

Environmental Sustainability Advisory Committee

Terms of Reference

Mandate

All Committees of Council are required to follow the Committees of Council Administration Policy.

The Environmental Sustainability Advisory Committee of the Municipality of Brighton is a liaison for the flow of strategic advice and expertise among the community stakeholders related to matters pertaining to environmental sustainability.

In accordance with the stated Terms of Reference, the Environmental Sustainability Advisory Committee will provide information and advice on how particular environmental sustainability issues impact the community and municipal plans, while recognizing that many of the issues are within the context of regional, national or global concerns.

Goals and Objectives

The goals and purpose of the Environmental Sustainability Advisory Committee are to:

1. Identify activities which support broadened awareness regarding environmental sustainability practices within the Municipality.
2. Draw on the knowledge of members of the community regarding environmental sustainability issues, provide advice and information to Council and municipal staff through Council.
3. To initiate and/or receive submissions and/or delegations from other organizations regarding any other specific environmental concerns and advise Council.
4. Other activities as requested by Council.

Member Requirements

Membership will be composed of the following:

- a) A maximum of two (2) members of Council;
- b) Five (5) public representatives, all of whom should have demonstrated competencies, in matters pertaining to sustainability projects or programs. No more than one person from any one organized group will be appointed; and
- c) One (1) youth representative (18 - 25).

Staff support will include:

- Planning Department Staff;
- Clerk's department staff to prepare and issue meeting agendas and minutes.

Staff involvement, input and/or assistance to the Committee, with the approval of the Chief Administrative Officer, and/or the affected Director or designate, may be available from time to time from all Departments regarding current or relevant sustainability matters.

The Committee or its members do not have the authority to make direct representations of the Municipality to Federal or Provincial Governments.

Term

The term of office for the Environmental Sustainability Advisory Committee will be the term of Council.

Frequency of meetings

The Environmental Sustainability Advisory Committee shall meet four (4) times per year, and more frequently at the discretion of the Chair and in consultation with staff. Meetings shall be governed by The Municipality's Procedural By-law as may be amended from time to time.