

# **Municipality of Brighton**

## **Accessibility Plan**



**2018**

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## **Executive Summary:**

The Ontarians with Disabilities Act, 2001 (ODA) aims to improve access and opportunities to people with disabilities and to enable their involvement in the identification, removal and prevention of barriers. In turn, ODA assists municipalities to prepare an annual accessibility plan in consultation with those with a disability within their community.

This document is the Municipality of Brighton's Annual Accessibility Plan for the upcoming year of 2018. It describes measures that the Municipality of Brighton intends to take in the coming year to identify, remove and prevent barriers for people with disabilities. This document includes all Municipally owned buildings that have barriers to be removed, and sidewalks and intersections to help make Brighton more accessible for those who have a disability. Furthermore, it will provide a detailed report on the success or failure of previous barriers identified in the Accessibility Plan in 2014 and 2015.

This Accessibility Plan will be the blueprint for Brighton's Municipal Accessibility Advisory Committee. Not only will the committee update the plan annually, but also, continue to educate others about disabilities and accessibility.

We recognize that persons with disabilities represent a significant and growing part of Ontario's and the Municipality's population. According to Statistics Canada, about 1.9 million Ontarians have a disability, about 16% of the population. Disability tends to increase with age and it is estimated that in two decades 20% of the population will have disabilities. Enhancing the ability of people with disabilities to live independently and contribute to the community will have positive effects on future prosperity in Ontario.

## **Definition of Disability:**

The Ontarians with Disabilities Act, 2001, defines disability and barrier to include the following:

### **Disability**

1. Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness, and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or in a wheelchair or other remedial appliance device
2. A condition of mental impairment or developmental disability
3. A learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language
4. A mental disorder
5. An injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

### **Barrier:**

Means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including a physical barrier, an architectural barrier, an information or communication barrier, an attitudinal barrier, a technological barrier, a policy or practice.

### ***Objective of the Plan:***

This plan does the following:

1. Describes the measures the Municipality will take in the coming year to identify, remove and prevent barriers for people with disabilities.
2. Describes how the Municipality will make the plan available to the public.

### **Mission Statement:**

*Brighton will continue to progress responsibly, respecting our unique rural and urban heritage. We will maintain our small town charm and be a friendly host to all who choose to live, work, and visit our welcoming community.*

The Municipality of Brighton is committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in integration and equal opportunity. We are committed to meeting the needs of people with disabilities in a timely manner, and will do so by preventing and removing barriers to accessibility and meeting accessibility requirements under the *Accessibility for Ontarians with Disabilities Act*.

## **Legislation:**

On June 13, 2005, the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) received Royal Assent and is now law. The AODA required the provincial government to work with the disability community and the private and public sectors to jointly develop standards to be achieved within stages of five years or less, leading to an accessible Ontario in 20 years (2025).

The *Accessibility for Ontarians with Disabilities Act 2005* (AODA) was enacted to serve as a framework for the establishment of accessibility in five different areas:

- Customer Service
- Information & Communications
- Transportation
- Employment; and
- The Built Environment

The standards support the principles of the AODA to ensure dignity, integration, independence and equal opportunity and each standard has specific timelines for implementation. The AODA is in place for the purpose of ensuring that people with disabilities are not discriminated against. Implementation for both public and private sectors is to be phased in over time to achieve the Provincial government's objective of a fully accessible province by 2025.

## **Regulations under the AODA:**

### **Customer Service – Ontario Regulation 429/07**

This was the first standard under the AODA to become law. It ensures that people with disabilities can receive goods and services in a manner that considers one's disability.

### **Integrated Accessibility Standards (IASR) – Ontario Regulation 429/07**

The IASR is comprised of three of the five accessibility standards. These standards ensure accessibility in the areas of Information and Communications, Employment and Transportation. The development and the implementation strategies for these standards is ongoing and completed following the specified timelines for each in order to reach compliance and provide for accessibility across the municipality. The Municipality of Brighton 2018 Accessibility Plan identifies the implementation schedule and actions that have been taken and are going to be over the upcoming year.

### **Accessibility Standards for the Built Environment**

The final set of standards is the Design of Public Spaces. This set of standards will ensure that accessibility is included within all new construction of public spaces and extensive renovations. These standards relate to recreational trails, beach access, outdoor public use seating areas, outdoor play spaces, exterior paths of travel, obtaining service and maintenance. The Municipality of Brighton understands the importance of an accessible built environment that allows for independence and participation for persons with disabilities. Currently new construction and renovations to Municipality of Brighton owned public facilities and spaces adhere to the accessibility design standards.

## **Comprehensive Audit Checklist and Multi-Year Plan**

The AODA legislation set out time lines that require when certain aspects of the program are to be completed. Brighton has complied with these requirements with such actions as policy development and initial audits of compliance and gaps to compliance. A comprehensive audit checklist should be developed to allow progress to be monitored. This checklist will be used to update the work plan in the following steps:

**Step 1:** Development of Audit Checklist with review by the Accessibility Committee.

The checklist will be based on the Ontario Guide to the Integrated Accessibility Standards Regulation. The Audit will indicate the status of all items reviewed under the check-list and will provide details. (Details will include work completed and required to meet regulation. In the Design of Public Spaces standards where work is only required if new or renovation work is carried out, potential work may be included.

**Step 2:** Municipal staff will be trained and will carry out audits.

**Step 3:** All audits will be collated by staff and provided to the Accessibility Committee.

**Step 4:** The Accessibility Committee will review the audits (including site visits if required) and suggest priorities. Highest priority will be given to items required under the legislation followed by potential items.

**Step 5:** The priority list will be provided to staff for review with managers and for preparation of the implementation work plan. The work plan will be provided to Council for review, revision, inclusion in budget deliberations and inclusion in the annual Accessibility Plan update.

## Update on 2014-2015 Accessibility Plan

### 1. Municipal Building at 35 Alice Street

The Municipal Building at 35 Alice Street will be undergoing extensive renovations in 2018. Accessibility requirements will be monitored.

### 2. Codrington Hall

Barriers Identified	OBC Reference	Recommended Action	Status Update
<p><b>Entrance</b></p> <ul style="list-style-type: none"> <li>No automatic door openers</li> <li>No proper signage to indicate accessible entrance</li> <li>Big black mats in front of entrance could be a major trip hazard</li> <li>Fire extinguisher placement is too high, OBC standards 00mm-1200mm</li> <li>Lowered coat hooks have barrier in front</li> </ul>	<p>OBC 3.8.3.3. OBC 4 OBC 3.8.3.  OBC 3.8.1.5.</p>	<ul style="list-style-type: none"> <li>Install automatic door opener</li> <li>Remove black mats</li> <li>Lower extinguisher</li> <li>Remove barrier (overhead shelf) to be able to reach hooks</li> </ul>	<p>Automatic door openers installed</p> <p><b>To be done</b></p> <p><b>To be done</b></p>
<p><b>Washroom</b></p> <ul style="list-style-type: none"> <li>Doorway clearance at 787mm, OBC standard is 810mm (minimum) in open position</li> <li>Washroom faucet handles are twist</li> <li>Light switch too high to easily reach, OBC standard 900mm to 1200mm above floor</li> </ul>	<p>OBC 3.8.3.3.1. OBC 3.8.3.3.3.  OBC 3.8.3.1 OBC 3.8.2.5(1)  OBC 3.8.3.11 OBC 3.8.3.8.</p>	<ul style="list-style-type: none"> <li>Remove barrier (overhead shelf) to be able to reach hooks</li> <li>Widen doorway to OBC standard</li> <li>Replace with lever type handles</li> <li>Lower switches</li> </ul>	<p><b>To be done</b></p> <p><b>To be done</b></p> <p><b>To be done</b></p> <p><b>To be done</b></p>

<ul style="list-style-type: none"> <li>• Mirror at unusable height for person in chair</li> </ul>		<ul style="list-style-type: none"> <li>• Adjust and lower mirror to OBC standards</li> </ul>	<b>To be done</b>
<p><b>Codrington Hall Library</b></p> <p><b>Entrance</b></p> <ul style="list-style-type: none"> <li>• Library area very cramped and cluttered; too many things in small area</li> <li>• Stacks are too high to reach; max reach 1370mm, preferred 1220mm</li> <li>• Desks are too low to allow chair to fit under; height from floor to underneath of desk 622mm; OBC standard 685mm</li> </ul>		<ul style="list-style-type: none"> <li>• Reorganize or move things in library to make more room available</li> <li>• Purchase lower book stacks according to OBC standards</li> <li>• Purchase higher desks according to OBC standards</li> </ul>	<p><b>To be done</b></p> <p><b>To be done</b></p> <p><b>To be done</b></p>

### 3. Hilton Hall Building

<b>Barriers Identified</b>	<b>OBC Reference</b>	<b>Recommended Action</b>	<b>Status Update</b>
<ul style="list-style-type: none"> <li>• No automatic door openers</li> <li>• One of the two entrances must be made accessible; note: put some pavement down on grass to first entrance (double doors) to make an accessible entrance</li> <li>• Big lip/divot in the pavement from front</li> </ul>	OBC 3.8.3.3.	<ul style="list-style-type: none"> <li>• Install automatic door opener</li> <li>• Make on entrance accessible</li> <li>• Put up proper accessible signage once device is set up</li> <li>• Redo the front entrance with</li> </ul>	<p><b>To be done</b></p> <p>Installed a new concrete sidewalk from the asphalt driveway to the front entrance. Installed a new 40" wide door. Regrade front entrance to be accessible.</p>

<p>entrance to Hall</p> <ul style="list-style-type: none"> <li>• Fire extinguisher placement hidden</li> <li>• Flooring uneven in areas which can be a trip hazard or hazard for those with a wheelchair/walker/stroller</li> <li>• No accessible parking designated</li> </ul> <p><b>Washroom</b></p> <ul style="list-style-type: none"> <li>• Washroom faucet handles are twist</li> </ul>	<p>OBC 3.8.1.5</p> <p>OBC 3.8.2.2.</p> <p>OBC 3.8.3.3.3.</p>	<p>proper pavement to make front entrance accessible</p> <ul style="list-style-type: none"> <li>• Reposition the fire extinguisher in visible area with height of OBC standards</li> <li>• Redo/replace parts of floor that are broken to make floor all one level</li> <li>• Paint accessible parking spots and put up proper signage once signs are in place</li> <li>• Replace with lever type faucet handles</li> </ul>	<p>Fire extinguisher is in the main area near the kitchen</p> <p>Removed some floors and replaced with vinyl</p> <p><b>To be done</b></p> <p>Lever type faucet is in use</p>
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#### 4. King Edward Park Arena & Community Centre

Barriers Identified	OBC Reference	Recommended Action	Status Update
No proper signage to indicate accessible entrance (main doors)	OBC 3.8.3.	Put up proper signage to indicate accessible entrance	All doors have a sign on them citing sliding door
No proper signage on corridor entrance into arena to indicate accessible automatic button (one door)	OBC 3.8.1.5	Put up proper signage to indicate accessible entrance	Done

Fire extinguisher placement is too high. OBC standards 900mm-1200mm	OBC 3.8.3.15.3	Lower extinguisher	Most extinguishers set at 4.5 feet (1400mm)
Telephone placement is too high. OBC standard coin slot no higher than 1200mm from floor		Lower telephone height	Telephone was removed in 2015
Bulletin board placement is too high; max height reach is 1370mm		Lower board placement	Board removed. Lower board is at 1300mm
No access to top level			Same
During arena use, accessible washrooms are closed – no access for accessible users		Arena expansion in design stage. Propose to either: 1. Make accessible washrooms available during arena use 2. Make washroom in arena area accessible	It is monitored when there are events in the Community Centre. Otherwise fully accessible.

## 5. South Public Works Building

Barriers Identified	OBC Reference	Recommended Action	Status Update
<b>Entrance</b> No automatic door opener	OBC 3.8.3.3.	Install automatic door opener	Installed addition (2010) onto building with automatic doors
No proper signage to indicate accessible entrance	OBC 4 OBC 3.8.3.	Place proper signage up once devices is set up	<b>To be done</b>
Doorway clearance at 787mm. OBC standard is 810mm (minimum) in open position	OBC 3.8.3.3.1.	Widen doorway to OBC standard	Widened doorway to OBC standards
<b>Washrooms</b> Both washrooms are not accessible	OBC 3.8.3.8..	Widen doorway to OBC standard	2010 addition installed new accessible

			washroom
Doorway clearance at 787mm. OBC standard is 810mm (minimum) in open position	OBC 3.8.3.3.1.	Widen doorway to OBC standard	Doorway clearance according to OBC standards
No horizontal grab bar placed 50mm in front of toilet	OBC3.8.3.11.	Install grab bar	Horizontal grab bar according to OBC standards
Sink not accessible		Install accessible sink	Sink is accessible
Mirror at unusable height for person in a chair	OBC 3.8.3.3(3)	Adjust mirror according to OBC standards	Mirror is accessible
Door knob is unsuitable, use a lever type style	OBC 3.8.1.5(1)	Replace with lever type	Doorknob replaced with lever type
Light switch too high to easily reach. OBC standard 900mm to 1200mm above floor		Lower switch	Light switch lowered
Viewing room is not accessible	OBC 3.8.2.2.	Install ramp to viewing area	<b>To be done</b>
Accessible parking not indicated		Designate accessible parking for curling club	<b>To be done</b>

## Barriers identified at Sidewalks with Street Location:

### a) Curb Cuts

Barriers Identified	Recommended Action	Status Update
Curb cut: 67 Main Street – south east corner near law firm	Adjust curb profile & grate to be painted; made to be more visible and curb painted to match road better	<b>To be done</b>
Curb cut: Corner of Main & Meade	Needs groves to indicate slope & curb	<b>To be done</b>
Curb cut: Alice/Singleton South & North east	Adjust curb profiles of both north and south sides; major trip hazards	Completed with Alice Street construction
Curb cut: Main 91 & 93	Sidewalk needs repairs (sidewalk program to restore this section by 2014)	<b>To be done</b>

Curb cut: 103 Main Street	Sidewalk needs repairs (sidewalk program to restore this section by 2014)	<b>To be done</b>
Curb cut: Main/Maplewood South West	Adjust curb profile; curb cut too steep	<b>To be done</b>
Curb cut: 77 Main Street – near Main Street Variety Store	Uneven and sloped sidewalk – needs repairs	<b>To be done</b>
Curb cut: Prince Edward East	Adjust curb profile (near Gross Street)	<b>To be done</b>
Curb cut: Prince Edward East	Adjust curb profile (near Richardson Street)	Completed
Curb cut: Near Richardson Street	Adjust curb profile. Create a curb cut near Gross Street	<b>To be done</b>
Curb cut: Chapel Street	Sidewalk needs replacing; uneven and cracking near 50 Chapel Street is bad; whole street needs sidewalk repaired	<b>To be done</b>
Curb cut: Division Street	Uneven panel joints and curb cut needs to be replaced between #34-38 Division Street	<b>To be done</b>
Curb cut: Meade & Chapel Street	Adjust curb profile	<b>To be done</b>
Curb cut: Main Street & Maplewood	Adjust curb profile	<b>To be done</b>

**b) Slabs:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Slab: Elizabeth Street – south side	Repair or replace (from Perry to Oliphant-Asphalt Blvd. is included in the Sidewalk Program to be fully replaced)	<b>To be done</b>
Slab:	Repair or replace (from	<b>To be done</b>

Elizabeth Street – south side	Perry to Oliphant-Asphalt Blvd. is included in the Sidewalk Program to be fully replaced)	
Slab: Prince Edward Street	East & West sides of sidewalk cracked, slabs badly sunk in near 50 Prince Edward Street	Completed

**c) Crossing Activators:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Crossing Activator: Elizabeth/Pinnacle South West	Slab pad to be poured; to reach crossing buttons	To be addressed in Spring of 2018
Crossing Activator: Elizabeth/Pinnacle North East	Slab pad to be poured; to reach crossing buttons	To be addressed in Spring of 2018
Crossing Activator: Elizabeth/No Frills South East	Slab pad to be poured; to reach crossing buttons	To be addressed in Spring of 2018

**d) Trip Hazards:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Trip Hazard: Elizabeth & Alice Street intersection	Repair or replace slab	To be addressed in Spring of 2018
Trip Hazard: Young Street (east side)	Level slab (between Young and George Streets is said to be in the 2015 sidewalk program)	Completed
Trip Hazard: Main Street (south side)	Level bricks around tree near Clan Shoppe	Completed
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Magnolia Cottage)	Will attempt to address this trip hazard during the winter.
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Borchert Furniture)	Will attempt to address this trip hazard during the winter.
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Pharma	Will attempt to address this trip hazard during the

	Plus)	winter.
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near CIBC bank)	Completed
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near insurance business)	Will attempt to address this trip hazard during the winter.
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near Antique Shop)	Completed
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near the front of Sobey's parking lot)	Will attempt to address this trip hazard during the winter.

## 2018 Accessibility Plan

### 1. Municipal Building at 35 Alice Street

Once the renovations are complete, an audit should be done to ensure accessibility.

### 2. Codrington Hall

Barriers Identified	OBC Reference	Recommended Action	Status Update
<p><b>Entrance</b></p> <ul style="list-style-type: none"> <li>• Big black mats in front of entrance could be a major trip hazard</li> <li>• Fire extinguisher placement is too high, OBC standards 00mm-1200mm</li> <li>• Lowered coat hooks have barrier in front</li> </ul>	OBC 3.8.1.5.	<ul style="list-style-type: none"> <li>• Remove black mats</li> <li>• Lower extinguisher</li> <li>• Remove barrier (overhead shelf) to be able to reach hooks</li> </ul>	<p><b>Winter 2018</b></p> <p><b>Winter 2018</b></p> <p><b>Winter 2018</b></p>
<p><b>Washroom</b></p> <ul style="list-style-type: none"> <li>• Doorway clearance at 787mm, OBC standard is 810mm (minimum) in open position</li> <li>• Washroom faucet handles are twist</li> <li>• Light switch too high to easily reach, OBC standard 900mm to 1200mm above floor</li> <li>• Mirror at unusable height for person in chair</li> </ul>	<p>OBC 3.8.3.3.1.</p> <p>OBC 3.8.3.3.3.</p> <p>OBC 3.8.3.1</p> <p>OBC 3.8.2.5(1)</p> <p>OBC 3.8.3.11</p> <p>OBC 3.8.3.8.</p>	<ul style="list-style-type: none"> <li>• Remove barrier (overhead shelf) to be able to reach hooks</li> <li>• Widen doorway to OBC standard</li> <li>• Replace with lever type handles</li> <li>• Lower switches</li> <li>• Adjust and lower mirror to OBC standards</li> </ul>	<p><b>Spring 2018</b></p> <p><b>Summer 2018</b></p> <p><b>Spring 2018</b></p> <p><b>Summer 2018</b></p> <p><b>Spring 2018</b></p>

<p><b>Codrington Hall Library</b></p> <p><b>Entrance</b></p> <ul style="list-style-type: none"> <li>• Library area very cramped and cluttered; too many things in small area</li> <li>• Stacks are too high to reach; max reach 1370mm, preferred 1220mm</li> <li>• Desks are too low to allow chair to fit under; height from floor to underneath of desk 622mm; OBC standard 685mm</li> </ul>		<ul style="list-style-type: none"> <li>• Reorganize or move things in library to make more room available</li> <li>• Purchase lower book stacks according to OBC standards</li> <li>• Purchase higher desks according to OBC standards</li> </ul>	<p><b>Library Board</b></p> <p><b>Library Board</b></p> <p><b>Library Board</b></p>
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### 3. Hilton Hall Building

<b>Barriers Identified</b>	<b>OBC Reference</b>	<b>Recommended Action</b>	<b>Status Update</b>
<ul style="list-style-type: none"> <li>• No automatic door openers</li> <li>• No accessible parking designated</li> </ul>	<p>OBC 3.8.3.3.</p>	<ul style="list-style-type: none"> <li>• Install automatic door opener</li> <li>• Put up proper accessible signage once device is set up</li> <li>• Paint accessible parking spots and put up proper signage once signs are in place</li> </ul>	<p><b>Summer 2018</b></p> <p><b>Summer 2018</b></p> <p><b>Spring/Summer 2018</b></p>

<b>Washroom</b> • Washroom faucet handles are twist	OBC 3.8.3.3.3.	• Replace with lever type faucet handles	Lever type faucet is in use
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#### 4. King Edward Park Arena & Community Centre

An audit should be done to ensure Accessibility

#### 5. South Public Works Building

Barriers Identified	OBC Reference	Recommended Action	Status Update
No proper signage to indicate accessible entrance	OBC 4 OBC 3.8.3.	Place proper signage up once devices is set up	<b>Spring 2018</b>
Viewing room is not accessible	OBC 3.8.2.2.	Install ramp to viewing area	<b>2018</b>
Accessible parking not indicated		Designate accessible parking for curling club	<b>Spring 2018</b>

### Barriers identified at Sidewalks with Street Location:

#### a) Curb Cuts

Barriers Identified	Recommended Action	Status Update
Curb cut: 67 Main Street – south east corner near law firm	Adjust curb profile & grate to be painted; made to be more visible and curb painted to match road better	<b>Summer 2018</b>
Curb cut: Corner of Main & Meade	Needs groves to indicate slope & curb	<b>Summer 2018</b>
Curb cut: Main 91 & 93	Sidewalk needs repairs (sidewalk program to restore this section by 2014)	<b>Summer 2018</b>
Curb cut: 103 Main Street	Sidewalk needs repairs (sidewalk program to restore this section by 2014)	<b>Summer 2018</b>
Curb cut:	Adjust curb profile; curb	<b>Summer 2018</b>

Main/Maplewood South West	cut too steep	
Curb cut: 77 Main Street – near Main Street Variety Store	Uneven and sloped sidewalk – needs repairs	<b>Summer 2018</b>
Curb cut: Prince Edward East	Adjust curb profile (near Gross Street)	<b>Summer 2018</b>
Curb cut: Near Richardson Street	Adjust curb profile. Create a curb cut near Gross Street	<b>Summer 2018</b>
Curb cut: Chapel Street	Sidewalk needs replacing; uneven and cracking near 50 Chapel Street is bad; whole street needs sidewalk repaired	<b>To be investigated &amp; determined based on budget availability (or temporary fix Summer 2018)</b>
Curb cut: Division Street	Uneven panel joints and curb cut needs to be replaced between #34-38 Division Street	<b>To coincide with possible capital improvements in 2018</b>
Curb cut: Meade & Chapel Street	Adjust curb profile	<b>To coincide with possible capital improvements in 2018</b>
Curb cut: Main Street & Maplewood	Adjust curb profile	<b>To coincide with possible capital improvements in 2018</b>

**b) Slabs:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Slab: Elizabeth Street – south side	Repair or replace (from Perry to Oliphant-Asphalt Blvd. is included in the Sidewalk Program to be fully replaced)	<b>Summer 2018</b>
Slab: Elizabeth Street – south side	Repair or replace (from Perry to Oliphant-Asphalt Blvd. is included in the Sidewalk Program to be fully replaced)	<b>Summer 2018</b>

**c) Crossing Activators:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Crossing Activator: Elizabeth/Pinnacle South West	Slab pad to be poured; to reach crossing buttons	<b>To be addressed in Spring of 2018</b>
Crossing Activator: Elizabeth/Pinnacle North East	Slab pad to be poured; to reach crossing buttons	<b>To be addressed in Spring of 2018</b>
Crossing Activator: Elizabeth/No Frills South East	Slab pad to be poured; to reach crossing buttons	<b>To be addressed in Spring of 2018</b>

**d) Trip Hazards:**

<b>Barriers Identified</b>	<b>Recommended Action</b>	<b>Status Update</b>
Trip Hazard: Elizabeth & Alice Street intersection	Repair or replace slab	<b>To be addressed in Spring of 2018</b>
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Magnolia Cottage)	<b>Will attempt to address this trip hazard during the winter.</b>
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Borchert Furniture)	<b>Will attempt to address this trip hazard during the winter.</b>
Trip Hazard: Main Street (south side)	Level bricks around tree; repair slab (near Pharma Plus)	<b>Will attempt to address this trip hazard during the winter.</b>
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near insurance business)	<b>Will attempt to address this trip hazard during the winter.</b>
Trip Hazard: Main Street (north side)	Level bricks around tree; repair slab (near the front of Sobey's parking lot)	<b>Will attempt to address this trip hazard during the winter.</b>

## Update on 2017 Goals:

### Goals of the Accessibility Advisory Committee

2017 AAC Goal	Progress towards goal	Next steps
Request to Council that a member of Public Works staff be appointed to the Accessibility Advisory Committee in order to maintain communication between this committee and municipal staff/projects. Many Municipalities (including local Quinte West) have Accessibility Coordinator as part of their job title/responsibilities. This would be very beneficial for our municipality as well.	We are thankful that Richard Sparham, Manager of Public Works & Environment, is now on our committee.	Achieved
Request that Council support budget recommendation of \$75,000 for accessible sidewalks, curbs & upgrades <b>and</b> \$75,000 Capital Expense for new sidewalks. Specific areas of concern are:	Sidewalks along East and West side of Prince Edward Street upgraded, including fixed in front of Trinity St. Andrews United Church	Ongoing
<ul style="list-style-type: none"> <li>• Crossing signal at light at No Frills needs to be made accessible &amp; signage/ button more accessible</li> </ul>		Ongoing
<ul style="list-style-type: none"> <li>• Auditory cross walk and count down visual warnings at intersections of Elizabeth St., Division/Main St., Terry Fox Dr./Elizabeth St. &amp; Sobey's intersection</li> </ul>	Discussed how these are being considered in the Downtown Revitalization Plans	Ongoing
<ul style="list-style-type: none"> <li>• Sidewalks at Ontario St. (N of tracks), Prince Edward St. (S of tracks, E side from tracks to Loyalist Dr.) Main St. W of Brighton Funeral Home (slope is challenging for a wheelchair/scooter), corner of Marina Dr. along Harbour St. (Note: Presqu'île Landing Development money to support this sidewalk)</li> </ul>	<ul style="list-style-type: none"> <li>• Discussed option of a painted crosswalk on Prince Edward St.</li> <li>• Corner of Marina Dr. is being discussed/ ongoing</li> </ul>	
<ul style="list-style-type: none"> <li>• CIBC sloped access – review for ways to improve accessibility of the slope</li> </ul>	<ul style="list-style-type: none"> <li>• Motion has been made to council</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>• Butler St. W and Ontario Street</li> </ul>	<ul style="list-style-type: none"> <li>• Noted to have cracks in the sidewalk</li> </ul>	NEW

<ul style="list-style-type: none"> <li>• Trip hazard in front of the Shoe Store and water in the basement of Rock Paper Scissors</li> </ul>	<ul style="list-style-type: none"> <li>• Motion made to Council to consider accessibility of the area</li> </ul>	NEW
Work with municipality to ensure all future municipal road/building work tasks are reviewed by at least one member of the Accessibility Advisory Committee at the planning stages as well as during construction phase	<ul style="list-style-type: none"> <li>• This committee did review 2<sup>nd</sup> floor plans for municipal office and library renovation. Did not see main floor plans other than washroom area plan. Staff is working on bringing all plans/projects before the committee</li> </ul>	Ongoing
Continue to link with Quinte West Accessibility Advisory Committee for the purpose of idea sharing and joint ventures	<ul style="list-style-type: none"> <li>•</li> </ul>	Ongoing
Plan & execute a Brighton Accessibility Advisory Day for Brighton in 2017	<ul style="list-style-type: none"> <li>• Completed on October 12, 2017</li> </ul>	
Continue to monitor snow removal efforts on downtown Main Street and keep Public Works apprised of their efforts	<ul style="list-style-type: none"> <li>• No specific reports noted about concerns regarding snow removal this past year though many residents speak directly to councillors or staff about issues</li> </ul>	
Continue to work with By-law Officer and downtown businesses to support an accessible and barrier free sidewalk	<ul style="list-style-type: none"> <li>• Good progress this year with accessible buttons at many stores to promote accessibility. Work still required.</li> </ul>	Ongoing
Partner with Presqu'île Provincial Park and Friends of Presqu'île regarding beach accessibility and construction of beach boardwalk	<ul style="list-style-type: none"> <li>• Municipal Council has approved in principle funds towards this boardwalk. Awaiting Park to contact municipality with updated cost. Due to extreme flooding this year at the Park, it has been moved to 2018</li> </ul>	

## Accessibility Advisory Committee Goals 2018:

1. Request Council to support our budget recommendation of \$75,000 for accessible sidewalks, curbs and upgrades AND \$75,000 Capital Expense for new sidewalks. Specific areas of concern include:
  - a. Crossing signal at light at No Frills needs to be made accessible and signage/button more accessible.
  - b. Auditory cross walk and count down visual warnings at intersections of Elizabeth Street Division/Main Street (Royal Bank), Terry Fox Drive/Elizabeth Street and Sobeys intersection
  - c. Sidewalks at Ontario Street (North of tracks), Prince Edward Street (south of tracks, east side from tracks from first house to Loyalist Drive), Main street west of Brighton Funeral Home (slope is challenging for a wheelchair/scooter user), Corner of Marina Drive along Harbour Street (Note Presqu'ile Landing Development money to support this sidewalk)
  - d. Downtown: CIBC sloped access – review for ways to improve accessibility of the slope and review trip hazard at The Shoe Store/Rock Paper Scissors.
  - e. Train tracks also noted to be very bumpy and uneven
2. Work with Municipal Department to ensure all future municipal road/building work tasks are reviewed by at least one member of the Accessibility Advisory Committee at the planning stages as well as during the construction phase
3. Continue to link with Quinte West Accessibility Advisory Committee for idea sharing and joint ventures.
4. Plan and execute a Brighton Accessibility Advisory Day for Brighton in 2018
5. Continue to monitor snow removal efforts on downtown Main Street and keep Public Works apprised of their efforts
6. Continue to work with Bylaw Officer and downtown businesses to support an accessible and barrier free sidewalk.
7. Partner with Presqu'ile Provincial Park and Friends of Presqu'ile regarding beach accessibility and construction of beach boardwalk.

## **Implementation & Monitoring Process:**

The Public Works Department is responsible for the correction of physical barriers in the municipality. The *Accessibility Advisory Committee*) will meet on a regular basis to assess progress on the implementation of the plan and to re-evaluate, if necessary, aspects of the plan in lieu of changing circumstances.

## **Communication of the Plan:**

The final version of the Accessibility Plan will be available on the Brighton web site and will be available in hardcopy format at the Municipal Office.

## **Accessibility Advisory Committee:**

The Accessibility Advisory Committee is a group of people who meet on a regular basis to discuss the progress made and future initiatives to remove the barriers found and document if new barriers arise for those with a disability.

The Committee will provide advice to Council each year regarding the preparation, implementation, and effectiveness of the municipal accessibility plan with the intent to enhance the ability of people with disabilities to have equal access to opportunities within the municipality.

The Accessibility Advisory Committee should follow the objectives in its mandate with regards to accessibility issues:

- To prepare and implement annual accessibility plans as specified by the Ontarians with Disabilities Act, 2001 (ODA)
- To advocate on behalf of persons with disabilities
- To review and advise Council on the following regarding accessibility concerns:
  - Site plans of new and existing municipal buildings
  - New and existing municipal by-laws

- Policies
- Purchases
- Significant renovations
- Leased facilities or any other facility used as a municipal building
- Municipal capital facilities under the Municipal Act
- Goods and services provided by the municipality or agents providing services under contract with the municipality
- To promote public awareness and understanding of the needs of disabled persons
- To encourage improved services which will enable disabled persons to live a full and productive life
- To provide advice to Council on other issues of importance to persons with disabilities.

The Accessibility Advisory Committee shall also update the plan annually with the barriers that have been removed and add any that have come up over the course of the past year.

## Barrier Identification Methodology:

Methodology	Description
Roundtable Discussion	An initial meeting that each committee member lists their priorities regarding accessibility issues and raises additional concerns and/or items for consideration.
Physical Tour of Municipality Buildings and Parks	The Committee shall tour the municipal buildings and parks to identify barriers preventing universal accessibility.
Review of Ontario Building Codes	The committee shall obtain and review the Ontario Building Code changes and Ontario Human Rights Code documents that relate to accessibility issues. Note: that the committee has a duty to accommodate the Ontario Human Rights Code and that it prevails over the Building Code.
Review of Accessibility Guidelines from larger Municipalities	Review accessibility guidelines from other larger municipalities for consideration regarding future municipal guidelines (for example, City of Peterborough, City of London & City of Kingston guidelines).

## Words with Dignity

### **Instead of...**

Use...

Disabled, handicapped, crippled

Person(s) with a disability

Crippled by, afflicted with, suffering from, victim of, deformed

Person who has...

or, Person with...

Lame

Person who is mobility impaired

Confined, bound, restricted to or dependent on a wheelchair

Person who uses a wheelchair

Deaf and dumb, deaf mute, hearing impaired

Person who is Deaf, hard of hearing

Retarded, mentally retarded

Person with a developmental disability

Spastic (as a noun)

Person with Cerebral Palsy

Physically challenged

Person with a physical disability

Mental patient, mentally ill, mental, insane

Person with a mental illness, Person who has schizophrenia, Person who has...

Learning disabled, learning difficulty

Person with a learning disability

Visually impaired (as a collective noun)

Persons who are visually impaired, blind