

**CORPORATION OF THE MUNICIPALITY OF BRIGHTON**  
**COMMITTEE OF THE WHOLE**  
**MAY 11, 2009@ 6:30 p.m.**

Members Present: Chairperson Dave Cutler, Craig Kerr, Emily Rowley, Chuck Ward, Mike Vandertoorn, Brian Ostrander, and Mayor Chris Herrington

Staff Present: Gayle Frost, CAO; Jim Phillips, Director of Public Works; Ken Hurford, Director of Planning; Jim Millar, Director of Parks and Recreation; Harry Tackaberry, Fire Chief; Vaughn Finch, CDO; and Helen Bryant, Administrative Assistant

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**2. APPROVAL OF AGENDA**

**RESOLUTION #CW-09- 059**

Moved by Brian Ostrander, seconded by Chuck Ward - THAT the Agenda of May 11, 2009 be approved as printed.

*Carried*

**3. DECLARATIONS OF PECUNIARY INTERESTS & GENERAL NATURE THEREOF**

Brian Ostrander advised Council he was present at the meetings for Item 4.1 ENSS Track & Field Project  
Craig Kerr declared a conflict with Item 4.2 as he is a Board Member

Mayor Herrington declared a conflict with item 7.1 Carman Church as she is a member of the congregation and Item 5.3 a) the CDO's report if any discussion around Farmers' Market as a relative is a member.

**4. DELEGATIONS**

1. Brian Todd & Principal Jeff Kawzenuk– ENSS Track & Field Project

**RESOLUTION #CW-09- 060**

Moved by Brian Ostrander, seconded by Emily Rowley - That the Committee receives the delegation report from Brian Todd & Jeff Kawzenuk re: ENSS Track & Field Project and further this item to be brought forward to Council for further discussion.

*Carried*

2. Peter Alker – Friends of Presqu'ile re: Boardwalk

**RESOLUTION #CW-09-061**

Moved by Chuck Ward, seconded by Mike Vandertoorn - hat the Committee receives the delegation report from Peter Alker re: Presqu'ile Park Boardwalk.

*Carried*

3. Michelle Albert – GENIVAR –Report on DWQMS

**RESOLUTION #CW-09-062**

Moved by Chuck Ward, seconded by Emily Rowley - That the Committee receives the delegation report from Michelle Albert of GENIVAR on Drinking Water Quality Management Standard (DWQMS) and recommends to Council that the Quality Management System for the Municipal Drinking Water System be adopted as presented.

*Carried*

**5. DEPARTMENT REPORTS –**

**1. Parks & Recreation - Jim Millar**

- a) Workplace Health & Safety Policy Statement and Responsibilities

**RESOLUTION #CW-09- 063**

Moved by Mayor Herrington, seconded by Brian Ostrander - That the Committee receives the staff report from the Director of Parks & Recreation and recommends to Council to accept the Workplace Health and Safety Policy Statement & Responsibilities as amended

*Carried*

- b) Tender 2009-08 – Playground Upgrade

**RESOLUTION #CW-09-064**

Moved by Mayor Herrington, seconded by Mike Vandertoorn - That the Committee recommends that Tender # 2009-08 be awarded to Playground Planners of Nepean for playground upgrades to Gosport, Walas and Codrington Parks at the quoted price of \$42,228.90 including tax.

*Carried*

- c) Tender 2009-09 – Steel Shelters

**RESOLUTION #CW-09-065**

Moved by Brian Ostrander, seconded by Chuck Ward - That the Committee recommends that Tender # 2009-09 be awarded to Country Homes of Quinte to supply and install two hip and ridge steel shelters at King Edward Park and Gosport Park at the quoted price of \$94,700.00 including tax.

*Carried*

**2. Public Safety – Fire Chief Harry Tackaberry**

- a) Incident Type Report –Apr/09 & 08  
b) Activities Report – Apr/09

**RESOLUTION #CW-09- 066**

Moved by Mayor Herrington, seconded by Emily Rowley - That the Fire Chief reports on Incidents for April/09 & 08 and the Activities Report – Apr/09 be received.

*Carried*

**3. Community Development Officer – Vaughn Finch**

- a) Rural Broadband, Network Brighton, Tourism, Creative Economy

**RESOLUTION #CW-09-067**

Moved by Brian Ostrander, seconded by Mike Vandertoorn - That the Committee recommends the staff report from the Community Development Officer on Rural Broadband, Network Brighton, Creative Economy, Tourism, Waterfront Master Plan, BEDC be received

*Carried*

**4. Planning & Development Services – Ken Hurford**

- a) Building Permit Report – Apr/09  
b) By-Law Enforcement Report – Apr/09

**RESOLUTION #CW-09-068**

Moved by Craig Kerr, seconded by Brian Ostrander - That the Planning and Development Services Director reports on Building Permits & By-Law Enforcement for April 2009 be received.

*Carried*

- c) New Draft Fire Control By-law

*Mike Vandertoorn assumed the chair as Dave Cutler will be bringing forth a motion.*

**RESOLUTION #CW-09-069**

Moved by Craig Kerr, seconded by Dave Cutler - That the Committee of the Whole receives the Planning and Development Services Directors report and draft “Fire Control By-law” and recommends that Council schedule a “public meeting” to provide the public with an opportunity to

make comments and questions to Council regarding this matter and to include that the use of outdoor fireplaces be prohibited in the urban area

*Prior to voting on Resolution CW09-069 the following amending motion was put forward*

**RESOLUTION #CW-09-070**

Moved by Brain Ostrander, seconded by Chuck Ward – That the Committee recommends to remove the prohibition of outdoor fireplaces in the urban area.

*Carried*

**RESOLUTION #CW-09-069**

Moved by Craig Kerr, seconded by Dave Cutler - That the Committee of the Whole receives the Planning and Development Services Directors report and draft “Fire Control By-law” and recommends that Council schedule a “public meeting” to provide the public with an opportunity to make comments and questions to Council regarding this matter as amended.

*Carried*

*Dave Cutler reassumed the chair*

**6. UNFINISHED BUSINESS**

1. Strategic Plan Review

**RESOLUTION #CW-09-071**

Moved by Chuck Ward, seconded by Mike Vandertoorn - That the Committee recommends to Council that the Strategic Plan tracking document be approved as amended with the current updates.

*Carried*

*Mike Vandertoorn assumed the chair as Dave Cutler addressed the next 2 reports*

**7. MEMBER REPORTS**

1. (a) Councillor Dave Cutler – Resource Conservation Working Group

**RESOLUTION #CW-09-072**

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee recommends to Council of the Municipality of Brighton to schedule one or more community meetings to brainstorm a list of existing and future initiatives to be taken at both the Municipal and community level, to conserve resources and move toward a more sustainable community. Further these meeting to prioritize the list and recommend an organizational framework for coordination of ongoing effort

*Prior to voting on Resolution CW09-072 the following amending motion was put forward*

**RESOLUTION #CW-09-073**

Moved by Brian Ostrander, seconded by Emily Rowley – That the Committee of the Whole meet as a Resource Conservation working group to prepare and plan for community involvement to create or develop a Resource Conservation Action Plan

*Prior to voting on Resolution CW09-073 the following motion was put forward*

**RESOLUTION #CW-09-074**

Moved by Brian Ostrander, seconded by Craig Kerr – That the committee refers this report to the Brighton Specific Growth Management committee

*Carried*

*Mayor Herrington declared a conflict on this matter and did not take part in discussions or vote on the matter*

(b) Councillor Dave Cutler – Assistance for Carman United Church

**RESOLUTION #CW-09-075**

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee recommends to Council of the Municipality of Brighton to approve, in principal, support of the Carman United Church restoration program as follows:

- Partnering and assistance in applying for funding from the Rural Economic Development Program; subject to a report from staff regarding practicability and potential impact on similar applications for Municipal purposes.
- Offer of a low interest loan from Municipal reserves of up to \$40,000 for one year, should the congregation not meet their fund raising target by a mutually agreed upon date. The loan to be secured with a lien against the building. This subject to a report from staff on compliance to the Municipal Act and other regulations.
- Rent free use of a Municipal facility for a specific event; subject to availability, and compliance to approved municipal policy current at the time of application.

*Prior to voting on Resolution CW 09-075 the following amending motion was put forward*

**RESOLUTION #CW-09-076**

Moved by Brian Ostrander, seconded by Emily Rowley - That the Committee of the Whole recommends removing the second bullet

*Carried*

**RESOLUTION #CW-09-075 as amended**

Moved by Dave Cutler, seconded by Brian Ostrander - That the Committee recommends to Council of the Municipality of Brighton to approve, in principal, support of the Carman United Church restoration program as follows:

- Partnering and assistance in applying for funding from the Rural Economic Development Program; subject to a report from staff regarding practicability and potential impact on similar applications for Municipal purposes.
- Rent free use of a Municipal facility for a specific event; subject to availability, and compliance to approved municipal policy current at the time of application.

*Carried*

**RESOLUTION #CW-09-077**

Moved by Craig Kerr, seconded by Dave Cutler - That the Municipality of Brighton extend a loan at an interest rate equal to our internal borrowing rate up to a maximum of \$40,000 and to be drawn down as requested by the restoration committee. Further, that this loan be forgivable on an equal matching basis with funds raised by the community in support of the restoration project. The loan forgiveness to apply to funds raised by the community subsequent to the adoption of this program by council. The funding of this initiative to be included in the 2010 budget

*Defeated*

*Dave Cutler reassumed the chair*

**8. CORRESPONDENCE - NONE**

**9. QUESTION PERIOD- Residents & Press**

**10. ADJOURNMENT – Brian Ostrander @ 9:10 p.m.**

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Christine Herrington, Mayor

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Gayle J. Frost, CAO/Clerk