



67 Sharp Road, Brighton, Ontario, K0K 1H0

PART 1 - MUNICIPALITY OF BRIGHTON

TENDER # REC 2019-06

**SUPPLY AND DELIVERY OF TWO NEW (2)
72" CUT ZERO TURN COMMERCIAL MOWERS**

PLEASE NOTE: BID REGISTRATION

Bid Registration is provided and mandatory to assist in the issuance of any addendum/addenda (via fax or email), should the need arise. Prospective Proponents are required to register and also, check Municipality's Website site for any addendum(s) that may have been issued prior to submission of their final documents. The Municipality of Brighton is not responsible for the Proponent's failure to register for updates or addendum/Addenda to the originally posted Bid; it is the Proponent's responsibility.

To Register Bid Please Email: lisa@brighton.ca

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PART II – INVITATION TO TENDER

Subject to budget approval, The Corporation of the Municipality of Brighton (Municipality), invites qualified and experienced companies to submit a Tender Bid for **THE SUPPLY AND DELIVERY of TWO (2) NEW COMMERCIAL 72" GASOLINE POWERED ZERO-TURN MOWERS WITH MULCHING KITS FOR THE PARKS AND RECREATION DEPARTMENT.**

The successful bidder shall follow all terms and conditions outlined in the bid documents. Sealed tender packages clearly marked as to their contents will be received at the Municipality of Brighton Public Works and Development Office, 67 Sharp Road, Brighton, ON, K0K 1H0 until 11:30 A.M., Wednesday, April 3rd 2019.

Further information is available from Director of Parks and Recreation Jim Millar at 613-475-0302. millar@brighton.ca . Deadline for questions is Wednesday, March 27th, 2019.

THE CORPORATION OF THE MUNICIPALITY OF BRIGHTON RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS WITHOUT FURTHER QUESTIONS OR REDRESS FROM ANY RESPONDENTS. ALL BIDS ARE SUBJECT TO FINAL MUNICIPAL BUDGET APPROVAL AND ARE AWARDED BY RESOLUTION OF COUNCIL.

Jim Millar, CMO, RRFA

Director of Parks and Recreation

Lowest or any Tender Bid not necessarily accepted.

PART III GENERAL INSTRUCTIONS

1. These specifications apply to the supply and delivery of two (2) 72" Zero-turn radius unleaded gasoline mowers with the following specifications. Specifications not clearly defined herein shall be in accordance with good commercial practice and best quality suitable for the intended use.
2. The equipment specified herein shall be free from Mechanical defects and/or design deficiencies that may affect their operation or serviceability.
3. Bidders are welcome to submit a quotation on alternative equipment and will be given consideration providing that the alternative equipment is judged to be in the best interest of the Municipality.
4. While these specifications are very specific with respect to detailed requirements, it is recognized that product development activity may have led to the availability of innovations in certain areas, which if incorporated in the units would improve the operation. Bidders are encouraged to submit such changes as alternate bids separate from the bid complying with the original specifications and acceptance of such alternate bids shall be at the discretion of the Municipality of Brighton.
5. These specifications list only the major significant details of the units required. It is the supplier's responsibility to provide the units fully equipped for the intended use with compatible components to provide dependable, efficient service.
6. Where minimum or maximum requirements are specified, the units offered must meet or exceed these requirements, unless what is offered as an alternative to the items specified is deemed by the Municipality of Brighton to be unacceptable and meets the intent of the specifications.
7. In the event the Bidders response to the item(s) specified is not clear as to compliance with the specifications, or is unanswered or unspecified, clarification may be requested by the Municipality of the bidder, such clarification to be provided in writing. Changes that affect the intent of the specifications or the price bid will not be acceptable.

PART IV

EQUIPMENT SPECIFICATIONS

The equipment offered for quotation shall meet or exceed the following requirements, which shall be considered as minimums, unless otherwise indicated.

1. Year: 2019
2. New Condition
3. Zero Turn
4. Minimum 72" Mower Deck – 3 Blades with Mulch Kit and Trailer Hitch. Mid-mounted anti-scalp heavy duty mower deck with a full floating, quick height control system for quick and accurate height. Adjustment 1.5 to 5- inch settings. Spindles are double 10- gauge steel.
5. Min. 37 HP Vanguard BB EFI with Oil Guard System (or equivalent)
6. Dual Commercial Hydro-gear Transmission
7. Travel Speed minimum 12 mph Forwards and 6 mph in reverse.
8. Zero degree turning within Own length with Counter Rotating Power Drive Wheels
9. Wheels 26" Drive Tires, Flat Free Castor Front Tires.
10. Foldable R.O.P.S.
11. Hydraulic lift on mower deck
12. Adjustable rear-coil over shocks with pivoting front and a 5-year limited suspension warranty, unlimited hours.
13. Trailer Hitch Kit is installed to receive a 1/2" shank ball.
14. Suspension Seat and set activated engine kill feature.
15. Two sets of parts and service manuals for engine parts, electrical system, transmission, deck and related components.
16. Minimum 2-year full warranty/ no hour limit.
17. Parts are available for next day delivery.

PART V - ADDITIONAL INFORMATION:

The successful bidder shall deliver equipment fully assembled and operational with all fluids such as oil and fuel, batteries, wheels, etc., installed upon delivery. No crated or non-operational equipment requiring assembly, or any kind shall be accepted. At delivery, the successful Bidder will operate the equipment and demonstrate all operational modes to Municipal Parks and Recreation Department staff. The successful bidder shall provide numbers of the local qualified dealer that will perform warranty and service work. Those dealers will be contacted for verification prior to awarding the Contract. Failure to comply will affect the award of the bid.

The price shall include any standard factory equipment, standard safety equipment and any standard dealer installed items listed in the respective manufacturers published specifications as standard items on the package.

The Municipality of Brighton in preparing these specifications has attempted to list those specifications which best meet the Municipality's requirements for this equipment. However, manufacturer's specifications often vary slightly in specifications. The Municipality may waive minor differences in specifications, provided these differences do not violate the specifications intent, materially affect the operation for which the item or items being purchased, nor increase the estimated maintenance and repair cost to the Municipality. **The bid price shall include delivery of the mowers to the Municipality of Brighton.**

OBLIGATION OF BIDDERS

At the time of the opening of the quotations, each Bidder will be presumed to have read and to be thoroughly familiar with the specifications. The failure or omission of any Bidder to examine any form, instrument, or document shall in no way relieve any Bidder from any obligation in respect to his/her bid.

PART VI GENERAL CONDITIONS OF TENDERING

OPENING OF TENDERS

Sealed Tenders must be submitted to the **Municipality of Brighton, 67 Sharp Road, Brighton, ON, K0K 1H0 on or before 11:30 AM on Wednesday, April 3rd, 2019** as determined by the time/date stamp on the location receiving the bids. Submissions received at 11:31 am or later will be deemed to be late and non-compliant and will be returned unopened.

Bidders need not be present at the opening of this tender. Bidders will be advised of acceptance or otherwise of their tender as soon as the contract has been awarded.

BLANK FORM OF TENDER

All tenders must be submitted to the Municipality of Brighton's Public Works and Development office, located at 67 Sharp Road, Brighton, ON, K0K 1H0, using the Bid Form, annexed hereto, and shall be signed by the tenderer, with their business name and address clearly indicated. The Municipality will not be responsible for any lost documents.

COST OF TENDERING

Bidders assume responsibility for all costs, expenses, loss, damage, and liabilities incurred as a result of or arising out of Tendering or out of the Invitation to Bid.

WITHDRAWAL OF TENDERS

Requests for withdrawal of tenders received prior to closing time will be allowed. However, withdrawal requests received after the closing time will not be allowed.

REJECTION OF TENDERS

The Municipality of Brighton reserves the right to reject any or all bids and the lowest bid will not necessarily be accepted. Bids not meeting the requirements of the specification may not and need not be considered by the selection committee.

The following bids will be rejected:

- Late Bid (Closing time shall be determined by the Municipality's bid time clock)
- Bid not completed in ink or by non-erasable medium.
- Incomplete Bid
- Bid form not signed
- Tender bid form not used

UNACCEPTABLE TENDERS

Tenders which are conditional, or obscure, or which contain additions not called for, erasures, alterations, or irregularities of any kind, may be rejected as informal.

Tenders that contain prices which appear to be so unbalanced as likely to affect adversely the interests of the Municipality, may be rejected.

AWARD OF CONTRACT

The award of this contract is subject to the availability of funding, and the approval of the Council of the Municipality of Brighton. No compensation will be paid to any bidder as a result of not awarding this project. **This tender may be awarded in whole or not at all.**

RIGHT TO ACCEPT OR REJECT TENDERS

The Municipality reserves the right to reject at their discretion, any or part of, or all tenders. The "lowest" bid will not necessarily be accepted. All information available to the owner will be used in evaluating the bids.

SCHEDULING

Time is of the essence and may be a consideration of award. Therefore, the tendering company shall indicate, in his/her tender, the anticipated delivery date of the equipment, based on notification of tender award after the Council meeting in which the approved motion to award the tender has taken place in mid-April.

PRICES

Prices quoted are to be in Canadian funds and are to remain firm and irrevocable and continue to be open for acceptance by the Municipality for a period of 60 calendar days after the closing date indicated on this Tender. Prices quoted must include all incidental costs, including, but not limited to labour, equipment, supplies, travel time, customs duty, brokerage fees, excise tax, freight, insurance, fuels, energy costs, etc., and the bidder shall be deemed to be satisfied as to the full requirements of the Tender.

That equipment is the sole responsibility of the dealership until the equipment is delivered and deemed to be in excellent physical and working condition, based on test and inspection by the Municipality and/or their agents.

PAYMENT

Invoices indicating the tender number should be mailed directly to:

The Municipality of Brighton

Attn: Jim Millar,

Director of Parks and Recreation

P.O. Box 189

Brighton, ON

K0K 1H0

PART VII - BID FORM FOR ITEMS AND UNIT PRICES

	BID	
ITEM	DESCRIPTION	PRICE
2	2019 72" ZERO-TURN COMMERCIAL MOWERS WITH MULCHING KIT AND TRAILER HITCH. Subtotal, excluding HST	\$

Time is of the essence and may be a consideration of award. Therefore, the tendering company shall indicate in his/her tender, the anticipated delivery date of the equipment, based on Municipal Council's awarding this Tender to the Bidder of choice.

Anticipated delivery date: _____

By submitting this tender form, the bidder acknowledges the owner's right to accept or reject any submission at its sole discretion.

The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDERS NAME: _____

POSITION: _____

BIDDERS SIGNATURE: _____

DATED THIS _____ DAY OF _____, 2019.

PART VIII RESPONDENT INFORMATION FORM

RESPONDENTS must complete this form and include with their submission.

Please ensure all information is legible.

1.	Company	
2.	Respondent's Main Contact Individual.	
3.	Address	
4.	Office Phone#	
5.	Toll Free #	
6.	Cellular #	
7.	Pager#	
8.	Fax#	
9.	E-mail Address	
10.	Website	
11.	HST Account #	

ACKNOWLEDGEMENT TO RECEIPT OF ADDENDA:

This will acknowledge receipt of the following addenda and that the pricing quoted includes the provisions set out in such addendum(s)

ADDENDUM #

DATE RECEIVED

Check here if NO Addenda received.

