

Economic Development Advisory Committee

Terms of Reference

Mandate

All Committees of Council are required to follow the Committees of Council Administration Policy.

The Economic Development Advisory Committee will identify, prioritize and allocate resources to its development activities as identified within the Community Development Plan. Priorities and methodologies will be established to implement the plan's three main pillars of economic, community, and tourism development.

Goals and Objectives

The Economic Development Advisory Committee will advise specific strategies and actions in order to further enhance the community and its economic development.

Member Requirements

The composition of the Economic Development Advisory Committee will consist of:

- 1 Brighton & District Chamber of Commerce representative.
- 1 Brighton DBIA representative.
- 1 community representative with an agricultural background.
- 2 community members with experience in economic development, tourism, arts, and/or industrial/manufacturing industries.
- 2 members of Council.

Staff support will include:

- Manager of Economic Development & Communications
- Clerk department staff for agenda and minute taking
- Additional staff as required

The Committee may establish Sub-Committees, comprised of appointed Committee members, to focus on specific areas or projects. There will be no additional remuneration for Sub-Committee activities, meetings or expenses.

The Committee or its members do not have the authority to make direct representations of the Municipality to Federal or Provincial Governments.

Term

The term of office for the Economic Development Advisory Committee will be the term

of Council.

Frequency of meetings and general meeting schedule & times

The Economic Development Advisory Committee shall meet four (4) times per year, and more frequently at the discretion of the Chair and in consultation with staff. Meetings shall be governed by The Municipality's Procedural By-law as may be amended from time to time.