



REMOVAL OF HOLDING PROVISION (H) APPLICATION INSTRUCTIONS

Planning Services • Municipality of Brighton • 67 Sharpe Road • Brighton, ON, K0K 1H0
Tel: 613-475-1162 • Fax: 613-475-2599 • Email: planning@brighton.ca

A complete application consists of:

1. One (1) copy of the completed and signed original Application Form.
2. Three (3) copies of the most recent survey of the subject lands prepared by an Ontario Land Surveyor indicating:
 - Boundaries and dimensions of the subject land including reference to the nearest street;
 - Topographical contours;
 - Natural features such as watercourses, wooded areas, hedges, retaining walls.
3. One (1) reduced copy of the plan of survey as required above (no larger than 11-inches x 17-inches).
4. A digital PDF version of all sketches provided as a part of this application.
5. One (1) copy of the applicable Zoning By-law Amendment in which the “H” – Holding provision and conditions for removal were established.
6. All documentation required for the Removal of the “H” – Holding Provision as outlined in the applicable Zoning By-law Amendment.

Removal of Holding Provision (H) Fee Schedule	\$500.00
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For additional details on the application process, please contact:

Planning Services
Municipality of Brighton
67 Sharp Road
Brighton, ON K0K 1H0

Tel: 613-475-1162
Fax: 613-475-3453

Email: planning@brighton.ca



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For Office Use Only		
File No:	Date Received (and date of pre-con if applicable): <div style="text-align: right; margin-top: 10px;">Planning _____ initials</div>	Fee Paid:

Owner / Applicant / Agent Information <i>Particulars on the individual(s) involved in the application</i>		
Owner of Subject Lands:		
Mailing Address:		
Telephone:	Fax:	Email:

Applicant: <input type="checkbox"/> Check if same as Owner		
Mailing Address:		
Telephone:	Fax:	Email:

Agent: <input type="checkbox"/> Check if applicable		
Mailing Address:		
Telephone:	Fax:	Email:

Notification <i>All communications should be sent to the following (check those that apply)</i>		
<input type="checkbox"/> Owner	<input type="checkbox"/> Applicant	<input type="checkbox"/> Agent

Location of the Subject Lands <i>Complete applicable lines</i>			
<input type="checkbox"/> Urban (within the urban settlement area)			
<input type="checkbox"/> Rural			
Municipal Number:		Street Name:	
Concession:		Roll Number:	
Lot(s)/Block(s):		Registered Plan No:	
Part Number(s):		Reference Plan No:	

Background information required <i>Complete applicable lines</i>		
Rezoning File No: _____		
Council Resolution:	Date:	Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
By-law No:	Date:	Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

Documentation required for the removal of the “H” – Holding Provision <i>List attached documents</i>	
Documentation attached for the Removal of the “H” – Holding Provision?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please list:	

Consent of Owner to the Use and Disclosure of Personal Information <i>If the applicant is the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.</i>	
I / We,	
am the owner of the land that is the subject of this application for a Removal of 'H' Holding Provision and for the purposes of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> , I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the <i>Planning Act</i> for the purposes of processing this application.	
Owner's Signature	x
Date	

Authorization of Owner for Applicant / Agent to Make the Application <i>If the applicant /agent is <u>not</u> the owner of the land that is the subject of this application, the written authorization of the owner that the applicant / agent is authorized to make the application must be included with this form, or the authorization set out below must be completed. If the applicant is a corporation, the application shall be signed by an Officer of the Corporation and the Corporation's seal shall be affixed.</i> <i>If the applicant/agent is <u>not</u> the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below:</i>	
I / We,	
am the owner of the land that is the subject of this application for Removal of 'H' Holding Provision and I authorize:	
Applicant / Agent (Please Print)	
to make this application on my behalf, and to provide any of my personal information that will be included in this application or collected during the processing of this application.	
Owner's Signature (apply Corporate seal if applicable)	x
Date	

Cost Reimbursement <i>It is required that the applicant agree to be responsible for all reasonable costs and expenses as stated below.</i>	
I / We,	
am the applicant and agree to reimburse the Municipality of Brighton for all reasonable costs and expenses, as determined by Municipal Council, in excess of the application fee, which may be incurred by the Municipality in the processing of this application.	
Applicant's Signature	x
Date	

