

The Corporation of the Municipality of Brighton

By-law No. 022-2026

Being a By-law to establish 2026 General Fees and Charges for the Municipality of Brighton, effective April 1, 2026

Whereas, Sections 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And Whereas, Pursuant to Section 400(f) of the Municipal Act S.O. 2001, c. 25, as amended, the Council of the Corporation of the Municipality of Brighton provided notice of the proposed user fees and charges on our Municipal Website and social media accounts and held a Public Meeting on Monday, December 2, 2024.

Now Therefore - the Council of the Corporation of the Municipality of Brighton hereby enacts as follows:

1. That the fees and charges set out in Schedules "A", "B", "C", "D" and "E" attached to this By-law shall apply to every request made to the Corporation of The Municipality of Brighton and all Municipal Departments or any officer or employee of the Municipality of Brighton, including but not limited to fees or charges for requests for documents, reports, letters and other information whether written, printed or electronically produced or stored or produced or stored in any other manner, searches, inspections, applications, permits, programs and the use of its facilities or properties, or for any other service or activity provided by the Municipality to any person or other authorized costs payable by the Municipality;
2. That Interest at the rate of 15.0% per annum (1.25% per month) shall be added to overdue accounts. The amount owing may be added by the Treasurer of the municipality to the tax roll for any property for which all of the owners are responsible for paying the fees and charges;
3. That Schedules "A", "B", "C", "D" and "E" attached hereto form part of this By-law;
4. That should any provision of the By-law, including any provision contained in one or more of the attached Schedules be determined by a court of competent jurisdiction to be invalid or void and of no force and effect, it is the stated intention of Council that such invalid provision shall be severable and the remainder of the By-law, including any applicable Schedule shall continue in full force and effective;
5. That By-law No. 102-2024 is hereby repealed in its entirety;
6. That this By-law shall come into force and effect on April 1, 2026; and
7. That The Short Title of this By-law shall be "2026 General Fees and Charges By-law."

Read a first, second and third time, and finally passed this **23** day of **March 2026**.

Brian Ostrander, Mayor

Candice Doiron, Clerk

Schedule A - Clerks and Finance

Service	2026 Fee
1) Marriage Licenses	\$125.00
2) Burial Permits	\$10.00
3) Birth Registrations	\$10.00
4) Lottery Licence Fee	3% of Prize Value or \$50.00, Whichever is lesser (tax incl)
5) N.S.F. Cheque Administration Fee	\$30.00 (tax incl)
6) Tax Certificate	\$40.00 (tax incl)
7) Statement of Tax Account for Income Tax	\$10.00 (tax incl.)
8) Reprint of Tax Bill	\$10.00 (tax incl.)
9) Tax Account Title Change (includes sales, Transfers, adding and removing mortgage)	\$25.00 (tax incl)
10) Reminder Letter for Unpaid Water or Taxes	\$0.00 (tax incl.)
11) Electronic Payment Transfer (wrong account for Taxes and/or water	\$10.00 (tax incl.)
12) Refund/Overpayment Recovery Processing (tax And/or water accounts)	\$10.00 (tax incl.)
13) Water and Sewer Charges added to tax account	\$20.00 (tax incl)
14) Property Standards Order added to tax account	\$20.00 (tax incl)
15) False Alarm Fine (Police or Fire) added to tax account	\$20.00 (tax incl)
16) Provincial Offences (POA) Charges added to tax Account	\$20.00 (tax incl)
17) WSIB or Hydro One Orders added to tax account	\$20.00 (tax incl)
18) Water Account Owner Information Update (includes sales, transfers)	\$25.00 (tax incl)
19) Photocopies of Internal Documents	\$0.30/copy page (plus tax)
20) Records of Information Search	\$55.00/hour (plus tax)
21) Special Council Meeting requested by a ratepayer, group, or corporation for their sole purpose	\$750.00, plus tax
22) Freedom of Information and Protection of Privacy Act Search	As per MFIPPA - Fees are defined in the Freedom of Information and Protection of Privacy Act, RSO 1990 Regulation 460. Amended to O. Reg. 92.07 and as amended from time to time
23) Commissioner of Oaths (pension documents for Brighton residents exempt)	Documents for Service Ontario \$25 - regular commission documents \$10 for residents - \$15 for non-residents (plus tax) - Pension Documents for non-residents \$15.00
24) Certified True Copies	\$10 for residents - \$15 non-residents (plus tax)
25) Closed Meeting Investigation Fee	\$25.00 (plus tax)
26) Integrity Commissioner Investigation (Complaint Filing Fee)	\$25.00 (plus tax)
27) Marriage Ceremony	\$350.00 (plus tax)

To the Economic Development Department

1) Weekly Pop-Up Space Rental	\$100.00, plus HST
2) Bi-weekly Pop-Up Space Rental	\$150.00, plus HST
3) Monthly Pop-Up Space Rental	\$250.00, plus HST

Schedule B - By-law Services

Service	2026 Fee
1) Dog Tags for Natural Dogs	
i) Prior to March 1	\$35.00
ii) March 1 and later	\$40.00
2) Dog Tag for Spayed/Neutered Dog	
i) Prior to March 1	\$20.00
ii) March 1 and later	\$25.00
3) Kennel Licence	
Class 1 Licence	\$125.00
Class 2 Licence	\$150.00
4) Refreshment Vehicles	
Chip Truck	\$275.00
Ice Cream Cart	\$200.00
Ice Cream Truck	\$225.00
Hot Dog Cart	\$200.00
Food Tent	\$200.00
Special Events	\$30.00 per event
Hydro	\$20.00 per day
Relocation Fee	\$50.00
5) Salvage Yard Licence	\$250.00, plus peer review fees
6) Fill Control Application (subject to 90-day renewal)	\$200.00, plus \$2,000 trust deposit, plus peer review fees
7) Fill Control Initial Permit (subject to 90-day renewal)	\$500.00 (includes application fee), Plus \$2.00/cubic metre of fill, Plus Security Deposit of \$3,000 per Ha. Minimum \$10,000.00. Whichever is greater.
8) Extension of Fill Control Permit (subject to 90-day renewal)	50% of Fill Control Initial Permit Fee
9) Signs – Permanent (note 1)	\$75.00
10) Signs – Portable (note 1)	\$50.00
11) Signs – Sandwich Boards (note 1)	\$30.00 each
12) Signs – Variance	\$150.00
13) Hawkers & Peddlers Permit	\$240.00
14) Property Standards Service	
Certificate of Compliance	\$400.00
Inspection of Property Fee	\$50.00
15) Register Order on Title Fee	\$400.00
16) Request for Appeal Fee	\$50.00

Schedule B - By-law Services

Service	2026 Fee
Automated Speed Enforcement (not issuing new tickets as of November 14, 2025 - fees only relate to previously issued fines)	
17) Automatic Speed Enforcement Administrative Fee	Removed
18) Application to Appeal to Administrative Hearing Officer	Removed
17) Administrative Penalty Late Payment Fee	\$25.00
18) MTO Plate Denial Fee	\$30.00
19) MTO Search Fee	\$25.00
20) Administrative Screening No Show Fee	\$50.00
21) Administrative Hearing No Show Fee	\$100.00
Note 1: The sign permit fee shall be doubled in the event that it was first erected without a permit	
Short Term Accommodation Service	
2026 Fee	
Owner-occupied STA or Bed and Breakfast (per guest room)– Inspection Year	\$200.00
Owner-occupied STA or Bed and Breakfast (per guest room) – Renewal Year	\$100.00
Whole home STA – Inspection Year	\$350.00
Whole home STA – Renewal Year	\$175.00

Schedule C - Parks and Recreation

Service	2026 Fee
ICE RENTALS (Non-Prime: Mon–Fri 7am–4pm Prime: Mon–Fri 4pm–11pm, Weekends & Statutory)	
2) Prime Rate (General)	\$175.00/hr
2a) Prime Rate – Minor Sport Leagues/Organizations under Seasonal Contract	\$135.00/hr
3) Non-Prime Rate (General)	\$131.00/hr
3a) Non-Prime – Minor Sport Leagues / Organizations / Schools / Trainers	\$100.00/hr
4) Public Skating (Prime Time)	\$3.00/person, 10-pass \$30.00
4) Public Skating (Non-Prime Time)	See Public Skating above
5) Adult / Senior / Parent & Tot Skating	\$3.00/person, 10-pass \$20.00
6) Public Skating Sponsorship	\$200.00/hr
8) Youth Shinny	\$5.00/person
9) Adult Shinny	\$10.00/person, 10-pass \$50.00
10) Ice Resurfacer Surcharge	Included in hourly fee.
ARENA RENTALS	
1) Arena Floor – Daily (8 hours)	\$540.00
3) Floor Rental – Hourly	\$70.00/hr
ADVERTISING (Arena)	
1) Wall	\$200.00
2) Boards / Fences	\$300.00
3a) Score Clock	\$400.00
3b) Time Clock	\$400.00
3c) Ice Advertisement	\$300.00
4) Stair Risers (set)	\$200.00
MARINAS	
1) Seasonal Rate	\$50.00/ft
2) Daily Rate	\$2.00/ft
3) Boat Launch Pass (Seasonal)	\$60.00
4) Daily Boat Launch Pass	\$5.00
4) Key Deposit	\$50.00
COMMUNITY CENTRE RENTALS – Monday to Friday (to 4:00 pm Friday) Half Day: < 6 hrs Full Day: 6	
1) Rental – Half Day (4 hours) Small Side / Large Side / Full Hall	Small: \$50.00 Large: \$70.00 Full: \$85.00
2) Rental – Full Day (8 hours) Small Side / Large Side / Full Hall	Small: \$100.00 Large: \$150.00 Full: \$175.00
Rental – Hourly Rate (Weekday)	\$20.00/hr
4) Set Up / Tear Down – Tables & Chairs	\$60.00
Stage Set Up / Tear Down	\$20.00

Schedule C - Parks and Recreation

Service	2026 Fee
COMMUNITY CENTRE RENTALS – Weekend (Friday 4:00 pm – Sunday 11:00 pm)	
1) Rental – Half Day (4 hours) Small Side / Large Side / Full Hall	Small: \$100.00 Large: \$140.00 Full: \$170.00
2) Rental – Full Day (8 hours) Small Side / Large Side / Full Hall	Small: \$200.00 Large: \$250.00 Full: \$300.00
3) Rental – Full Day – Serving Alcohol (with Special Occasions Permit)	\$400.00
Rental – Hourly Rate (Weekend)	\$30.00/hr
4) Set Up / Tear Down – Tables & Chairs	\$60.00
Stage Set Up / Tear Down (Weekend)	\$20.00
SOCCER FIELD RENTALS (per game) – Taxes Included	
1) Minor Sports / Youth	\$20.00
2) Minor Sports with Lights	\$30.00
3) Minor Soccer League – Unlined (seasonal)	\$2,935.00/season
4) Adult League	\$30.00
5) Adult League with Lights	\$40.00
6) 1-Day Soccer Tournament – No Lights	\$200.00
DIAMOND RENTALS (per game) – Taxes Included	
1) Minor Sports / Youth	\$20.00
2) Minor Sports with Lights	\$30.00
3) Adult	\$30.00
4) Adult with Lights	\$40.00
5) 1-Day Ball Tournament – Lined, No Lights, 2 Diamonds	\$200.00
6) 1-Day Rental – Lined, No Lights, 1 Diamond	\$100.00
TENNIS / PICKLEBALL COURTS (per hour, per court) – Taxes Included	
1) Youth	\$5.00/hr
2) Youth with Lights	\$10.00/hr
3) Adult	\$10.00/hr
4) Adult with Lights	\$15.00/hr
MUNICIPAL PARKS – Taxes Included	
1) Parks Permit	\$25.00
2) Stage and Power Source	\$75.00
3) Rental – Tables and Chairs	Chairs: \$1.00 each Tables: \$4.00 each
Hops Barn	
Meeting Rate (2 Hours)	\$20.00
2) Stage and Power Source	\$50.00

Schedule D - Fire Department

Service	2026 Fee
1) Extinguish Vehicle Fire (non-resident) Fire vehicle/hour	Current MTO Rate
2) Extinguish Control Burns - per hour	Current MTO Rate
3) Vehicle Accidents and Spills/Fires	Current MTO Rate
4) Burn Permits, per Calendar Year	\$20.00
5) Attendance Fee (False Alarm)	
(no pre-notification) 1 st Incident	\$0.00
Subsequent Incidents	Current MTO Rate
6) Work Order – Fire Report	\$150.00
Fire Department Inspection and Report Fees:	
7) Single Dwelling	\$100.00
8) Duplex	\$300.00
9) Triplex	\$400.00
10) Fourplex	\$500.00
11) Apartment Buildings	\$500.00
Plus each unit additional	\$100.00
12) Special Occasion Inspection and Compliance	\$100.00
13) Private Daycare Inspection	\$100.00
14) Private Home for Developmentally Challenged And Group Homes Inspection	\$100.00
15) Industrial (0 – 4000 Square Feet)	\$300.00
4,001 – 9,999 Square Feet	\$400.00
10,000 Square Feet and above	\$500.00
16) Commercial Single Unit	\$100.00
Each additional unit	\$100.00
17) Commercial with Residential	\$300.00
Each additional commercial unit or residential	\$100.00

Schedule E - Public Works

Service	2026 Fee
1) 911 Sign	55.00 (HST Included)
2) Labour Rates per hour: - Applicable Taxes Extra	
Operator	\$60.00
Supervisor	\$70.00
Manager	\$90.00
After Hours Call-in	\$210.00 per staff person + hourly time worked
3) Equipment Rates per hour: - Applicable Taxes	
Pick up Truck	\$75.00
Two-ton	\$100.00
Large Truck	\$175.00
Large Truck with Winter Implements (plus sand and salt)	\$250.00
Backhoe	\$ 150/hr
Loader	\$ 150/hr
Sweeper Unit	\$ 250/hr
Sidewalk Unit	\$ 200/hr
4) LLBO Approval	\$100.00
5) Entrance Permit	\$515.00 application fee
6) Open Road Cut Permit	\$360.00, plus \$3,000.00 deposit
7) Bore Under Municipal Road Permit	\$360.00, plus \$3,000.00 costs deposit
8) Permission to Access a Municipal Right of Way	\$360.00, plus \$3,000.00 costs deposit
10) Encroachment Agreement:	\$720.00 application fee, plus costs (legal, survey, advertising)
11) Work Order Compliance	\$80.00