

THE MUNICIPALITY OF BRIGHTON

PLANNING DEPARTMENT



PRE-SERVICING AGREEMENT APPLICATION

For Office Use Only		
Date Application Received:	Received by (and date of pre-con if applicable):	Fee Paid:
Application Reviewed by: Planning _____ initials & date	Date Application Deemed Complete:	Application File No:

This agreement is subject to a fee of \$3,750 for Plan of Subdivision/Condominiums and Site Plan applications

1. CONTACT INFORMATION

Applicant Information

Name of applicant:			
Mailing Address:			
Phone No:		Email:	

Owner Information (if different from Applicant)

Name of owner:			
Mailing Address:			
Phone No:		Email:	

Agent Information (if applicable)

Name of agent:			
Mailing Address:			
Phone No:		Email:	

Communications should be sent to Applicant Owner Agent

2. LOCATION AND DESCRIPTION OF THE SUBJECT LANDS

Location of Subject Property (complete applicable lines)

Street & Number:			
Tax Roll #:			
Lot No.:		Concession:	
Part No.:		Plan No.:	

Dimensions of Subject Property (in metric units)

Frontage		metres
Average Width		metres
Depth		metres
Area		square metres

3. EXISTING LAND USES & ZONING

Existing Use and Zoning

Describe the existing uses on the subject land:		
The length of time that the existing uses on the subject land have continued:		
Current Land Use Designation in Official Plan:		
Current Zoning:		
Is the subject land currently the subject of a proposed Official Plan Amendment, Plan of Subdivision/Condominium, Site Plan, Consent/Severance, Zoning By-law Amendment, or Minor Variance?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
If yes, please specify the related file numbers:		
Current Land Use Designation of abutting lands:		
North	South	
East	West	
Current Zoning of abutting lands:		
North	South	
East	West	

4. PROPOSED LAND USES & ZONING

Proposed Use and Zoning

Describe the proposed uses on the subject land:	
Proposed building(s) or structure(s):	

5. REQUIRED DOCUMENTATION

A) A SURVEY SHOWING

<ul style="list-style-type: none">• The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
<ul style="list-style-type: none">• The boundaries and dimensions of the subject land;
<ul style="list-style-type: none">• The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
<ul style="list-style-type: none">• The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
<ul style="list-style-type: none">• The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way;
<ul style="list-style-type: none">• The location and nature of any easement affecting the subject land.

- B) APPROVED ENGINEERING DRAWINGS**
- C) STORMWATER MANAGEMENT PLAN**
- D) ACCESS CONTROL PLAN**
- E) PHASING PLAN**
- F) COST ESTIMATES** – including the cost of works required for site controls and rehabilitation

6. PERMISSION TO ENTER

Consent is given to the Municipality of Brighton, its employees and authorized representatives to enter onto the above noted property, solely for the purpose of obtaining information to assist in the evaluation of this application.

The owner acknowledges that employees or authorized representatives of the Municipality of Brighton may enter onto the subject property at any reasonable time and only for the purposes set out above.

Date:		Signature of Owner:	
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7. AUTHORIZATION OF OWNER

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

8. AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION AND TO PROVIDE PERSONAL INFORMATION

Authorization of Owner for Applicant/Agent to Make the Application
If the applicant/agent is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant/agent is authorized to make the application must be included with this form, or the authorization set out below must be completed. If the applicant is a corporation, the application shall be signed by an Officer of the Corporation and the Corporation's seal shall be affixed.

I,	
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am the owner of the land that is the subject of this application for a Consent and I authorize:

Applicant/Agent <i>(Please Print)</i>

to make this application on my behalf.

Owner's Signature (apply Corporate seal if applicable)	x
Date	

Authorization of Owner for Applicant/Agent to Provide Personal Information
If the applicant/agent is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below:

I,	
am the owner of the land that is the subject of this application for a Consent and for the purposes of the <i>Freedom of Information and Protection of Privacy Act</i> , I authorize:	
Applicant/Agent <i>(Please Print)</i>	
as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.	
Owner's Signature (apply Corporate seal if applicable)	x
Date	

9. CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

Consent of Owner to the Use and Disclosure of Personal Information	
<i>If the applicant is the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.</i>	
I,	
am the owner of the land that is the subject of this application for a Consent and for the purposes of the <i>Freedom of Information and Protection of Privacy Act</i> , I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the <i>Planning Act</i> for the purposes of processing this application.	
Owner's Signature	x
Date	

Personal information is being collected on this form under the authority of the Municipal Act and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Please note that personal information collected will form part of the public record and is public information subject to the MFIPPA regulations and may be published as part of Council agenda and / or public consultation processes. Questions about the collection of personal information may be directed to the Municipal Clerk at 613-475-0670, ext. 215 or cdoiron@brighton.ca

10. AFFIDAVIT OR SWORN DECLARATION OF OWNER/AGENT

Affidavit or Sworn Declaration by the Applicant					
I,			of the		
		of			
in the		of			
<p>Make oath and say (or solemnly declare) that the information and statements contained in this application as required under Schedule 1 of O. Reg. 197/96 and provided by the applicant is accurate and true and that the information contained in documents that accompany this application is accurate and true and I make this solemn declaration conscientiously believing it to be accurate and true and knowing that it is of the same force and effect as if made under oath and by virtue of the <i>Canada Evidence Act</i>.</p>					
SWORN (or DECLARED) before me at the		<p style="text-align: center;">X _____ Signature of Applicant</p>			
of					
in the	of				
this	day of			20	.
Signature of Commissioner of Oaths, etc.					
<p>Stamp here</p>					

Please submit your complete application to:

**The Municipality of Brighton
 Planning Department
planning@brighton.ca
 67 Sharp Road
 Brighton, Ontario
 K0K 1H0**

Regular business hours: Monday to Friday from 8:30 a.m. to 4:30 p.m.