



Office of the Mayor
Municipality of Brighton
P.O. Box 189, Brighton, ON K0K 1H0

Mayoral Directive

Decision Number: MDIR-2025-001
Date: June 12, 2025
Subject: 2026 budget preparation

Under the authority of Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001 Sections 284.3 (Direction to municipal employees), 284.4(1) (In writing), and 284.16 (Powers and duties re. budget):

I, Mayor Brian Ostrander, hereby direct staff to:

- Develop a budget committee made up of the Mayor, CAO, and Treasurer (or designate).
- Coordinate with senior staff to gather departmental input and identify key operational and capital priorities.
- Ensure alignment with the municipality's long-term strategic plans, including asset management planning and financial sustainability goals.
- Provide options and analysis for potential new initiatives or service enhancements.

Further details are given within the attached letter.

This Directive takes effect on June 12, 2025, and remains in effect unless and until it is revoked in writing by the Mayor in writing and filed with the Municipal Clerk.

Original Signed and Filed with the Municipal Clerk

Sincerely,
Mayor, Brian Ostrander



Office of the Mayor
Municipality of Brighton
P.O. Box 189, Brighton, ON K0K 1H0

12 June 2025

Elana Arthurs
Chief Administrative Officer
Municipality of Brighton
35 Alice Street
Brighton, Ontario K0K 1H0

Re: 2026 budget preparation

Dear CAO Arthurs,

Pursuant to the authority granted under the Strong Mayor Powers and in accordance with the applicable regulations governing the municipal budget process, I am writing to formally direct you to initiate the preparation of the draft 2026 municipal budget.

This direction is provided in writing as required and is intended to support the timely development of a proposed budget that reflects both the strategic priorities of this office and the input of Council members.

Please begin the budget development process and prepare a draft budget for my review and submission to Council on or before October 31, 2025, so that it may be available for the Regular Council meeting of November 3, 2025 for Council's consideration and the scheduling of budget deliberation meetings. As part of this process, I ask that you:

- Develop a budget committee made up of the Mayor, CAO, and Treasurer (or designate).
- Coordinate with senior staff to gather departmental input and identify key operational and capital priorities.
- Ensure alignment with the municipality's long-term strategic plans, including asset management planning and financial sustainability goals.

- Provide options and analysis for potential new initiatives or service enhancements.

Additionally, I would ask that the following be included for Council's consideration:

- Specific funding options and financing strategies for the new wastewater sewage treatment plant.
- Incentives for volunteers participating in the Mayor's Keep the County Clean Challenge, such as providing a sheet of garbage tags to each household with a volunteer.
- Options to electrify and decarbonize the municipal fleet.
- Options and plans for traffic safety and calming measures throughout Brighton giving consideration to the Transportation Masterplan.
- Financing strategies for new fire and rescue infrastructure, including a training facility, a South Brighton sub-station, and a new Station #1 fire-ambulance base.
- Road resurfacing and maintenance plans that meet or exceed established targets.
- Identification of grant opportunities and funding sources through the provincial and federal governments, as well as organizations such as AMO and FCM (including the Green Municipal Fund).
- A tree canopy initiative for the community, with plantings in both parks and along roadways.
- Safety and security measures, including surveillance of public areas prone to vandalism.

Thank you for your attention to this important matter and for your continued leadership in supporting our municipality's financial planning.

Sincerely,



His Worship Brian Ostrander
Mayor of Brighton

Cc: Candice Doiron, Municipal Clerk