

**CORPORATION OF THE MUNICIPALITY OF BRIGHTON
COMMITTEE OF THE WHOLE
FEBRUARY 9th, 2009 @ 6:30 p.m.**

Members Present: Chairperson Chuck Ward, Craig Kerr, Emily Rowley, Brian Ostrander and Dave Cutler

Staff Present: Gayle Frost, CAO; Jim Phillips, Director of Public Works; Ken Hurford, Director of Planning; Jim Millar, Director of Parks and Recreation; Harry Tackaberry, Fire Chief; Linda Widdifield, Director of Finance and Helen Bryant, Administrative Assistant

Absent: Mayor Christine Herrington and Councillor Mike Vandertoorn

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA

RESOLUTION #CW-09-014

Moved by Emily Rowley, seconded by Brian Ostrander - THAT the Agenda of February 9th, 2009 be approved.

Carried

3. DECLARATIONS OF PECUNIARY INTERESTS & GENERAL NATURE THEREOF

- None Noted

4. DELEGATIONS

1. Mary Robertson – Chamber of Commerce re: Tourism Contract

- Mary Robertson gave a presentation on the proposed contract between the Municipality and the Chamber of Commerce re: Tourism Services and further stated what the Chamber provides to the community and some highlights of their past achievements.

RESOLUTION #CW-09-015

Moved by Chuck Ward, seconded by Brian Ostrander - That the Committee of the Whole receives the information from delegate: Mary Robertson - Chamber of Commerce re: Tourism Contract

Carried

2. Steve Turl - Mt. Hope Cemetery Commission – re: 2009 Budget

- Mr. Turl told the committee there were no more burial plots available for sale at Mt. Hope Cemetery. There are approximately 600+ plots available in our other cemeteries. The Mt. Hope Cemetery Commission has received some costing for the annex which would have approximately 4000 plots which should last over one hundred years. The first stage would cost roughly \$46,000 which would give us about 1000 plots.

RESOLUTION #CW-09-016

Moved by Brian Ostrander, seconded by Emily Rowley - That the Committee of the Whole receives the information from delegate: Steve Turl – Mount Hope Cemetery Commission re: 2009 Budget.

Carried

3. Inspector Doug Borton OPP re: Civilian Data Entry

- Inspector Borton stated with the enhanced civilian entry model the existing uniformed officers would be relieved of data entry tasks and spend considerably more hours in active policing duties. Where civilian data entry is utilized, the police services experience a 25% increase in policing

hours. At least 3 or 4 municipalities would need to enter this in order to make it financially feasible.

RESOLUTION #CW-09-017

Moved by Emily Rowley, seconded by Dave Cutler - That the Committee of the Whole receives the information from delegate: Inspector Doug Borton – OPP re: Civilian Data Entry

Carried

4. Lorne Thompson re: OPP - Contract Policing

- Sgt. Thompson presented the new costing formula that has been implemented by the OPP and the 2009 Contract Policing Renewal Proposal.

RESOLUTION #CW-09-018

Moved by Craig Kerr, seconded by Brian Ostrander - That the Committee of the Whole receives the information from delegate: Lorne Thompson re: OPP - Contract Policing

Carried

5. DEPARTMENT REPORTS –

1. Parks & Recreation - Jim Millar

- a) Grand Opening of Community Centre
- b) Verbal Update on Tour of the new Community Centre – Tour time set for Feb 17th at 9 a.m. for Council and the Task Force

RESOLUTION #CW-09-019

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee of the Whole receives the report of the Director of Parks and Recreation and gave direction for the grand opening of the new Community Centre and Dressing Room Expansion for mid May and from 4-7 p.m.

Carried

2. Public Safety – Fire Chief Harry Tackaberry

- a) Incident Type Report – Jan/09 & Jan /08
- b) Fire Department Training & Fire Prevention Activities – Jan/09
- c) Officer’s Meeting – Feb 3/09

RESOLUTION #CW-09-020

Moved by Dave Cutler, seconded by Emily Rowley - That the Committee of the Whole receives the Fire Chief reports on Incidents for January/08 & Jan/09, the Fire Department Training & Fire Prevention Activities for Jan/09 and the Officers Meeting of February 3, 2009.

Carried

d) Brighton Fire Department Dispatching

RESOLUTION #CW-09-021

Moved by Brian Ostrander, seconded by Craig Kerr - That the Committee of the Whole receives the report from the Brighton Fire Chief and directs the Fire Chief to negotiate a two year contract for the Fire Department Dispatching Services with TAS-Page of Peterborough for Council consideration.

Carried

e) OAFIC Infrastructure Request

RESOLUTION #CW-09-022

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee of the Whole receives the report from the Brighton Fire Chief and further recommends to support the Ontario Association of Fire Chief’s in their endeavor to have fire apparatus, equipment and structure included as an eligible category in any provincial and federal infrastructure program by recommending that Council send a letter of support to our Provincial Member of Parliament, Mr. Lou Rinaldi and our Federal representative, Mr. Rick Norlock.

Carried

- Inspector Borton presented the financial numbers for the OPP contract at this time.

3. Community Development Officer – Vaughn Finch - NONE

4. Planning & Development Services – Ken Hurford

- a) Building Permit Record - Jan/09
- b) 2008 Building Permit Summary & Annual Report
- c) Historical Building Permit Record

RESOLUTION #CW-09-023

Moved by Brian Ostrander, seconded by Dave Cutler - That the Committee of the Whole receives the Planning and Development Services Director reports: Building Permits Record Jan/09, the 2008 Building Permit Summary & Annual Report, and the Historical Building Permit Record

Carried

- d) Brighton Growth Management Strategy

RESOLUTION #CW-09-024

Moved by Craig Kerr, seconded by Brian Ostrander - That the Committee recommends that the Committee of the Whole review the Growth Management Plan and the first phase of the County Growth Plan as published in their website.

Carried

March 3, 2009 – 6:30 p.m. was set for this review.

5. Public Works & Environmental Services – Jim Phillips – NONE

6. Director of Finance – Linda Widdifield

- a. 2008 Write-Off Summary – Taxes

RESOLUTION #CW-09-025

Moved by Brian Ostrander, seconded by Dave Cutler - That the Committee of the Whole recommends to Council to accept the Write-Off Summary Report and to direct staff to adjust tax accounts.

Carried

- b. Tangible Capital Asset Policy & Tangible Capital Asset Policy-Transitional Provisions

RESOLUTION #CW-09-026

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee of the Whole recommend to Council to accept the Tangible Capital Asset Policy and the Tangible Capital Asset Policy - Transitional Provisions.

Carried

7. CAO/Clerk – Gayle Frost

- a) Municipal Coat of Arms and Logo Policy

RESOLUTION #CW-09-027

Moved by Craig Kerr, seconded by Emily Rowley - That the Committee of the Whole recommends to Council to approve the Municipality's Coat of Arms and Logo Corporate and Non corporate Usage policies.

Carried

- b) Employee & Council Annual Remuneration Policy & Travel, Conference and General Expenses Policy

RESOLUTION #CW-09-028

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee of the Whole recommend to Council that the Employee and Council Annual Remuneration Policy, and the Travel, Conference and General Expense Policy be approved as amended.

Carried

- i. Development Charges Background Study-RFP 2008-12

RESOLUTION #CW-09-029

Moved by Craig Kerr, seconded by Emily Rowley - That the Committee of the Whole recommend to Council to accept the proposal from Hemson Consulting Ltd. for the completion of a Development Charges Background Study and Bylaw for the Municipality of Brighton, in the amount of \$24,137.00.

Carried

- d) Request to Place Yellow Ribbons on Municipal Property

RESOLUTION #CW-09-030

Moved by Brian Ostrander, seconded by Dave Cutler - That the Committee of the Whole recommends that requests to place yellow ribbons on municipal property to celebrate the return of military personnel from Afghanistan be permitted subject details being provided to the CAO and that the ribbons are removed within 48 hours of the return.

Carried

- e) Northumberland Bulk Waste Voucher Program

RESOLUTION #CW-09-031

Moved by Dave Cutler, seconded by Craig Kerr - That the Committee of the Whole recommends to Council that the Municipality of Brighton support the County of Northumberland motion 11:01:09CC being that the County of Northumberland be solely responsible for the administration and costs of the Bulky Waste Program, and;

That the County of Northumberland be advised that the Municipality of Brighton does not wish to participate in this program by providing one additional Bulky Waste Voucher to our residents, and;

That staff be directed to amend the 2009 final budget by removing \$10,000. for the cost of the Bulky Waste Voucher program

Withdrawn

RESOLUTION #CW-09-032

Moved by Brian Ostrander, seconded by Dave Cutler - That the Committee of the Whole recommends deferral of the Bulky Waste Program to the next Council meeting.

Carried

7. CORRESPONDENCE - NONE

7. MEMBER REPORTS - NONE

- Councillor Kerr stated the Civic Awards process going well and the event will be held at the new Community Centre.

8. QUESTION PERIOD – Residents & Press

9. ADJOURNMENT – Brian Ostrander @ 9:23 p.m.