

The Corporation of the Municipality of Brighton

By-Law No. 107-2020

Being a By-Law to establish General Fees and Service Charges for the Municipality of Brighton, Effective January 1, 2021

Whereas, Sections 391(1) of the *Municipal Act S.O. 2001, c. 25, as amended*, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And Whereas, pursuant to *Section 400(f) of the Municipal Act S.O. 2001, c. 25, as amended*, the Council of the Corporation of the Municipality of Brighton provided notice of the proposed user fees and charges in The Independent on Wednesday, November 25, 2020 and held a Public Meeting on Monday, December 7, 2020.

Now Therefore – the Council of the Corporation of the Municipality of Brighton hereby enacts as follows:

1. **That** the fees and charges set out in Schedules “A”, “B”, “C”, “D” and “E” attached to this By-law shall apply to every request made to the Corporation of The Municipality of Brighton and all Municipal Departments or any officer or employee of the Municipality of Brighton, including but not limited to fees or charges for requests for documents, reports, letters and other information whether written, printed or electronically produced or stored or produced or stored in any other manner, searches, inspections, applications, permits, programs and the use of its facilities or properties, or for any other service or activity provided by the Municipality to any person or other authorized costs payable by the Municipality;
2. **That** Interest at the rate of 15.0% per annum (1.25% per month) shall be added to overdue accounts. The amount owing may be added by the Treasurer of the municipality to the tax roll. Schedules “A”, “B”, “C”, “D” and “E” attached hereto form part of this By-law.
3. **That** should any provision of the By-law, including any provision contained in one or more of the attached Schedules be determined by a court of competent jurisdiction to be invalid or void and of no force and effect, it is the stated intention of Council that such invalid provision shall be severable and the remainder of the By-law, including any applicable Schedule shall continue in full force and effective;
4. **That** By-law No. 122-2019 is hereby repealed in its entirety.
5. **That** this By-Law shall come into force and effect on January 1, 2021.
6. **That** the Short Title of this By-law shall be “The Fees and Charges By-law”.

Read a first, second and third time and finally passed this 14th day of December 2020.

(Sgd.) Brian Ostrander, Mayor

(Sgd.) Candice Doiron, Clerk

Schedule A**To the Clerk and Treasury Departments****Corporation of the Municipality of Brighton**

| Service | Fee |
|---|--|
| 1) Marriage Licenses | \$125.00 |
| 2) Burial Permits | \$10.00 |
| 3) Birth Registrations | \$10.00 |
| 4) Lottery Licence Fee | 3% of Prize Value to a maximum of \$30 |
| 5) N.S.F. Cheque Administration Fee | \$30.00 |
| 6) Tax Certificate | \$40.00 |
| 7) Statement of Tax Account for Income Tax | \$10.00 |
| 8) Reprint of Tax Bill | \$10.00 |
| 9) Tax Account Title Change (includes sales, transfers, adding and removing mortgagee) | \$25.00 |
| 10) Reminder Letter for Unpaid Water or Taxes | \$10.00 |
| 11) Electronic Payment Transfer (wrong account for Taxes and/or water) | \$10.00 |
| 12) Refund/Overpayment Recovery Processing (tax and/or water accounts) | \$10.00 |
| 13) Water and Sewer Charges added to tax account | \$20.00 |
| 14) Property Standards Order added to tax account | \$20.00 |
| 15) False Alarm Fine (Police or Fire) added to tax account | \$20.00 |
| 16) Provincial Offences (POA) Charges added to tax account | \$20.00 |
| 17) WSIB or Hydro One Orders added to tax account | \$20.00 |
| 18) Water Account Owner Information Update (includes sales, transfers) | \$25.00 |
| 19) Photocopies of Internal Documents | \$0.30/copy (plus tax) |
| 20) Records of Information Search | \$55.00/hour (plus tax) |
| 21) Special Council Meeting requested by a ratepayer, group or corporation for their sole purpose | \$750.00, plus tax |
| 22) Freedom of Information and Requests | Fees are defined in the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990 Regulation 460. |
| 23) Commissioner of Oaths (pension documents for Brighton residents exempt) | \$10.00 (plus tax) |
| 24) Certified True Copies | \$10.00 (plus tax) |
| 25) Closed Meeting Investigation Fee | \$25.00 (plus tax) |
| 26) Integrity Commissioner Investigation (Complaint Filing Fee) | \$25.00 (plus tax) |

Schedule B

To the By-Law Department

Corporation of the Municipality of Brighton

| Service | Fee |
|--|--|
| 1) Dog Tags for Natural Dogs | |
| i) Prior to March 1 | \$30.00 |
| ii) March 1 and later | \$35.00 |
| 2) Dog Tag for Spayed/Neutered Dog | |
| i) Prior to March 1 | \$20.00 |
| ii) March 1 and later | \$25.00 |
| 3) Kennel Licence | |
| i) Class 1 Licence | \$125.00 |
| ii) Class 2 Licence | \$150.00 |
| iii) Administration Penalty | \$200.00 |
| 4) Refreshment Vehicles | |
| i) Chip Truck | \$275.00 |
| ii) Ice Cream Cart | \$200.00 |
| iii) Ice Cream Truck | \$225.00 |
| iv) Hot Dog Cart | \$200.00 |
| v) Food Tent | \$200.00 |
| vi) Special Events | \$30.00 per event |
| vii) Hydro | \$20.00 per day |
| viii) Relocation Fee | \$50.00 |
| ix) Administration Penalty | \$200.00 |
| 5) Taxi Licences – cab | \$80.00/cab |
| 6) Taxi Licences – driver | \$20.00/driver |
| 7) Salvage Yard Licence | \$50.00 |
| 8) Fill Control Application (subject to 90 day renewal) | \$200.00, plus \$2,000 trust deposit, plus peer review fees |
| 9) Fill Control Initial Permit (subject to 90 day renewal) | \$500.00 (includes application fee), Plus \$2.00/cubic metre of fill |
| 10) Extension of Fill Control Permit (subject to 90 day renewal) | 50% of Fill Control Initial Permit Fee |
| 11) Signs – Permanent (note 1) | \$75.00 |
| 12) Signs – Portable (note 1) | \$50.00 |
| 13) Signs – Sandwich Boards (note 1) | \$30.00 each |
| 14) Signs – Variance | \$150.00 |
| 15) Hawkers & Peddlers Permit | \$240.00 |
| 16) Property Standards Service | |
| i) Certificate of Compliance | \$400.00 |
| ii) Administrative Monetary Penalty Fee | \$250.00 |
| iii) Inspection of Property Fee | \$50.00 |

Note 1: The sign permit fee shall be **doubled** in instances where the installation of the sign commences prior to the issuance of a Sign Permit.

Schedule C

**To the Parks and Recreation Department
Corporation of the Municipality of Brighton**

| Service | Fee |
|--|--------------------------------|
| Ice Rentals – Taxes Included | |
| 1) Minor Sports | \$107.00 per hour |
| 2) Prime Rates and Men’s Leagues | \$145.00 per hour |
| 3) Public Skating Prices – Friday | \$3.00 per person |
| 4) Public Skating Prices – Wednesday | \$2.00 per person |
| 5) Public Skating Sponsorship | \$125.00 per hour |
| 6) Single Skater | \$15.00 per hour |
| Arena Rentals – Taxes Included | |
| 1) Arena (Local Residents) Daily | \$400.00 + \$113.00 Set up Fee |
| 2) Arena (Local Residents) with Snack Bar Daily | \$467.00 + \$113.00 Set up Fee |
| 3) Arena (Non-Residents) Daily | \$525.00 + \$113.00 Set up Fee |
| 4) Arena (Non-Residents) with Snack Bar Daily | \$580.00 + \$113.00 Set up Fee |
| 5) Evening and Weekend Summer Arena Floor Rentals for sporting events (from 4:00 pm to 12:00 am, Monday to Friday, all day Saturday, Sunday and public holidays) | \$55.00 per hour |
| 6) Daytime Summer Arena Floor Rental for Sporting events (from 7:00 am to 4:00 pm, Monday – Friday) | \$30.00 per hour |
| 7) Summer Arena Floor Rental for Trade Shows and Home Shows (available from April 1 – August 1) | \$525.00/day |
| 8) Arena Monthly Canteen Rental | \$300.00 per month |
| Advertising: Taxes Included | |
| 1) Wall | \$125.00 |
| 2) Boards | \$200.00 |
| 3) Zamboni | \$300.00 |
| Marinas: | |
| 1) Seasonal Rate | \$42.25 per foot, plus taxes |
| 2) Daily Rate | \$1.75 per foot, plus taxes |
| 3) Boat Launch Pass (Seasonal) | \$55.00, taxes included |
| 4) Daily Boat Launch Pass | \$ 5.00, taxes included |

Note: all Parks and Recreation fees are taxes included, unless otherwise indicated

Schedule C (Continued)

**To the Parks and Recreation Department
Corporation of the Municipality of Brighton**

| Community Centre Fees: Taxes Extra | |
|--|--------------------------|
| Service | Fee |
| Monday – Friday (to 4:00 pm on Friday): | |
| 1) Rental - ½ Day | \$60.00, plus taxes |
| 2) Rental - ½ Day with Kitchen | \$70.00, plus taxes |
| 3) Rental – Full Day | \$125.00, plus taxes |
| 4) Rental – Full Day with Kitchen | \$150.00, plus taxes |
| Weekend Rentals Friday 4:00 pm – Sunday 11:00 pm: | |
| 1) Rental – ½ day, Divided Hall | \$75.00, plus taxes |
| 2) Rental – ½ day, Divided Hall with Kitchen | \$100.00, plus taxes |
| 3) Rental – Full Day | \$125.00, plus taxes |
| 4) Rental – Full Day with Kitchen | \$175.00, plus taxes |
| 5) Rental – Full Day with Kitchen (and Special Occasions Permit) | \$250.00, plus taxes |
| 6) Set Up Fee (if requested) | \$30.00 each, plus taxes |
| Soccer Field Rentals (per game): - Taxes Included | |
| 1) Men’s League | \$30.00 |
| 2) Men’s League with lights | \$45.50 |
| 3) Minor Soccer League | \$2,750.00 per year |
| Diamond Rentals (per game): - Taxes Included | |
| 1) Minor Sports | \$17.00 |
| 2) Minor Sports with lights | \$26.25 |
| 3) Adult | \$26.50 |
| 4) Adult with lights | \$32.50 |
| 5) Hardball | \$21.50 |
| 6) Hardball with lights | \$32.50 |
| 7) 1 Day Ball Tournament – no lights | \$150.00 |
| 8) Ball Canteen Rental | \$321.00 per season |

Note: Costs associated with music licencing fees (SOCAN), Special Occasion Permits, Bartenders, Extra Staffing and Event Insurance are not included in these fees.

Schedule D

To the Fire Department

Corporation of the Municipality of Brighton

| Service | Fee |
|--|-------------------|
| 1) Extinguish Vehicle Fire (non-resident) | |
| Fire vehicle/hour | Current MTO Rates |
| 2) Extinguish Control Burns - per hour | Current MTO Rates |
| 3) Vehicle Accidents and Spills/Fires | Current MTO Rates |
| 4) Burn Permits, per Calendar Year | \$20.00 |
| 5) Attendance Fee (no pre-notification) | |
| First Incident | \$75.00 |
| Subsequent Incidents | \$150.00 |
| 6) Work Order – Fire Report | \$75.00 |
| Fire Department Inspection and Report Fees: | |
| 7) Single Dwelling | \$100.00 |
| 8) Duplex | \$150.00 |
| 9) Triplex | \$175.00 |
| 10) Fourplex | \$200.00 |
| 11) Apartment Buildings | \$200.00 |
| Plus each unit additional | \$25.00 |
| 12) Special Occasion Inspection and Compliance | \$100.00 |
| 13) Private Daycare Inspection | \$75.00 |
| 14) Private Home for Developmentally Challenged | |
| And Group Homes Inspection | \$100.00 |
| 15) Industrial (0 – 4000 Square Feet) | \$125.00 |
| 4,001 – 9,999 Square Feet | \$225.00 |
| 10,000 Square Feet and above | \$300.00 |
| 16) Commercial Single Unit | \$75.00 |
| Each additional unit | \$25.00 |
| 17) Commercial with Residential | \$100.00 |
| Each additional commercial unit or residential | \$25.00 |

Schedule E

To the Public Works Department

Corporation of the Municipality of Brighton

| Service | Fee |
|---|------------------------|
| 1) 911 Sign | \$50.00 (HST included) |
| 2) Labour Rates: Applicable Taxes Extra | |
| Operator | \$55.00 |
| Supervisor | \$65.00 |
| 3) Equipment Rates: Applicable Taxes Extra | |
| Pick up Truck | \$50.00 |
| Large Truck | \$85.00 |
| Backhoe | \$75.00 |
| 4) LLBO Approval | \$80.00 |