-09-191 being a motion to return to open session.

The following resolutions come from the closed session discussions.

Resolution CW-09-192

Moved by: Councillor Chuck Ward

Seconded by: Councillor Craig Kerr

That the Committee recommend to Council that the 2010 compensation grids for Council be increased by 1.8%.

Carried

Councillor Rowley had declared a conflict with the following resolution and left the meeting.

Resolution CW-09-193

Moved by: Mayor Chris Herrington

Seconded by: Councillor Brian Ostrander

That the Committee recommend to Council that the 2010 pay grids for staff be increased by 1.8%.

Carried

10. ADJOURNMENT

Councillor Brian Ostrander moved that the meeting be adjourned at 11:00 p.m.

Christine Herrington, Mayor

Gayle J. Frost, CAO/Clerk